

MINUTES
Municipality of West Grey Committee of the Whole
Held on Monday, July 27, 2009 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor Dan Sullivan (10:50 a.m.), Councillor John A. Bell, Councillor John S. Black, Councillor Carol Lawrence, Councillor Don Marshall, Councillor David Mollison, Councillor Bev Plume
<u>Staff</u>	Christine Robinson, CAO/Clerk, Joanne Christie, Administrative Assistant Ken Gould, Public Works Manager – during report
<u>Council Regrets</u>	Councillor Bev Cutting,

Declarations of Pecuniary Interest – Councillor Bell declared a Conflict of Interest on item #2 in the Public Works Report, regarding Bell Creek.

Closed Session

Councillor Lawrence/Councillor Bell, WHEREAS, the Municipal Act, S.O. 2001, Section 239 (2), authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,

NOW THEREFORE BE IT RESOLVED, that the Municipality of West Grey, does now go into a closed session of Committee of the Whole at 9:05 a.m., with the CAO/Clerk and the Public Works Manager, to discuss items which relate to potential sale of property, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose. ... #COW 22-09 CARRIED.

Councillor Plume/Councillor Black, BE IT RESOLVED THAT, the Committee of the Whole of the Municipality of West Grey hereby returns to Open Session of Council at 9:40 a.m. ... #COW 23-09 CARRIED.

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session).

Council provided direction to staff with respect to the matter discussed in closed session.

REGULAR AGENDA:

Delegations

Don Smith, Drinking Water Source Protection Manager & Stecay Cook, Communications Specialist
Don Smith and Stecay Cook presented a discussion regarding the Source Protection Plans Discussion Paper. Ms. Cook reported on the Ontario Drinking Water Stewardship Program and outlined the grants available to property owners within the specific boundary areas for local wellhead protection. Mr. Smith spoke to the Committee regarding the vacancy on the Source Protection Committee and the terms of office for consideration of appointment. He indicated that comments on the Discussion Paper could be forwarded to the Source Protection Office for submission to the Environment Bill of

(2) July 27, 2009

Rights by mid September as well as submitted directly to the Environment Bill of Rights website. The Committee requested that the Durham Official Plan and the Neustadt Official Plan be reviewed at the August Planning Committee Meeting for possible updating regarding protection for Municipal wellheads. In addition that staff report back on any strategy to address properties near municipal wells.

Manager's Reports

CAO/Clerk- Report #2

Former Bentinck & Normanby Municipal Office & Rock Street Road Allowances

The Mayor reported that the former Normanby Office is scheduled for use for a term of one year as an Action Centre by the former Interforest employees and will be used for aiding in instruction in resume writing, information on different programs available as well as help in job searches. The CAO/Clerk reported that Georgian College has expressed interested in the use of this space for satellite classes. Questions arose about the possible future sale of this part of the building and Mr. Les MacKinnon joined the Meeting for discussion on septic and surface water concerns. (Staff was requested to report on options and a future vision for this property.)

Discussion on the former Bentinck Office and the concerns regarding lot size for required severance. (Staff was requested to prepare a business report on revenues and expenses of this building.)

Discussion on Rock Street Road Allowances. (Staff was requested to prepare a report on the process of possibly disposing of both properties.)

1) Public Works Manager – Report COW #07/27/09

Draft George Street West Storm Sewer By-law

The Public Works Manager reported that total costing is expected to be completed before moving forward with the By-law. Several word changes in the By-law were requested by the Committee.

Several points were raised including; question whether the interest rate was low; requested that the By-law indicate exact amount received from the County of Grey; requested Sewer Frontage Chargeable to Benefiting Property Owners be removed; several changes for Schedule “A”. (Staff was requested to return the Draft By-law to the next Regular Public Works Committee for further review.)

Bell Creek

Councillor Bell left the Meeting and did not participate in the discussion or in the resolution.

– resolution 23-09 #COW

Councillor Lawrence/Councillor Plume, BE IT RESOLVED THAT, the Committee of The Whole recommends to West Grey Council to accept the request from Mrs. Shirley Bell and accepts the approval from The Ministry of Natural Resources to name the creek that meanders through the south west side of former Glenelg Township, to be known as Bell Creek and

(3) July 27, 2009

further that two signs be installed at locations to be determined by staff and in consultation with Mrs. Bell. #COW 23-09 CARRIED.

Public Works Committee:

Discussion on the Draft Public Works Committee Minutes and Committee of the Whole Members requested several amendments - to be dealt with at the next Regular Public Works Meeting.

Questions arose regarding whether an update has been received from either the Ministry of the Environment or Saugeen Valley Conservation Authority regarding the fish killed in the small creek in Durham. (Staff was directed to request a report from the Ministry of the Environment, even in terms of a response, including standard protocols in place for such situations.)

Discussion on work still to be completed by Grey County on Durham Rd West and staff was directed to request the County Taps Committee to provide the status of this job in writing and expected completion dates.

Councillor Lawrence questioned if letters had been forwarded regarding bartending and staff was requested to follow up. Deputy Mayor Sullivan reported that he had been contacted by the Soccer Club who were waiting to hear back from the Municipality regarding two letters they had forwarded requesting signs for the Soccer Pitch. The CAO/Clerk requested that any such letters be directed to her for follow up. Discussion ensued on signs needed throughout the Municipality advising the public regarding liability concerns and staff was requested to carry out a review of the types of signs required and their locations.

Council temporarily adjourned for lunch at 12:20 p.m., and reconvened at 1:00 p.m.
Councillor Black left the Meeting at 12:20 p.m.

2) CAO/Clerk – Reports #1 & #2 COW #07/27/09

Council Size -

The CAO discussed at length four different options regarding Council size. Option 1 - maintaining status quo, Option 2 – reduce the size of Council, Option 3 – referendum question, Option 4 – conduct a Committee review. Questions arose whether other Municipalities who had reduced size of Council actually realized cost savings and overall the CAO/Clerk was requested to investigate this. Other means of increasing efficiencies were discussed including meeting frequencies as well as the possibility of combining some committees.

Mayor Eccles transferred the Chair to Deputy Mayor Sullivan at 1:26 p.m.

Council Members addressed the point that the current size of Council serves to effectively represent the West Grey Citizens and would recommend to stay status quo. It was discussed that the current size of Council is working well. Members of Council serve on a number of Committees and the reduction to Council would result in the same workload being added to a reduced number of

(4) July 27, 2009

Council members. The CAO/Clerk advised that the current size of Council is working efficiently and fits well to the Council/Committee structure.

Deputy Mayor Sullivan transferred the Chair back to Mayor Eccles at 1:30 p.m.

Resolution COW

Councillor Marshall/Councillor Plume, BE IT RESOLVED THAT, the Committee of The Whole recommends to West Grey Council to reduce the number of Council members from nine to seven.

Recorded Vote

Councillor Bell	No
Mayor Eccles	No
Councillor Lawrence	No
Councillor Marshall	Yes
Councillor Mollison	No
Councillor Plume	No
Deputy Mayor Sullivan	Yes

Defeated

Source Protection Plans Discussion Paper -

As per Delegation from Drinking Water Source Protection, Mayor Eccles encouraged the Committee to review the Discussion Paper thoroughly and provide any comments to Mr. Smith, Christine Robinson, CAO/Clerk or provide comment to the Environmental Bill of Rights Website.

West Grey Business Beautification Program – Former SAFI Program – resolution #COW 24 -09,
Deputy Mayor Sullivan/Councillor Bell, RESOLVED THAT, the Committee of the Whole hereby recommends that Council support, as amended all recommendations listed in COW#2 as contained within Report #2 of CAO/Clerk – Report COW #07/27/09. ...as follows
That Council rename the program to the West Grey Business Beautification Program;

That Council designates the following areas and streets under the West Grey Business Beautification Program to be eligible for a possible grant:

- **Ayton - Louisa Street, old school to the T-intersection, Mary Street, 2 blocks after the mill**
- **Durham - Highway 6 and Grey Road 4 from Durham Road to Douglas Street, west to Queen Street and east to Albert Street**
- **Neustadt - The Brewery to Granny's and around the corner to the right on Queen Street up to Grey Road #10.**

That the Guidelines, Eligibility Criteria and the Review Criteria be approved, as amended;

That Council appoint Councillor Don Marshall and the CAO/Clerk and one citizen to the

(5) July 27, 2009

West Grey Business Beautification Program Evaluation Committee;

That Council authorize the West Grey Business Beautification Program Evaluation Committee to review all applications and approve the applications for the grant, or decline the application(s) or request more information on the application(s) based on the Guidelines, Eligibility Criteria and the Evaluation Criteria;

That Council authorizes Staff to issue the grant cheque to the approved applicants based on the decisions of the West Grey Business Beautification Program Evaluation Committee;

And further that Staff report back to Council, on a regular basis, with respect to the progress of this program, overall approvals for this program, the number of applications received, the details of the improvements made to the businesses and any other information relevant to this program. #COW 24 -09 CARRIED.

Staff Recognition/Appreciation -

Dates as well as several locations for a Staff Recognition BBQ were discussed. It was decided to extend staff to include fire and police. Spouses and children are to be included also. (Staff was requested to proceed with current plans as discussed).

Procedural Matter – Consideration of 1st, 2nd and 3rd Readings of By-laws –

Council discussed the procedural matter of how by-laws are placed on the Council agenda for consideration of passage. It was suggested that the by-laws be placed together for 1st, 2nd and 3rd reading at the end of the Regular Agenda – where 3rd reading currently is placed. 1st and 2nd reading can be addressed, stopping at 2nd reading for questions and then 3rd reading. It was suggested that the Deputy Clerk should look at this process and how it could be applied with respect to the Planning Act and report back to Council. (Report to Council for review.)

Neustadt & District Lion's Club, Request for Reduced Rates –

Councillor Plume/Deputy Mayor Sullivan, BE IT RESOLVED THAT, the Committee of the Whole recommends Council adhere to the current fee structure of all recreation facilities within the Municipality. #COW 25-09 CARRIED

(Staff is requested to draft a letter of response to the President of the Lions Club and to indicate Council's intention that the rental status is to stay the same for all non profit organizations for use of West Grey facilities.)

New Business

Normanby Branch Librarian

The CAO/Clerk reported on the resignation of the Normanby Branch Librarian, effective August 15, 2009. (Staff was requested to proceed with filling the upcoming vacancy.)

Hawkers/Peddlers

Discussion on several street vendors on Garafraxa Street in Durham. (Staff was directed to

(6) July 27, 2009

investigate legitimacy with respect to the Chip Vendor and Vegetable Vendor and prepare report.)

Korean Delegation

Mayor Eccles reported to the Committee on plans of the 25 member Korean Delegation and their visit to West Grey. He indicated that a member of Council from the Cheonan City, South Korea would be in attendance at the August 5th Meeting of Council to promote a twinning of their City with the Municipality of West Grey. Members of the Korean Delegation will be involved in English as a second language course and Tae Kwon Do camp being held at the Durham arena/hall from August 2nd to August 11th, 2009. The Mayor posed the question with regard to coverage of the rental fees and Committee suggested that fees would be covered through the Economic Development Budget. (Staff was requested to investigate this procedure and move forward with plans in place.)

West Grey & District Lion's Club – Golf Tournament

Council Members determined to individually sponsor a hole for \$10.00 each at the West Grey & District Lion's Club Golf Tournament.

Reports/Minutes from Committees/Committee Chairs/Council Representatives

The balance of the Committee of the Whole Agenda dealing with reports/minutes from Committees/Committee Chairs/Council Representations is to be concluded at the next Regular Meeting of the Finance Committee being held on Wednesday, August 12th, 2009.

Adjournment

Councillor Mollison, RESOLVED THAT, the Committee of the Whole Council hereby adjourns at 2:50 p.m. #COW 25 -09 CARRIED.

Kevin Eccles, Mayor

Christine Robinson, CAO/Clerk