

MINUTES

**Municipality of West Grey Committee of the Whole
Held on Monday, May 31, 2010 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office**

<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor Dan Sullivan, Councillor John A. Bell, Councillor John S. Black, Councillor Bev Cutting, Councillor Carol Lawrence, Councillor Don Marshall, Councillor David Mollison (left meeting at 3:35 p.m.), Councillor Bev Plume (left meeting at 1:15 p.m.)
<u>Staff</u>	Christine Robinson, CAO/Clerk; Mark Turner, Deputy Clerk Kerri Mighton, Treasurer-Deputy Tax Collector; Ken Gould, Public Works Manager – during reports; Tom Culliton & Randy Murray, Recreational Facility Managers (during portions of Public Works Managers Report)

Declarations of Pecuniary Interest

Councillor Bell declared a pecuniary interest relating to the “Durham Well #3” item forming part of the delegation by Rakesh Sharma, GENIVAR. Councillor Bell left the room prior to discussion on this item, and did not participate on any discussion regarding same.

Closed Session

BELL-BLACK, WHEREAS, the Municipal Act, S.O. 2001, Section 239 (2), authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,

NOW THEREFORE BE IT RESOLVED, that the Municipality of West Grey, does now go into a closed session of Committee of the Whole Council at 10:17 a.m., with the CAO/Clerk, and Heather Webb, Administrative Assistant, to discuss an item which relate to personal matters (West Grey Organizational Review) about an identifiable individual, including municipal or local board employees. ... #COW 12-10 **CARRIED.**

LAWRENCE-BLACK, BE IT RESOLVED THAT, the Committee of the Whole hereby returns to Open Session at 10:22 a.m. ... #COW 13-10 **CARRIED.**

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session).

REGULAR AGENDA:

Matters Arising from the Closed Session - None

Delegations

Steve Field, Chair, and Marlaine Elvidge, Chief Librarian/C.E.O., West Grey Public Library Board

(2) May 31, 2010

Steve Field, Chair, of the West Grey Library Board, introduced the following librarians employed at the respective West Grey Public Library branches: Marlaine Elvidge, Chief Librarian/C.E.O.; Amanda Weigel, Durham Branch Librarian (absent); Marye Smith, Elmwood Branch Librarian; Kathleen Scott, Normanby & Neustadt Branch Librarian (absent); Kendra Holley, Children's Librarian; and Deb Edwards, Primary Volunteer.

Steve Field provided the Committee with a brief history regarding the establishment of Carnegie Libraries, noting the Durham Public Library Branch is a Carnegie Library.

Rakesh Sharma, GENIVAR

1) Durham Booster Pumping Station and Water Standpipe

Rakesh Sharma reported that the existing water standpipe in Durham is approximately 70 years old, and needs interior and exterior repainting at an estimated cost of \$360,000 to help alleviate deterioration of the standpipe.

Mr. Sharma provided a summary of water storage requirements for the Durham Water System in future years based on 1%-2% population growth projections. There is presently 2,270 cubic metres capacity of the concrete reservoir, and 400 cubic metres capacity of the abandoned storage tank. No changes are required to the Durham booster pumping station.

Rakesh Sharma noted if the standpipe was eliminated, a connection between the booster station and concrete reservoir would be required, however, the estimated cost would only be \$180,000 to \$200,000, exclusive of taxes, as compared to the estimated cost of \$360,000 to maintain the existing standpipe. Committee members noted that a private-public partnership might be arranged to defray some of the anticipated \$90,000 cost to the municipality for the construction of a new communication tower, as part of the anticipated process to eliminate the standpipe.

Rakesh Sharma indicated if West Grey agrees to eliminate the standpipe, the next steps would be to lower the water level in the standpipe and test the booster pumps operations and notice any distribution problems, if any. Chlorine level monitoring will be needed. Operators would prefer not to undertake the above test in Winter, but in Spring. Fire-underwriters should be contacted as well. Committee members discussed the possibility of keeping the existing standpipe intact for use only as a communication tower, once decommissioned. Mr. Sharma indicated this could be considered. Committee members requested Mr. Sharma to consult with the West Grey Fire Chief on any future plans in this regard. The existing condition of the concrete reservoir should also be further assessed.

The Committee agreed to undertake the next steps indicated by Mr. Sharma, in consultation with the Public Works Manager and Fire Chief. Public Works Manager to ensure any repairs required to the concrete reservoir be completed.

(3) May 31, 2010

2) Biosolid Management – Geotube – Durham Wastewater Treatment Plant

Rakesh Sharma indicated there is no present winter sludge storage at the Durham Wastewater Treatment Plant, so is transported to the Becker storage facility. Mr. Sharma explained the geotube process. The current capacity of sludge production rate at the Durham Wastewater Treatment Plant is approximately 500 cubic metres in winter, and full plant capacity is approximately 800 cubic metres in winter. Mr. Sharma presented five different options for biosolids handling at the Durham Wastewater Treatment Plant, with the first four options estimated at \$412,000 to \$458,000.

The Public Works Manager and Mr. Sharma are to establish estimated changes in operating costs from American Water Systems if the geotube project is implemented.

3) Proposed Durham Well #3

Rakesh Sharma provided a budget estimate to develop and utilize a new water supply source for the Durham Water Works in the amount of \$859,000 to \$1,219,000.

Rakesh Sharma will explore the northwest area of Durham as a potential source for the location of the proposed Durham Well #3, and attempt to obtain more precise information on options/cost estimates.

Public Meetings - None

Manager's Reports

Treasurer/Deputy Tax Collector – Report COW #05/31/10

Recreation Fees & Charges (Treasurer/Deputy Tax Collector to determine if minor sports groups, etc., are exempt from HST)

Building Permit Fees – Durham Arena Renovation Project – resolution #16-10

BELL-MOLLISON, RESOLVED THAT, the Committee of the Whole hereby recommends that Council waive the building permit fee in the amount of \$5,350.00 for the renovations to the Durham & District Community Centre. ... #COW 16-10 CARRIED.

Public Works Manager – Report COW #05/31/10

Durham Arena Compressor (Committee recommended Public Works Manager obtain quotations for a new compressor for the Durham Arena)

West Grey Arenas Maximizing Ice Rental Times (received for information)

County Line Bridge (Mayor Eccles and Chair of Public Works Committee to participate in any further discussions with Grey & Bruce Counties on this issue)

(4) May 31, 2010

Drinking Water Source Protection (Committee wants some substantiation of source of identified “threats”. Committee/Council will comment further when the specific policies are proposed to be implemented)

Council Meeting Additional Information re: Voucher #9-2010 (received for information)

Canteen Tenders – resolution #COW17-10 (No tenders received for the Normanby Arena

Canteen – Committee recommended request for tenders be advertised once again)

Cedarwell Excavating Ltd./Greybent Inc. – resolution #COW18-10

Neustadt Community Hall (Committee members were advised of increased usage of the new Neustadt Community Hall and on upcoming summer recreational programs)

Yoga classes at Neustadt Hall (Committee members indicated recreational staff provide flexibility for costs for yoga classes based on \$35 (for 10 and under) individuals and \$50 if over 10 individuals)

MOLLISON-SULLIVAN, RESOLVED THAT, the Committee hereby recommends Council pass a by-law to enter into a Contract with Denise Grove & Jordan Aljoe for the operation of the Durham Arena Canteen. ... #COW17-10 CARRIED.

BELL-BLACK, RESOLVED THAT, the Committee hereby recommends that Council pass By-laws to enter into a road construction agreement with Cedarwell Excavating Ltd., and Greybent Inc. amending Subdivision Agreement, at the June 10, 2010 Council meeting. ... #COW18-10 CARRIED.

C.A.O./Clerk – Report COW #05/31/10 (this Report was dealt with earlier than the two preceding Reports)

Draft Policy – Respect in the Workplace (Harassment and Violence) – resolution #COW14-10

Wind Turbines – resolution #COW15-10

LAWRENCE-SULLIVAN, RESOLVED THAT, the Committee of the Whole hereby recommends that Council approve the Draft Policy – Respect in the Workplace (Harassment and Violence) as contained within CAO/Clerk – Report COW #05/31/10, and as amended. ... #COW14-10 CARRIED.

CUTTING-LAWRENCE, RESOLVED THAT, the Committee of the Whole recommend Council consider passing a wind turbine by-law at the June 10, 2010 Council meeting, similar to that passed by the Municipality of Arran-Elderslie. ...# COW15-10 CARRIED.

BELL-LAWRENCE, RESOLVED THAT, the Committee of the Whole temporarily adjourns at 12:23 p.m. CARRIED.

BELL-BLACK, RESOLVED THAT, the Committee of the Whole hereby reconvenes at 1:14 p.m. CARRIED.

Reports/Minutes from Committees/Committee Chairs/Council Representatives

- 1) West Grey Fire Committee
 - a) Correspondence dated 05/12/10, Invoice #1004

Bev Cutting, Chair of the West Grey Fire Committee, reported on a letter dated May 12, 2010 from Greg Hardie, regarding Invoice #1004. Committee recommended providing an itemized listing of the expenses relating to Invoice #1004 be forwarded to Mr. Hardie, and to note all expenses are not directly from the West Grey Fire Department, but from other area fire departments as well.

Chair Cutting noted there are ongoing negotiations with the Municipality of Brockton regarding West Grey's proposed withdrawal from the Elmwood Joint Fire Board of Management. Updated options on fire board coverage areas in West Grey will be presented at a meeting to be held tomorrow.

- 2) West Grey Public Works Committee
 - May 14, 2010 Minutes (draft)

John A. Bell, Chair of the West Grey Public Works Committee, reported that dust suppressant application is almost complete. Dan Sullivan, member of the West Grey Public Works Committee, questioned if there could be a policy regarding water usage and payment forgiveness based on extenuating circumstances – this issue will be considered at the next West Grey Public Works Committee.

Mayor Eccles reported that the Township of Southgate will only provide a maximum of \$85,000 for the reconstruction/paving of the Southgate-Glenelg Townline project. Mayor Eccles indicated the Public Works Manager will provide information at the next Public Works Committee meeting regarding placement of a windmill at the Neustadt Lagoon. Deputy Mayor Sullivan reported that students from St. Peters'/St. Pauls' and Spruce Ridge schools have initiated painting of yellow fish signs.

- 3) West Grey Waste Management & Environmental Committee – no report
- 4) West Grey Finance Committee – no report
- 5) West Grey Economic Development Committee
 - May 13, 2010 Minutes (draft)

The CAO/Clerk noted Councillor Plume is the new Chair of the West Grey Economic Development Committee, and a meeting is to be scheduled for after Council on June 10, 2010.

Deputy Mayor Sullivan updated Committee members on the Bruce-Grey Regional Economic Development initiative, and on a proposed Centre for Woodworking Excellence.

(6) May 31, 2010

Mayor Eccles reported he will be attending the Southwest Economic Alliance (SWEA) Conference this week.

6) West Grey Parks Committee

Bev Cutting, Council representative on the West Grey Parks Committee, reported flower baskets will be placed in Durham shortly. A fundraising calendar for West Grey is being worked on.

Councillor Cutting requested consideration from Council to utilize some of the Bentinck Parkland Reserve for improvements to the Centennial Park in the former Township of Bentinck. This issue to be brought back to Council for further consideration. Committee members requested Public Works staff to assess the condition of benches in Durham and Neustadt, and report back to the Public Works Committee.

Committee members requested the Public Works Manager or Steve Ayerhart, Public Utilities Supervisor, to review and approve, if deemed appropriate, the proposed bench to be placed in front of Hollidays' drug store by ABATE of Ontario Inc.

7) West Grey Recreation Advisory Committees:
➤ Durham Recreation Advisory Committee

Dan Sullivan, Chair of the Durham Recreation Advisory Committee, noted this Friday is the start of the roller skating night at the Durham & District Community Centre.

- Neustadt Recreation Advisory Committee
 - May 17, 2010 (draft)

Carol Lawrence, Council representative on the Neustadt Recreation Advisory Committee, noted there are no more free defibrillators available. There is a large crack at the new parking lot at the Neustadt Community Hall that will be checked by the Public Works Manager. There are some picnic tables and chairs that need replaced.

- Normanby Recreation Advisory Committee – no report

8) West Grey Property Standards Committee – no report

9. Reports/Minutes from Other Committees/Committee Chairs/Council Representatives

- 1) West Grey Health & Safety Committee – no report
- 2) West Grey Public Library Committee – no report

(7) May 31, 2010

- 3) Saugeen Municipal Airport Commission
➤ April 21, 2010

Dan Sullivan, Council representative on the Saugeen Municipal Airport Commission, reported on falling fuel sales with resulting budget implications. The operator of the restaurant at the S.M.A. will be ceasing operations, and an advertisement will be placed for any interested parties to submit a quotation/tender. The washrooms have been renovated, and there is a concert planned in August, 2010. The SMA has applied to be the host facility in 2012 for an Eastern Canada association.

- 4) Saugeen Valley Conservation Authority Board of Directors

John A. Bell, and Dan Sullivan, Council representatives on the SVCA, reported on the Open House for the SVCA Strategic Plan with approximately 11 individuals in attendance. The launch of the Children's Safety Village is scheduled for sometime in September 2010.

- 5) Elmwood Community Centre Board
➤ April 20, 2010

Carol Lawrence, Council representative on the Elmwood Community Centre Board, reported on the completion of an audit on playground equipment, noting that most of the playground equipment at the Elmwood Community Centre does not meet today's standards, and will therefore have to be replaced, at an estimated cost of \$30,000 to \$35,000. Another meeting on this matter will be discussed by the Board in two weeks.

- 6) Saugeen Country Tourism Association

Councillor Mollison, representative on the Saugeen Country Tourism Association, presented a proposed garden at the Durham Pumping Station property, to be paid for by the Durham Horticultural Society. The project will take 4-5 weeks to complete. Committee requested the Public Works Manager to review and comment on the proposed plan, particularly relating to the driveway, snow removal issues, etc., and report back to Council.

- 7) Saugeen Mobility and Regional Transit (S.M.A.R.T.)
➤ May 11, 2010 (draft)

Mayor Eccles reported on "branding" and advertising initiatives for S.M.A.R.T. The Municipality of Kincardine is to become a S.M.A.R.T. partner. The LHINS "Moving Bruce-Grey" initiative may be merged with S.M.A.R.T.

(8) May 31, 2010

8) West Grey/Durham Activity Centre Building Committee

Deputy Mayor Sullivan noted that there should be a resolution of Council passed to disband the Committee since the construction project is done.

9) Durham & District Community Centre Building Committee
➤ May 3, 2010 (draft)

Councillor Lawrence noted some amendments are required to the May 3, 2010 draft minutes of the Durham and District Community Centre Building Committee.

Committee supported requesting quotations for kitchen supplies/equipment, and quotations to be brought back to Council for consideration.

New Business

Committee requested the attendance of the C.B.O./By-law Enforcement Officer at the June 10, 2010 Council meeting to discuss a possible zoning by-law violation in downtown Durham.

The CAO/Clerk is working on a Volunteer Appreciation Day and requested Council to provide possible suitable dates previously provided to Council.

Committee members discussed the possibility of holding a “Town Hall” style meeting, but no action taken at this time.

Adjournment

BELL, RESOLVED THAT, the Committee of the Whole Council hereby adjourns at 4:56 p.m. CARRIED.

Kevin Eccles, Mayor

Christine Robinson, CAO/Clerk