

MINUTES
Municipality of West Grey Committee of the Whole
Held on Monday, November 30, 2009 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

<u>Council</u>	Deputy Mayor Dan Sullivan (Acting Mayor), Councillor John A. Bell, Councillor John S. Black (left meeting at 10:55 a.m., and returned at 1:25 p.m.), Councillor Bev Cutting, Councillor Carol Lawrence, Councillor Don Marshall, Councillor David Mollison, Councillor Bev Plume
<u>Absent</u>	Mayor Kevin Eccles
<u>Staff</u>	Christine Robinson, CAO/Clerk; Mark Turner, Deputy Clerk Kerri Mighton, Treasurer-Deputy Tax Collector; Ken Gould, Public Works Manager – during reports

Declarations of Pecuniary Interest - None

Closed Session - None

REGULAR AGENDA:

Matters Arising from the Closed Session – n/a

Delegations

Art Cousins & Michelle Whitmore, Co-Chairs, Block Parent Program (Durham)

Art Cousins and Michelle Whitmore came before Council to discuss the proposed Block Parent Program for the former Town of Durham, and to obtain approval of Council for the Block Parent Program initiative.

Mr. Cousins requested a letter from Council supporting the Block Parent Program Initiative, and that West Grey becomes a Block Parent. There are some funds required for signage, and an individual Council member offered to purchase the two additional required signs.

Mr. Cousins also requested free photocopying to be provided by West Grey.

Mr. Cousins also requested permission to set up a small booth at the Durham Arena during the Olympic Torch Run event.

The CAO/Clerk will provide a Report to Council on this matter, and will discuss this matter with the West Grey Police Chief.

PLUME-LAWRENCE, RESOLVED THAT, the C.O.W. recommends Council provide a letter of support regarding the establishment of the Block Parent Program Initiative in the former Town of Durham, and to provide limited photocopying at the West Grey Municipal Office for Block Parent purposes. #COW 28-09 **CARRIED.**

(2) November 30, 2009

Public Meetings

Proposed Update to West Grey Taxi Business Licensing By-law No. 52-2001

The Deputy Clerk noted the purpose of the public meeting and stated the intent of the proposed by-law.

Committee members requested the “Chief of Police” definition be amended to add a designate, and to insert the word “license” in section 3.4.2 b).

The amended by-law will be placed on the December 7, 2009 Council Agenda for consideration by Council.

Proposed Update to Refreshment Vehicle Licensing By-law No. 35-2002

The Deputy Clerk noted the purpose of the public meeting and stated the intent of the proposed by-law.

Committee members requested section 3.1 (b) be amended to provide for “recycling”, and to split section 2.4 into two section parts.

The amended by-law will be placed on the December 7, 2009 Council Agenda for consideration by Council.

Manager’s Reports

1) Treasurer/Deputy Tax Collector – Report COW #11/30/09

WSIB Schedule 2 Employer – Insurance Coverage – resolution #COW 26-09

Federal Gas Tax Fund Extension Update (received for information)

West Grey Activity Centre (Treasurer/Deputy Tax Collector will prepare a resolution for next Council meeting regarding process to purchase equipment/furnishings for the Centre)

BLACK-LAWRENCE, RESOLVED THAT, the Committee of the Whole hereby recommends to Council that in the event that the Municipality’s insurance broker is not successful in obtaining WSIB Excess Indemnity (Stop Loss) Insurance coverage by Dec. 10, 2009, that staff are authorized to request a transfer with the Workers’ Safety Insurance Board from a Schedule 2 employer to a Schedule 1 employer effective Jan. 1, 2010.

... #COW 26-09

CARRIED.

2) Fire Chief – Report COW #11/30/09

Durham Station Roofing & Heating Project (received for information)

(3) November 30, 2009

Proposed Fire Boundary Adjustment Mapping (Fire Chief to provide response times for existing and proposed mapping change areas. Consideration will be given after assessing changes in response times to holding an Information Meeting for affected landowners. The costs associated with changes in response areas will be a 2010 budget item)

3) Deputy Clerk – Report COW #11/30/09

Development Charges Study Quotations – resolution #COW 29-09 (Council expressed concern with the need to update the Development Charges Study at a cost to the Municipality)
Proposed 2010 Council and Committee of the Whole Meeting Dates (C.O.W. recommended proposed 2010 Council and Committee of the Whole meeting dates be forwarded to Council, as amended)

Wind Turbines (Council held a general discussion regarding wind turbines. Council was informed that the County of Grey has passed a resolution regarding wind turbines that will be forwarded to local Grey County municipalities for consideration of support. Council requested staff to contact Arran-Elderslie to request permission to attend a planned wind turbine meeting. Councillors Lawrence, Bell and Cutting indicated interest in attending this meeting)

Proposed Durham Settlement Area Expansion (The Deputy Clerk requested direction from Committee members regarding a potential change in the Official Plan designation of 12 acres of land owned by West Grey immediately southeast of the Municipal Office. Committee members provided a general consensus to change the Official Plan designation of this property from Residential to Commercial. The Deputy Clerk also asked direction regarding the approximate 21.7 acre property directly across from the Municipal Office, purchased from Allan Lennox. Committee members determined at this time to leave this property as is.)

BELL-PLUME, RESOLVED THAT, the Committee of the Whole recommends Council accept the quotation from Morehouse Associates in the amount of \$9,896.00 inclusive of G.S.T., for completion of a Development Charges Study for the Municipality of West Grey.

... #COW 29-09

CARRIED.

4) CAO/Clerk – Report COW #11/30/09

Laptops – resolution #COW 27-09

2010 Winter Olympics Torch Run (The CAO/Clerk reported that a Press Conference is being held on December 4, 2009, 10:00 a.m., at the West Grey Municipal Office.

Christmas Decorations for Main Street (Garafraxa) Bridge (Council approved expenditures of approximately \$400.00 for placement of Christmas bows and garlands at the main street bridge)

West Grey Float (Council authorized purchase of Olympic scarves and mittens for the West Grey float that can subsequently be worn by Council)

BELL-CUTTING, RESOLVED THAT, the Committee of the Whole recommends Council purchase seven ASUS Laptops from Infinity Network Solutions at a cost of \$9,594.83 inclusive of G.S.T. #COW 27-09

CARRIED.

(4) November 30, 2009

Reports/Minutes from Committees/Committee Chairs/Council Representatives

- 1) West Grey Fire Committee
 - November 19, 2009 minutes (draft)

Bev Cutting, Chair of the West Grey Fire Committee, noted she will speak to the West Grey Fire Chief, who will in turn discuss with Recreation Managers the issue of fire code compliance of recreation facilities.

- 2) West Grey Public Works Committee

John Bell, Chair of the West Grey Public Works Committee, noted seasonal roads employees have commenced their employment. John Bell also noted receipt of a letter from the Ministry of Transportation Ontario requesting a five year capital forecast for the Connecting Link from West Grey.

The C.O.W. recommended staff pursue securing public washrooms in the downtown core of Durham.

- 3) West Grey Waste Management & Environmental Committee

Bev Plume, Chair of the West Grey Waste Management & Environmental Committee, reported that over 35,000 pounds of E-Waste have been recycled since the implementation of the E-Waste recycling program. There have also been a lot of tires received since the implementation of the used tire recycling program. A flyer is being mailed out regarding e-waste recycling products and landfill site changes, and an advertisement is being placed for a staff member for the Durham Landfill Site.

The Committee of the Whole Temporarily adjourned at 12:16 p.m., and reconvened at 1:00 p.m.

- 4) West Grey Finance & Personnel Committee – no report
- 5) West Grey Economic Development Committee
 - November 13, 2009 minutes (draft)

John Bell assumed Chairing the C.O.W. meeting while Dan Sullivan, Chair of the West Grey Economic Development Committee, reported on the Memorandum of Understanding for the proposed greenhouse development by EncoTech. The CAO/Clerk noted the original M.O.U. was amended by staff as deemed appropriate, and was signed by the Mayor and CAO/Clerk.

Dan Sullivan also reported that the Grey-Bruce Regional Economic Development Partnership is working towards establishing a website.

(5) November 30, 2009

6) West Grey Parks Committee

Bev Cutting noted there is an interest in placing a small bridge currently stored at the Works Department at a wet area by the Riverside Restaurant during the summer season. The CAO/Clerk will discuss this matter with the Public Works Manager.

7) West Grey Recreation Advisory Committees:

i) Durham Recreation Advisory Committee

Dan Sullivan, Chair of the Durham Recreation Advisory Committee, reported that the Youth Initiative Committee has set up a Santa Centre in Durham, and may have a float in the Durham Parade.

ii) Neustadt Recreation Advisory Committee

- November 11, 2009 minutes (draft)

Carol Lawrence, Council representative on the Neustadt Recreation Advisory Committee, reported that only approximately \$4200 remains to meet the financial requirements for the new Neustadt Community Hall. The Neustadt Recreation Advisory Committee is sponsoring the Neustadt Christmas Parade in conjunction with Christmas In the Village.

iii) Normanby Recreation Advisory Committee

Dave Mollison, Council representative on the Normanby Recreation Advisory Committee, reported Normanby Recreation Advisory Committees will be assisting with the Olympic Torch Run event.

8) West Grey Property Standards Committee

C.O.W. requested the C.B.O./By-law Enforcement Officer to update Council on by-law enforcement matters.

Reports/Minutes from Other Committees/Committee Chairs/Council Representatives

- 1) West Grey Health & Safety Committee – no report
- 2) West Grey Public Library Committee – no report
- 3) Saugeen Municipal Airport Commission
 - October 21, 2009 minutes

(6) November 30, 2009

Dan Sullivan, Council representative on the Saugeen Municipal Airport Commission reported a new fueling station will be completed by the end of the year. Major repairs were completed to the snowplow truck, and are looking at a possible replacement. A new Airport Agreement is being worked on. Negotiations are underway with a concert promoter for an event to be held at the S.M.A. next year.

4) Saugeen Conservation Authority Board of Directors

John A. Bell, one of two Council representatives on the Saugeen Conservation Authority Board of Directors, reported that 2010 budget deliberations are underway, with a budget meeting set for tomorrow.

Dan Sullivan, Council representative on the Saugeen Conservation Authority Board of Directors, reported on the significant tree plantings realized by both the Saugeen Conservation and Grey-Sauble Conservation Authority this past year.

5) Elmwood Community Centre Board

➤ October 27, 2009 minutes

Carol Lawrence, Council representative on the Elmwood Community Centre Board, reported that no decision has been made by Ontario Hydro regarding rebating the Board for excessive hydro charges levied for the Elmwood Community Centre.

6) Saugeen Country Tourism Association

David Mollison, Council representative on the S.C.T.A., reported that work has commenced on the 2010 Saugeen Country Tourism Guidebook, and that the S.C.T.A. has received federal grant money for a proposed project.

New Business

The CAO/Clerk noted that a number of photos have been submitted for the West Grey Photo Contest, with submissions due by December 1, 2009.

The CAO/Clerk will have municipal staff assess the condition of Christmas lights currently being used in Ayton and Neustadt.

The CAO/Clerk will follow through with advising municipal staff and Council on how to vote for the Children's Safety Village at the Saugeen Conservation headquarters for the purposes of obtaining possible grant money.

Council was informed of a pending GreenJobs seminar in January 2010, and will consider attending this event in accordance with the Council seminar/conference policy.

(7) November 30, 2009

Council requested an invitation be made to the new Deputy Chief of Police to attend a future Council meeting after commencing duties.

Council was informed that the West Grey Police Service has settled their contract, being a two year contract expiring the end of 2010.

Adjournment

MOLLISON, RESOLVED THAT, we do now adjourn at 2:25 p.m.

CARRIED.

Dan Sullivan, Acting Mayor

Christine Robinson, CAO/Clerk