



MUNICIPALITY OF WEST GREY

APPLICATION FOR ENTRANCE PERMIT NO. _____

PLEASE MARK THE PROPOSED ENTRANCE CLEARLY WITH STAKES FOR INSPECTION PURPOSES

TO BE FILLED OUT BY APPLICANT

NAME: (PLEASE PRINT): _____

ADDRESS: _____

POSTAL CODE _____ CIVIC NO. _____ PHONE: _____

LAND SEVERANCE INFORMATION

Is the application in conjunction with a land severance YES _____ NO _____

If "YES" give Severance Application No. _____

Application is hereby made to: (Check one or more of the following to indicate proposed work).

- Construct an unpaved entrance
- Construct a paved entrance
- Construct curbs, gutters, or other permanent works related to an entrance
- Pave an existing entrance
- Add curbs, gutters, or other permanent works to an existing entrance
- Change the design of an existing entrance
- Change the location of an existing entrance
- Use an existing entrance for other than its original present or normal use (Change of classification from residential to commercial, etc.)
- Construct a temporary or use any part of the right-of-way of a Municipality Road as a means of temporary access to and from a property

DESCRIPTION AND LOCATION OF PROPERTY

NAME OF PROPERTY OWNER _____

LOT NO. _____ CONCESSION NO. _____ CIVIC NO. _____

MUNICIPALITY _____ COUNTY _____

CLASSIFICATION, USE, PURPOSE AND DETAIL OF ENTRANCE

Access Required For

COMMERCIAL _____ RESIDENTIAL _____ FIELD/BUSH _____ PUBLIC STREET _____

NO. OF ENTRANCES _____

MATERIAL PROPOSED FOR USE _____

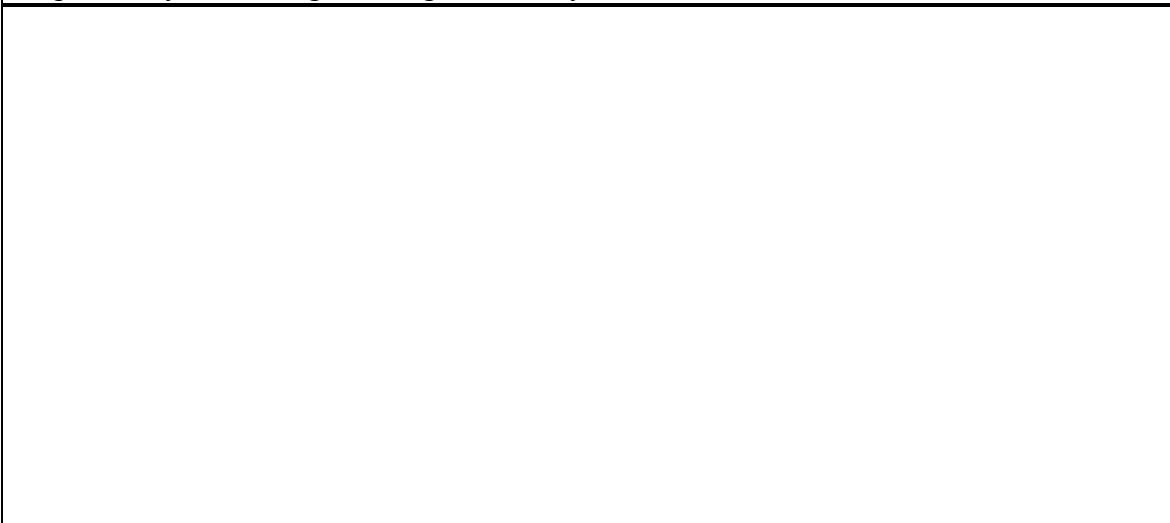
It is understood that all works will be constructed, altered, maintained or operated at the expense of the undersigned. That work must not begin before a permit has been issued by the Municipality of West Grey.

The issue of a permit by the Municipality does not relieve the holder of the responsibility of complying with relevant municipal by-laws.

In consideration of any permit issued in respect to this application, we, the applicants for ourselves, our heirs, executors, administrators, successors, and assigns, hereby agree to observe, keep and perform and be subject to the regulations and conditions of the said permit and to indemnify and save harmless, the Municipality of West Grey represented by the Public Works Manager from and against all loss, cost, changes, damages, whatsoever to which may be put or which the Municipality of West Grey may suffer or sustain or for which the Municipality of West Grey may be liable by reason of anything done or omitted to be done in the construction, maintenance, alteration or operation of the works authorized.

DATE: _____ SIGNATURE: _____

Please draw a sketch (below) of location of proposed entrance. Show the entrances proximity to existing buildings, driveways, roads, etc.



An application for an entrance permit **must be** accompanied with a deposit of **SIX HUNDRED -----\$600.00----- DOLLARS.**

A deposit of \$400.00 will be refunded after the entrance has been installed as follows:

1. The culvert, if required, is set to the approved ditch grade.
2. Granular backfill is placed around the culvert, and used to shape the entranceway.
3. Granular "A" type gravel to be used to top driveway.
4. The culvert size and entrance-way width are as specified in the permit.
5. The roadside is left in a neat and tidy condition. Slopes must be neatly trimmed and not steeper than 2:1. Culvert ends must be clean.
6. An entrance installed on a temporary permit is removed.
7. Only new C.S.P. will be accepted.
8. Locations with less than 120 metres visibility in either direction from the point of entrance to the Municipality Road will not be approved, unless in urban areas (in which other considerations will be given).
9. Minimum of 60 metres from intersection.

ROAD DEPARTMENT USE ONLY

LENGTH OF PIPE OR CULVERT _____ SIZE OF PIPE _____

WIDTH OF ENTRANCE _____

APPROXIMATE DISTANCE APPROACHING TRAFFIC IS VISIBLE FROM THE POINT OF ENTRANCE TO THE TOWNSHIP ROAD

FROM THE RIGHT _____ FROM THE LEFT _____

CENTRE LINE OF ENTRANCE TO BE _____

INDICATE WHICH, IF ANY, OF THE FOLLOWING WILL BE AFFECTED.

_____ ROAD DRAINAGE _____ TREES, SHRUBS, PLANTINGS

_____ SIGNS _____ GUIDE RAIL _____ NIL

DATE: _____

SIGNATURE OF PUBLIC WORKS MANAGER _____

_____ APPROVED _____ NOT APPROVED _____ REFERRED TO ROAD COMMITTEE

CLASSIFICATION OF ENTRANCE _____ MUNICIPALITY STANDARD _____

ACCESS

1. Access's to the required parking spaces and parking areas shall be provided by means of unobstructed driveways or passageways at least 3 metres but not more than 9 metres in width.
2. The aisles between parking spaces within a parking area shall have a minimum width of 6 metres.
3. The maximum width of any combined ingress and egress driveway, measured along the street line shall be 8 metres.
4. The minimum distance between 2 separate driveways on one lot, measured along the street line, shall be 8 metres.
5. The minimum angle of intersection between a driveway and a street line shall be 60 degrees.
6. Every lot shall be limited to the following number of driveways:
 - Two driveways, with a combined width not exceeding 30% of the lot frontage for the first 30 metres of the lot frontage or portion thereof; and
 - One additional driveway for each additional 30 metres of lot frontage .
7. No driveway shall be established closer than 1 metre to a side lot line, provided this shall not apply to prevent the establishment of abutting driveways along a common lot line if their combined width does not exceed 9 metres.

SURFACE

1. Any parking area, parking space or driveway required to be provided or permitted according to the provisions of this By-Law for any use of land, other than parking facilities for a one-family detached dwelling or any agricultural use, shall be provided and maintained with a stable surface that is treated to prevent the raising of dust or loose particles and adequate drainage.

Illumination of Parking Areas and Driveways

1. When parking areas and/or driveways are illuminated, lighting fixtures shall be so arranged to divert the light away from adjacent lots and/or street.

CONDITIONS

(OTHER THAN CONTROLLED ACCESS)

THIS PERMIT IS SUBJECT TO THE FOLLOWING CONDITIONS AND TO ANY SUPPLEMENTARY CONDITIONS ESTABLISHED AT THE TIME OF ISSUE.

SUPPLEMENTARY CONDITIONS APPLYING TO THIS PERMIT () HAVE () HAVE NOT BEEN ESTABLISHED BY THE DEPARTMENT

1. No building permit shall be issued for any construction until an entrance has been approved and a permit issued by the Public Works Manager.
2. Work on the construction or alteration of an entrance must not be started before an entrance permit for the work has been issued by the Municipality.
3. Work on an installation or development for which a permit is granted must start within six months of the date of issue of the permit or the permit shall be void and shall be cancelled by the Municipality.
4. All works related to or forming a part of an entrance shall be carried out in accordance with the approved plans and specifications and subject to the approval of the Municipality. The owner of the property shall bear all expenses related thereto.
5. Trees, shrubs, etc., on the right-of-way of a municipal road must not be cut or trimmed without written permission of the Municipality and such cutting or trimming may only be done under the direct supervision of the Municipality or its duly authorized agent. Where it is necessary to cut or trim on property adjacent to a Municipal road, the applicant must make the necessary arrangements with the property owners and must bear all expenses in connection therewith, including any damages occasioned as a result of such cutting or trimming.
6. Each entrance must be designed, constructed and maintained in a manner that prevents surface water from the entranceway and/or the adjoining property from being discharged via the entrance onto the Municipal road.
7. The applicant is responsible for the construction, marking and maintenance of the detours required and for maintaining safety measures for the protection of the public during the construction of Any works in respect to an entrance.
8. The design and specifications of an entrance must not be changed without the approval of the Municipality. If the owner of a property desires to change the design Of an entrance., or add curbs, gutters, etc., an application to do so must be submitted to the Municipality for approval.
9. The use or purpose of an entrance must not be changed in a manner that changes the classification of an entrance. improper use of an entrance may result in the cancellation of the permit therefore. If the owner of a property desires to change the classification of an entrance, an application to do so must be submitted to the Municipality for approval.
10. The owner of a property served by an entrance shall maintain each entrance to his property in accordance with the requirements of the Municipality.
11. This entrance is subject to all municipal by-laws.
12. If there is an expiry date on this permit and a further term is desired, an application for renewal of the permit shall be made to the Municipality before the expiry date named in this permit. A further term may be approved or refused by the Municipality.
13. If this permit expires and is not renewed for any reason all work constructed , maintained , or operated under this permit shall, if the Municipality so requests, be removed without expense to the Municipality and the Municipal road shall be left in as good a condition as it was before the said works were installed or
14. This permit must not be assigned or transferred from one owner to another. Each new permit is subject to the conditions applying at the time of issue.
15. An entrance permit may be cancelled at any time for breach of the regulations or conditions of the permit or such reasons as the Public Works Manager in his discretion deems proper.
16. If, during the life of this permit, any acts are passed or regulations adopted which affect the rights and privileges herein granted, the said acts or regulations shall be applicable to this permit from the date on which they come into force.
17. Time Limits - Approved entrance permits, not constructed within six months, will forfeit their refund of FOUR HUNDRED ---- \$400.00 ---- DOLLARS.
18. Following the signing of this application and the payment of the required fee a site inspection will be done by the Municipal personnel. Allow ten (10) days following date of application for inspection and processing.

ENTRANCE PERMIT

N0. _____

Roll No. _____ Severance Application No. _____

Permit Issued For: _____

Address: _____

Length of Pipe or Culvert _____ Size of Pipe _____ Width of Entrance _____

Approximate distance approaching traffic is visible from the point of entrance to the Municipality road.

From the Right _____ From the Left _____

Indicate which, if any, of the following will be affected.

Road Drainage _____ Trees, Shrubs Plantings _____ Signs _____

Guide Rail _____ Nil _____

Classification of Entrance _____ Municipality Standard _____

Entrance Location _____

Center Line of Entrance to be _____

Approved _____ Not Approved _____

Comments: _____

Dated at the Municipality of West Grey

this _____ day of
_____, 200

Municipality of West Grey
Public Works Manager

This permit is issued under the authority vested in the Public Works Manager by the Council of the Corporation of the Municipality of West Grey By-Law No. _____.

ENTRANCE COMPLETED TO SATISFACTION OF PUBLIC WORKS MANAGER

this _____ day of
_____, 200

Municipality of West Grey
Public Works Manager