AGENDA
For the Regular Meeting of the
Council of the Municipality of West Grey
To be Held on Tuesday, April 16, 2019 at 7:00 p.m.
At the Council Chambers – West Grey Municipal Office

1. Call to Order 7:00 p.m.

2. Moment of Reflection

3. Declarations of Pecuniary Interest & General Nature Thereof

4. Closed Session - None

5. Matters Arising from the Closed Session

6. Comment Period 7:05 p.m.
   (Inquiries during the comment period shall be directed by the public and press to Council members and shall deal with matters specific to Agenda business. A maximum of two (2) minutes per person is allotted for comments, and the maximum time allotted for the Comment Period as a whole is ten (10) minutes. Each inquiry made during the comment period shall be recorded in the minutes and the minutes shall note whether the inquiry was answered or requires an answer at or before the next meeting.)

7. Public Meetings – None

8. Part I - Consent Agenda 7:15 p.m.
   (For the purpose of convenience and for expediting meetings, matters of business that are of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively. A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Councillor. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda and only the remaining matters of business contained in the Consent Agenda are voted on collectively. Each and every matter of business contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

Adoption of Minutes
(Only changes in the form or errors or omissions taken at a previous meeting may be made in adopting the Minutes. Other comments are out of order.)
April 16, 2019

Council:
A1 Minutes of Regular Council Meeting – April 2, 2019 (draft) (attachment)
Minutes of Committee of the Whole (Budget) Meetings – January 17, 18 & 21, 2019 (draft) (attachment)
Minutes of Committee of the Whole (Planning) Meeting – April 9, 2019 (draft) (attachment)
Resolution Prepared – Minutes Be Adopted as Circulated

Committees:
A2 West Grey Commercial Beautification Committee – March 28, 2019 (draft) (attachment)
West Grey Economic Development Advisory Committee – April 4, 2019 (draft) (attachment)
Resolution Prepared – Minutes Be Received as Circulated

Other
A3 Drinking Water Source Protection Committee – November 23, 2018 (attachment)
West Grey Public Library Board – January 16, 2019 (attachment)
Elmwood Community Centre Board – March 5, 2019 (attachment)
Resolution Prepared – Minutes Be Received as Circulated

Routine Department Reports
B1 None

Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)
C1 Grey Bruce Pride – request for West Grey to raise the Pride Flag on all municipal buildings, fire halls and recreation centres for a two-week period during the month of June, to celebrate Pride Month
C2 College and Physicians of Ontario (CPSO) – nominations open for the 202 CPSO Council Award to honour outstanding Ontario physicians

Future Committee Meetings
D1 West Grey Police Service Building Special Committee – April 17, 2019, 10:00 a.m., West Grey Municipal Office
D2 West Grey Public Library Board – April 17, 2019, 7:30 p.m., Durham Public Library branch
D3 West Grey Committee of the Whole – April 23, 2019, 9:00 a.m., West Grey Municipal Office
D4 Parks, Recreation and Culture Local Committee (Ayton) – April 23, 2019, 7:30 p.m., Ayton Fire Hall
D5 Parks, Recreation and Culture Local Committee (Ayton) – April 24, 2019, 7:30 p.m., Ayton Arena
D6 West Grey Committee of the Whole – April 30, 2019, 9:00 a.m., West Grey Municipal Office
(3) April 16, 2019

D7 Parks, Recreation and Culture Local Committee (Durham) – May 1, 2019, 6:00 p.m., Durham Arena
D8 West Grey Economic Development Advisory Committee – May 2, 2019, 9:00 a.m., West Grey Municipal Office
D9 West Grey Economic Development Advisory Committee – May 2, 2019, 5:30 p.m., West Grey Municipal Office

Part II - Regular Agenda

9. Communications from the Mayor and Council

10. Delegations

Norman White – re: by-law restricting livestock (including chicken coops) in urban areas of West Grey

Daven Singh – re: by-law restricting livestock (including chicken coops) in urban areas of West Grey

11. Business Arising from the Previous Meeting

12. Staff Reports

Director of Finance/Treasurer - Report #FTR 04/16/19 (attachment)
Director of Infrastructure and Public Works – Report #DIPW 04/16/19
Clerk – Report #CR 04/16/19 (attachment)

13. By-Laws – First, Second & Third Readings

32-2019 A By-law to confirm the proceedings of the April 16, 2019 Council meetings (attachment)

14. New Business

15. Addendum

16. Notice of Motion/Direct Motions

(Notices of Motion shall consist of motions brought forward by individual members for the consideration of Council. The member shall read the proposed motion and shall present a copy of it in writing to the Clerk. The Clerk shall include the motion in the agenda of the next regular Council meeting under "New Business". Direct Motions may be introduced under this section of the agenda with the consent of a 2/3 majority of Council. All such motions shall be introduced no later than one-half hour)
before curfew. It is the intent of Direct Motions to consider items which, due to time constraints, require the immediate attention of Council.)

17. **Closed Session – Incomplete Items Only**

18. **Matters Arising from Closed Session – Incomplete Items Only**

19. **Question Period**

   (Inquiries during the question period shall be directed by the public and press to Council members and shall deal with matters specific to Agenda business. A maximum of two (2) minutes per person is allotted for questions, and the maximum time allotted for the Question Period as a whole is ten (10) minutes. Each inquiry made during the question period shall be recorded in the minutes and the minutes shall note whether the inquiry was answered or requires an answer at or before the next meeting.)

20. **Municipal Act – Notices**

   (Notices pursuant to Section 251 of the Municipal Act 2001, and in accordance with West Grey By-law No. 3-2003, are entered here for public notification purposes. Items listed will be placed on the next regularly scheduled meeting of the Council)

21. **Adjournment**

   *Please Note: all times are approximate, and are subject to change.*
The following resolutions will be individually left on the table for signatures by Council for a Mover and Seconder, as they will not be individually read at the Council Meeting, as there will be only one resolution read during the Council meeting to approve items A1 – A3 in the Consent Agenda.

Be it resolved that, the Minutes of the Council Meeting held on April 2, 2019; the Minutes of the Committee of the Whole (Budget) Meetings held on January 17, 18 & 21, 2019; and the Minutes of the Committee of the Whole (Planning) Meeting, be adopted, as printed; Further that, the Minutes of the West Grey Committees – A2, be received, as circulated; And further that, the Minutes of the Other Committees – A3, be received, as circulated.
Draft MINUTES Draft
For the Regular Meeting of the Council of the Municipality of West Grey
Held on Tuesday, April 2, 2019 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

Council
Mayor Christine Robinson, Deputy Mayor Tom Hutchinson,
Councillor Beth Hamilton, Councillor Rebecca Hergert,
Councillor Doug Hutchinson, Councillor Geoffrey Shea,
Councillor Stephen Townsend

Staff
Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk; Kerri Mighton, Director of Finance/Treasurer; Brent Glasier, Director of Infrastructure and Public Works

Declarations of Pecuniary Interest & General Nature Thereof - None

Closed Session
Hamilton-Councillor Hutchinson, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), as amended, authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,
Now therefore be it resolved that, the Council of the Municipality of West Grey, does now go into a closed session at 9:01 a.m., with the CAO/Deputy Clerk, Clerk, and Director of Infrastructure and Public Works, to discuss items that relate to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose. #97-19 Carried.

Deputy Mayor Hutchinson-Hergert, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session at 10:05 a.m. #98-19 Carried.

(Mayor Robinson confirmed that only closed session items identified were discussed in closed session.)

Matters Arising from the Closed Session – None
Comment Period - None

Public Meetings.

Proposed Approval of the 2019 Municipality of West Grey Budget
Kerri Mighton, Director of Finance/Treasurer, presented the 2019 Municipality of West Grey Budget.
The 2019 West Grey Tax Levy Increase is 3.73% or $349,483, or an estimated local levy increase of $4.35 per $100,000 of assessment for a residential home, based on an average residential reassessment increase of 1.5%. The total 2019 Operating Expenditures are $13,754,558; total 2019 Capital Expenditures are $4,835,790, and the total 2019 Expenditures are $18,590,348.

Total expenditures by department include Public Works – 31%; Police – 18%; Corporate – 18%; Water/Sewer – 14% (100% user funded); Recreation – 8%; Fire – 5%; Waste Management – 4%, and Library – 2%.

Mayor Robinson noted Council deliberated on the financial health of West Grey and an eye to the future on how to address issues such as infrastructure concerns, communication protocols, identity of small communities, maintaining equipment/infrastructure, in order to promote West Grey as a thriving community.

Marian Ratcliffe asked why $1.1 million was borrowed and how it will be paid back. The Director of Finance/Treasurer replied that it is for the Bruce & Lambton Streets re-construction, and it will be paid back by the water/sewer users of Durham.

Don Tremble asked for clarification on the grants provided by West Grey by the government. The Director of Finance/Treasurer stated that the approximate $1.5 million Ontario Municipal Partnership Fund (OMPF) is provided annually by the Province, however, the amount may change from year to year. Other grants are provided by both the Provincial and Federal Governments. Grants are a little higher this year as West Grey received a one-time unconditional grant of $642,000 this year, and a one-time top-up of gas tax funds.

Don Tremble asked if the amount of reserves taken out this year is normal. The Director of Finance/Treasurer responded that the amount of reserves taken out this year are higher than normal, however, there were a number of projects carried forward from 2018. The Director of Finance/Treasurer noted that the use of reserves has increased by approximately $286,000, excluding the carry over projects.

Don Tremble asked what will happen next year if West Grey loses grants. The Director of Finance/Treasurer stated the municipality tried not to use the one-time grants to lower taxes and transferred most of the funds to reserves until Council has the opportunity to determine their options. There will be pressures on future budgets if grants are reduced.
Marian Ratcliffe noted the significant police budget, and spending on bridges. Mayor Robinson indicated that three bridge studies (one for each former Township) were just completed, and are currently being reviewed. These bridge studies will be discussed during the April 23 Committee of the Whole meeting, as well as at three public meetings (one in each respective former Township), as it is such an important issue. The bridge studies are valuable for the West Grey Asset Management Plan, and will assist in the preparation of a multi-year budget. Mayor Robinson added that the West Grey Police budget provides for core services in West Grey to ensure citizens feel safe, and the budget is reflective of that. Council noted the police budget is actually a smaller percentage of the overall budget than years ago.

Council also noted that it placed the gas tax top-up funds of approximately $390,000 into a reserve for future decisions as there are certain restrictions on how to use these funds.

Mayor Robinson summarized that the 2019 budget includes over $4.9 million in capital projects; enhancement of communication processes including digital communication, investment in arts and culture with the partnership with the Durham Art Gallery, funding for the Hanover Launch Pad for youth, retaining the Elmwood Resource Centre, and enhancing summer programs and camps.

The Public Meeting concluded at 10:34 a.m.

**Part I - Consent Agenda**

Councillor Hutchinson-Deputy Mayor Hutchinson, Be it resolved that, Items A1 to B1 inclusive, contained in Part 1 – Consent Agenda, be adopted, as amended;

And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. #99-19

**Adoption of Minutes**

Council:

A1 Minutes of Regular Council Meeting – March 19, 2019 (draft)
Minutes of Committee of the Whole Meeting – March 26, 2019 (draft)
Minutes of Committee of the Whole (Planning) Meeting – March 12, 2019 (draft)

Committees:

A2 Minutes of Committee of the Adjustment – March 26, 2019 (draft)

Other

A3 Saugeen Mobility and Regional Transit – February 22, 2019 General Board Meeting – resolution #100-19
Hamilton-Councillor Hutchinson, Be it resolved that, the Minutes of the Council Meeting held on March 19, 2019; and the Minutes of the Committee of the Whole Meeting held on March 26, 2019; be adopted, as printed; Further that, the Minutes of the West Grey Committees – A2, be received, as circulated; And further that, the Minutes of the Other Committees – A3, be received, as circulated. #100-19 Carried.

Routine Department Reports
B1 Clerk - Report #CC 04/02/19 – resolutions #101-91 to #104-19

Councillor Hutchinson-Hamilton, Be it resolved that, the Council of the Municipality of West Grey hereby authorizes the Public Works Department to purchase miscellaneous items to facilitate the repair of used bicycles by the Bentinck Landfill Attendant on his own personal time that are brought to the municipal landfill sites to an annual maximum of $300.00 in repair expenditures, and that this be expensed through landfill operating expenses, as recommended by the Committee of the Whole. #101-19 Carried.

Hamilton-Councillor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby approves offering Eh!Tel a similar structured Agreement as Bell Canada for the purpose of placing communications equipment on top of the Neustadt Water Tower, as recommended by the Committee of the Whole. #102-19 Carried.

Shea-Deputy Mayor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby transfers any Gas Tax Top-Up Funds received to reserve for future budget deliberations, as recommended by the Committee of the Whole. #103-19 Carried.

Hergert-Townsend, Resolved that, the Council of the Municipality of West Grey hereby schedules a Committee of the Whole meeting for April 23, 2019, 9:00 a.m., to discuss the Bentinck, Glenelg and Normanby Bridge Rationalization Studies, as recommended by the Committee of the Whole. #104-19 Carried.

Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)
C1 None
Future Committee Meetings
D1 Elmwood Community Centre Joint Board – April 2, 2019, 7:00 p.m.,
Elmwood Community Centre
D2 West Grey Economic Development Advisory Committee – April 4, 2019,
9:00 a.m., West Grey Municipal Office
D3 West Grey Parks, Recreation and Culture Local Committee (Durham) –
April 3, 2019, 6:00 p.m., Durham Arena Boardroom
D4 West Grey Committee of the Whole (Planning) – April 9, 2019, 1:00 p.m.,
West Grey Municipal Office

Part II - Regular Agenda

Communications from the Mayor and Council
Mayor Robinson, Deputy Mayor Hutchinson, and Councillors Hamilton, Hergert,
Hutchinson, Shea, and Townsend, reported on past activities and events since
the last regular meeting of Council, and on upcoming events and activities.
Council requested CAO/Deputy Clerk to extend invitation to championship
hockey teams and runner-ups.

Delegations - None
Business Arising from the Previous Meeting - None

Staff Reports

Director of Finance/Treasurer - Report #FTR 04/02/19
Approval of Accounts, Voucher 7-2019 – resolution #105-19
Elmwood Fire Department Joint Board of Management 2019 Budget Approval –
resolution #106-19

Councillor Hutchinson-Hamilton, Be it resolved that, the Director of
Finance/Treasurer be authorized to pay the accounts presented as Voucher
#7-2019 in the amount of $434,742.87, of the Municipality of West Grey. #105-
19 Carried.

Deputy Mayor Hutchinson-Shea, Be it resolved that, the Council of the
Municipality of West Grey hereby approves the Elmwood Fire Department
2019 budget as follows:
- Operations & Maintenance Expense $195,627.00
- Capital Expense $ 80,500.00
as recommended by the Elmwood Fire Department Joint Board of
Management. #106-19 Carried.

Director of Infrastructure and Public Works – Report #DIPW 04/02/19
Tender Summary – resolution #107-19
Purchase of New Loader – resolution #108-19
Calcium Chloride Tender WG18-06 – resolution #109-19
Investing Canada Infrastructure Program (ICIP) – resolution #110-19
Natural Gas Expansion Update (Council requested Brian Lennie, Enbridge Gas Inc., be invited to a future Council or Committee of the Whole meeting to discuss Enbridge natural gas expansion plans in West Grey)

Hamilton-Councillor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby awards the following tenders excluding HST:

- Tender WG19-01 Aggregate
  - Part A to Harold Sutherland Const. Ltd. for a tendered value of $116,610.00;
  - Part B to Joe Kerr Ltd. for a tendered value of $35,360.00;
  - Part C to Joe Kerr Ltd. for a tendered value of $127,320.00;
  - Part D – Non Award
- Tender WG19-04 Supplying and Placing Surface Treatment
  - Duncor Enterprises Inc. for a tendered value of $377,175.00
- Tender WG19-05 Structure Rehabilitation
  - Owen King Ltd. for a tendered value of
    - Bridge #45 - $79,731.30;
    - Bridge #47 - $75,908.50
- Tender WG19-06 Single Axle Truck
  - Team Truck Centres Ltd. for a tendered value of $145,089.50

And further that, Council approves moving $45,000 from equipment reserves to offset the expected budget short fall for the fully equipped single axle truck. #107-19 Carried.

Townsend-Shea, Be it resolved that, the Council of the Municipality of West Grey hereby approves the purchase of a CASE 621G Loader from Strongco for $178,514.44 plus HST. #108-19 Carried.

Councillor Hutchinson-Hamilton, Be it resolved that, the Council of the Municipality of West Grey hereby approves extending Calcium Chloride Tender WG18-06 for 2019 and 2020 for both Da-lee Dust Control and Pollard Highway Products including year over year CPI adjustment ending December 31 of each year. #109-19 Carried.

Shea-Deputy Mayor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby supports the West Grey Public Works Department in its submission for funding of the replacement of Structure #28 on Concession 2 WGR former Bentinck. #110-19 Carried.
Clerk - Report #CR 04/02/19
Recommendation from the March 26, 2019 Committee of the Whole
Meeting re: 1993934 Ontario Inc., - resolution #111-19
Recommendation from the March 26, 2019 Committee of the Whole
Meeting re: West Grey Sustainability Advisory Committee – resolution #112-19
Recommendation from the March 26, 2019 Committee of the Whole
Meeting re: West Grey Accessibility Advisory Committee – resolution #113-19
Re-scheduling of September 10, 2019 West Grey Committee of Adjustment/Committee of the Whole (Planning) Meetings – resolution #114-19
Saugeen Valley Conservation Authority (SVCA) re: Commenting Agency for Natural Heritage Features – resolution #115-19

Hamilton-Deputy Mayor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby denies the request to waive or reduce the development charges fee for the eleven affordable housing rental apartment units proposed by 1993934 Ontario Inc., for lands described as Plan 500, Park Part Lot 8, Chester N/S, Geographic Town of Durham, being property roll #4205 260 001 05901 0000, as recommended by the Committee of the Whole.

Recorded Vote
For: Councillor Hamilton, Councillor Hergert, Deputy Mayor Hutchinson, Mayor Robinson
Against: Councillor Hutchinson, Councillor Shea, Councillor Townsend
#111-19 Carried.

Hergert-Shea, Be it resolved that, the Council of the Municipality of West Grey hereby approves forming a West Grey Sustainability Advisory Committee, as recommended by the Committee of the Whole. #112-19 Carried.

Councillor Hutchinson-Hamilton, Be it resolved that, the Council of the Municipality of West Grey hereby approves forming a West Grey Accessibility Advisory Committee, as recommended by the Committee of the Whole. #113-19 Carried.

Shea-Deputy Mayor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby re-schedules the September 10, 2019 West Grey Committee of Adjustment/West Grey Committee of the Whole (Planning) meeting to September 17, 2019, starting at 1:00 p.m. (meetings to run concurrently). #114-19 Carried.
Hamilton-Councillor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby requests that the Saugeen Valley Conservation Authority continues to provide Natural Heritage commenting in the provision of its planning services to the Municipality of West Grey. #115-19 Carried.

By-Laws – First, Second & Third Readings
29-2019 A By-law to adopt the Estimates of Revenue and Expenditures for the year 2019 – resolution #116-19
30-2019 A By-law to appoint citizens to various committees (repeals By-law Number 15-2019) – resolution #117-19
31-2019 A By-law to confirm the proceedings of the April 2, 2018 Council meeting – resolution #118-19

Townsend-Deputy Mayor Hutchinson, Be it resolved that, By-law Number 29-2019, being a By-law to adopt the Estimates of Revenue and Expenditures for the year 2019, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #116-19 Carried.

Council temporarily adjourned for lunch and closed session at 12:25 p.m.

Hamilton-Hergert, Resolved that, the Council of the Municipality of West Grey hereby goes back into closed session at 1:05 p.m., with the CAO/Deputy Clerk and Clerk, to discuss an item that relate to advice that is subject to solicitor-client privilege, including communications necessary for that purpose. Carried.

Hamilton-Townsend, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session at 3:37 p.m. Carried.

(Mayor Robinson confirmed that only closed session items identified were discussed in closed session.)

Matters Arising from the Closed Session – None

Deputy Mayor Hutchinson-Shea, Be it resolved that, By-law Number 30-2019, being a By-law to appoint citizens to various committees (repeals By-law Number 15-2019, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #117-19 Carried.
April 2, 2019

Hamilton-Councillor Hutchinson, Be it resolved that, By-law Number 31-2019, being a bylaw to confirm the proceedings of the April 2, 2019 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #118-19 Carried.

New Business
Sheri Domm re: Morrison/Widmeyer Stag n Doe (see resolution #119-19) (Council requested the Manager, Community Services, to bring forward a proposed amendment to the Municipal Alcohol Policy to permit canned beer at events, and possible discussion of the Municipal Alcohol Policy as a whole.
Waive Building Permit Fees for 1993934 Ontario Inc. (see resolution #120-19) Elmwood Joint Fire Department (Council requested the Brockton Fire Chief to attend a future Council or Committee of the Whole meeting to discuss the fire training house)

Addendum - None

Notice of Motion/Direct Motions
Sheri Domm re: Morrison/Widmeyer Stag n Doe – resolution #119-19
Waive Building Permit Fees for 1993934 Ontario Inc. – resolution #120-19

Deputy Mayor Hutchinson-Hergert, Be it resolved that, the Council of the Municipality of West Grey hereby permits the serving of canned beers during the Stag n Doe for Alex Morrison & Lindsay Widmeyer at the Ayton Arena on Saturday, April 20, 2019, from 9:00 p.m. to 1:00 a.m. #119-19 Carried.

Councillor Hutchinson-Townsend, Be it resolved that, the Council of the Municipality of West Grey hereby waives the applicable building permit fees for the eleven affordable housing rental apartment units proposed by 1993934 Ontario Inc., for lands described as Plan 500, Park Part Lot 8, Chester N/S, Geographic Town of Durham, being property roll #4205 260 001 05901 0000, as recommended by the Committee of the Whole. #120-19 Carried.

Closed Session – Incomplete Items Only – n/a
Matters Arising from Closed Session – Incomplete Items Only – n/a

Question Period - None
Municipal Act – Notices - None
Adjournment
Townsend-Deputy Mayor Hutchinson, Resolved that, we do now adjourn at 3:59 p.m., to meet again on April 16, 2019, 7:00 p.m., or at the call of the Mayor. Carried.

Christine Robinson, Mayor
Mark Turner, Clerk
MINUTES

Municipality of West Grey Committee of the Whole
Held on Thursday, January 17, 2019 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

Council
Mayor Christine Robinson, Deputy Mayor Tom Hutchinson, Councillor Beth Hamilton, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Geoffrey Shea, Councillor Stephen Townsend

Staff
Laura Johnston, CAO/Deputy Clerk; Kerri Mighton, Director of Finance/Treasurer; Stephanie Stewart, Manager, Community Services

Declarations of Pecuniary Interest and General Nature Thereof - None

Items of Business

The CAO provided the Committee with a background on the reorganization of recreation in West Grey, including the development of Terms of Reference for Committees of Council; importance of staff presence to mitigate liability and provide a safe environment; and building an enhanced level of service and improved quality of life.

The Manager of Community Services presented the recreation budgets to the Committee. It was noted that the types of programming would not be geared to compete with the private sector. It was suggested that the current draft budget may be beyond the scope for 2019 and instead may need to be considered for a phased-in approach. Discussions ensued on development of a Recreation Strategy, which could be completed in house versus a Recreation Master Plan, which typically requires a consultant to complete. Council would need to provide the direction for the Recreation Strategy. The Manager provided details on enhancements to the existing camp and aquatics programs considered as part of the budget, such as offering more trips, consideration of specialty type camps, offering before and after care, etc. Discussions ensued on the importance of volunteers, including providing orientation and skill building.

The Committee took a break at 10:25 a.m. and reconvened at 10:35 a.m.

The recreation facilities budgets were reviewed. Discussions ensued on the replacement of the exhaust hood at the concession booth at the Neustadt Arena. A letter will be sent to the Neustadt Lions to engage in further discussions regarding the exhaust hood with the Manager of Community Services and the Facility Manager. It was questioned whether the building maintenance included $4,000 to $6,000 for kitchen, doorways. Discussions ensued on trails and the
municipality's role, including whether a portion of the funding for parks should be directed to trails for items such as signage and maintenance of existing trails without enhancements. Staff was directed to report back on trails. Another suggestion was to review scheduling at our facilities in order to maximize usage and efficiencies. The Accessibility for Ontarians with Disability Act listing on annual facility reporting will be provided to Council.

The Committee broke for lunch at 12:20 p.m. and reconvened at 1:00 p.m.

The Reserve Schedules and Grants to Organization will be provided at a future budget meeting for review.

Further discussions ensued on the increased part-time staff included as part of the recreation programming budget. It was suggested that the focus be on maintaining existing programs for this year. It was also noted that any changes to scheduling/hours of operation for facilities should be done in conjunction with advance communication with the public.

The Manager of Community Services was directed to bring back a work plan based on the following:
- Risk mitigation during events
- Focus on volunteer usage and skills enhancement of volunteers
- Prioritize existing program with future development of new programming
- Focus on 2019 as time to develop a vision of recreation with Council

It was noted that the Glenelg Hall requires widening of doors and the appliances need to be put back into the kitchen.

The Committee took a break at 3:45 p.m. and reconvened at 3:55 p.m.

The recreation capital budget was reviewed. It was questioned whether the Durham Ballpark stairs could be scaled back and that a motion sensor light could be installed temporarily shining towards the existing stairs. It was decided to defer the stair project and transfer $10,000 to reserve for the Durham Ballpark stairs. It was decided to defer the paving project at the Normanby Arena and instead transfer $25,000 to reserve for potentially paving next year.

It was suggested that once the 2019 budget is completed that the next budget plan be developed on a three year basis.
(3) January 17, 2019

Adjournment
Townsend-Hergert, Resolved that, we do now adjourn at 4:30 p.m., to meet again on January 18, 2019, 9:00 a.m., or at the call of the Mayor.
Carried.

Christine Robinson, Mayor             Mark Turner, Clerk
Municipality of West Grey Committee of the Whole
Held on Friday, January 18, 2019 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

Council
Mayor Christine Robinson, Deputy Mayor Tom Hutchinson,
Councillor Beth Hamilton, Councillor Rebecca Hergert, Councillor
Doug Hutchinson, Councillor Geoffrey Shea, Councillor Stephen
Townsend

Staff
Laura Johnston, CAO/Deputy Clerk; Kerri Mighton, Director of
Finance/Treasurer; Mark Turner, Clerk (arrived at 1:10 p.m.)

Declarations of Pecuniary Interest and General Nature Thereof - None

Items of Business

1) 2019 Preliminary Budget – Admin., et al

Discussions ensued on the elimination of the one third income tax exemption on
Council remuneration. It was suggested that a remuneration report be reviewed
before the next budget year. For 2019, Council remuneration will be adjusted by
the 1.8% cost of living. It was questioned whether a T1010 Form could be filed
to allow Council members to claim office expenses.

One of the new items in the Administration budget is the addition of a new
Communications/Office of the CAO position which would focus on enhanced
 communications for the municipality as well as some administrative support for
Council. Some concerns were expressed with adding additional staff, however it
would be necessary in order to enhance services. Discussions ensued on
improvements to the website.

The committee temporary adjourned at 10:30 a.m., and reconvened at 10:40
a.m.

The administration consultant expense includes a Wage Grid
Market/Compensation Review. It was noted that the industry standard for
completion of market review is on a five year cycle and it was decided to reduce
the consultant fees by $20,000 to defer the market review to the 2020 budget
year which would be within the five year cycle. Discussions ensued on legal fees
and audit fees. It was suggested that the process for awarding Grants to
Organizations be reviewed and a policy and/or application form be developed for
a future meeting.
COW temporarily adjourned for lunch at 12:30 p.m., and reconvened at 1:00 p.m.

Discussions ensued on advertising methods and frequency. It was decided to remove $2,500 from the volunteer appreciation day expense and to increase the corporate advertising by $5,000. The CAO will report back on costs and details of enhanced advertising campaigns.

The transfer to the Health Care Reserve of $7,500 was removed and it was decided to transfer $50,000 out of Health Care Reserve to be used towards funding a capital project to be determined.

The balance in the police station reserve was $220,000 at the end of 2018.

The Elmwood Fire Budget has been recommended by the Joint Board for approval; 1.4% increase in actual operational budget expenditures – West Grey’s share will depend on assessment updates. The Elmwood Fire Capital expenses total $80,500, which includes a training house.

Fire – Other Budget is a 2.7% estimated increase. The budget includes a $40,000 transfer to reserve for a future Elmwood fire truck purchase.

Airport & Transit – It was noted that a draft budget has not been received from the Saugeen Municipal Airport to date. 7.7% estimated increase.

Canine Control – Discussions ensued on canine/feline control issues/chickens in urban areas. Also suggested was the possibility of one price for dog tags.

Other Protection – no proposed increase.

Crossing Guards – 10.6% increase, largely due to wage increases as a result of the minimum wage increase and steps in pay grid.

Building Department – The source water protection grant eliminated; and $10,000 had been added to a legal reserve. Changes will also have to made to incorporate moving the Building Department back in house.

There is an 3% increase in the Planning Budget and the Economic Development budget remains at $50,000.

Durham Cemetery is self-funded and there is no increase. There is also no increase to the Other Cemetery Department.
(3) January 18, 2019

Adjournment
Councillor Hutchinson-Hergert, Resolved that, we do now adjourn at 3:38 p.m., to meet again on January 21, 2019, 9:00 a.m., or at the call of the Mayor. Carried.

Christine Robinson, Mayor

Mark Turner, Clerk
The Committee of the Whole held a moment of silence respecting the passing of Eunice Henning’s mother, Violet Fischer.

**Declarations of Pecuniary Interest and General Nature Thereof - None**

**Items of Business**

1) **2019 Preliminary Budget**

   1) West Grey Police Service

   The preliminary 2019 West Grey Police Service budget is projected to increase by approximately 6% increase, due to a change in accounting for Workplace Safety & Insurance Board (WSIB), and a negotiated increase in wages based on the most recent contract in 2016.

   The Committee questioned the source for an almost $14,000 increase in security guard revenues. Chief Martin indicated the West Grey Police Service is assuming some of these duties for the hospital and the Ontario Provincial Police (OPP).

   The Committee of the Whole questioned if the provincial grant monies from 2018 have been received. The Director of Finance/Treasurer indicated in the affirmative, noting they will be at the same levels for 2019.
The Committee asked if the cannabis funding to be received is included in the budget to date. The Director of Finance/Treasurer noted not at this time, but it will be addressed by the Police Board.

The Committee questioned if the purchase of new police cruisers is usually an annual budget item. The Police Chief responded affirmatively, indicating there will be one new cruiser purchased this year. The Police Chief added that his plan is to purchase one new police cruiser per year, however, in the past they had to purchase two cruisers per year.

The Committee asked the Police Chief to confirm if there was originally to be a request in the budget for an additional staff person. The Police Chief replied that he had planned for an extra constable, but due to the WSIB increase, the hiring of a new officer will be delayed.

The Committee asked if any further discussion has taken place with the Township of Chatsworth respecting Chatsworth using the West Grey Police Service. The Police Chief indicated this issue will likely be placed on the Chatsworth Council agenda as early as next month.

The Committee asked if the preliminary budget was reviewed by the current West Grey Police Service Board. The Police Chief replied that the 2019 preliminary budget was prepared by the Board.

2) West Grey Fire

The West Grey Fire preliminary 2019 budget calls for a 1.66% budget increase.

The Fire Chief reported that a grant was received to enable the replacement of lights at the Ayton Fire Department station with LED lights, that will result in operational savings.

The Committee questioned why there is no anticipated overall increase in the wages for the fire department. The Director of Finance/Treasurer noted that the wages paid out depends on the number of calls, and they are not anticipating an overall wage increase.

The Committee agreed to increasing the “Fire - Neustadt Training” budget line item from $2,500 to $4,000, as this proposed increase was missed being added to the preliminary budget, and is a similar increase as the “Fire – Ayton Training” budget line.
The Fire Chief indicated the next fire truck that the West Grey Fire Department will be looking to purchase in the future is a new pumper truck for the Neustadt Fire Station at an estimated cost of $500,000.

The Committee questioned if there are reserves for truck replacements. The Fire Chief responded affirmatively, noting there are reserves as each fire station places $10,000/year in a reserve, and $5,000/year for the Chief’s pick-up truck replacement. The Director of Finance/Treasurer informed the Committee that the municipality will borrow money for large fire truck purchases, using some money from the reserve and some through a loan.

The Committee questioned if there is a minimum standard for fire equipment. The Fire Chief stated there is a minimum standard for fire equipment for firefighters regardless of the size and nature of the department.

The Committee queried how will the West Grey Fire Service deal with any increases in the West Grey population that may result from anticipated residential development in and around the municipality. The Fire Chief indicated the West Grey Fire Service has increased the number of firefighters, and have mutual aid to assist when necessary. The Fire Chief opined that West Grey may need to hire a consultant to complete a Master Fire Plan if significant growth occurs in the municipality.

The Committee requested the Fire Chief to obtain quotes for the cost of paving the area around the Ayton Fire Department building.

The Fire Chief indicated the approximate $11,000 increase in the “Fire – West Grey” operating expenditure is due largely to an adjustment in the pay grid.

The Fire Chief also indicated he will be providing a proposed update to the cost recovery by-law for Council to consider in the near future.

The Committee asked about the status of Community Emergency Management Coordinator (CEMC) Training. The Fire Chief responded that there is a course being offered in June by Grey County that he is anticipating will be taken by a West Grey employee for CEMC training, although this item is not budgeted for at this time. The Deputy Fire Chief is the alternate CEMC.

The Fire Chief mentioned staff are in the process of re-organizing the West Grey Health & Safety Committee.

The Committee asked that the “Elmwood Joint Fire Board training house” budget
item in the Elmwood Joint Fire Board budget be pulled for further discussion at a future meeting as the Fire Chief indicated West Grey has a similar training venue paid for by the West Grey firefighters association. The Committee suggested the two Council representatives on the Elmwood Joint Fire Board may wish to discuss this item during a future Board meeting.

The Fire Chief noted that a budget is set each year for Personal Protective Equipment (PPE) as it needs to replaced after 10 years regardless of the condition of the equipment.

The Committee questioned why there is a difference in the cost of turnout gear for the fire stations. The Director of Finance/Treasurer stated it depends on the mix of turnout gear equipment. (i.e. number of boots, helmets, etc.)

The Committee asked what the truck reserve amount is at present. The Director of Finance/Treasurer indicated there is currently $114,254 in the truck reserve.

The Fire Chief noted there is a new item (forceful entry door training prop) and that $2,545 is allocated for each of the three fire stations.

The $820 tablet proposed to be purchased will be deleted from the proposed budget as either the Fire Chief can obtain one at no cost, or West Grey may have an extra tablet available.

The Fire Chief will bring forward a proposed new emergency management plan bylaw within the next few months for consideration by Council.

3) Library

Malcolm Beddoe, Chair, West Grey Public Library Board, noted the Committee should look at the proposed extra dollars to be spent in the proposed budget ($14,463) as opposed to percentage increase (5.06%), as the library budget is miniscule compared to the overall West Grey budget. Mr. Beddoe stated the Board cannot continue to provide library services without budget increases, as most increases are related to wages. The Committee was informed the Elmwood Resource Centre budget is included in this budget, although the cost to lease the Elmwood Resource Centre ($500/month) is not in the library budget, as it is included in the West Grey budget under the “Library – Other” line item.

The Committee indicated individuals have stated they want a library in Elmwood, and asked if there is a desire by the Board to continue this service. The Chief Librarian/CEO stated the Board decided to keep the Elmwood Resource Centre
open in 2019, and the Board will need to discuss future plans for the Elmwood Resource Centre. Mr. Beddoe noted the Board has to consider its usage, as it is difficult to sustain if usage is low such as it is in Elmwood, when other library usage (i.e. Durham Public Library branch) is increasing significantly.

The Committee asked about the library staffing levels. The Chief Librarian/CEO indicated there are eight library employees, although the Chief Librarian/CEO is the only full-time staff person. The majority of library staff are working their way through the pay grid, so the cost-of-living adjustment and pay grid movements are the main reasons for the wage increases.

The Committee questioned if library hours have changed. The Chief Librarian/CEO indicated the hours of library branches are the same, other than Saturdays on long weekends, not including the Elmwood Resource Centre, were added to this budget as these long weekends were removed from last year’s budget.

The Committee questioned if the Board discussed being open on Sundays on long weekends. The Chief Librarian/CEO stated the Board discussed this possibility, however, it was decided to keep the Elmwood Resource Centre open for four hours/week, as opposed to adding four hours on Sundays of long weekends for the Durham Public Library branch.

The Board is looking at a new strategic plan and increased community engagement.

The Committee questioned why utility expenses are being reduced. The Chief Librarian/CEO indicated the Durham Carnegie Public Library is no longer in operation, and the Board is doing its best at trying to determine actual costs at the new Durham location. The Committee of the Whole requested an update on the actual 2018 utility budget.

The Committee asked if there are any service agreements with other municipalities. The Chief Librarian/CEO indicated the sole library service agreement is with the Municipality of Grey Highlands, with a five year agreement in effect until 2022. There is also a reciprocal agreement with the Bruce County Library.

The Committee noted the only capital items in the budget seem to relate to books. The Director of Finance/Treasurer indicated building capital is the responsibility of West Grey, and that in the last 2-3 years, Council has set aside $10,000/year for capital associated with libraries. The West Grey Public Library
January 21, 2019

Board brings forward capital budget requests for consideration by Council.

The Committee asked if the Board is looking at possible additional grants. The Chief Librarian/CEO responded that she is working with the Manager, Community Services and/or the CAO/Deputy Clerk regarding grant possibilities. The Board is looking to apply for grants this year, including a Community Foundation grant through the Friends of the Library, and possibly another through the Retired Teachers Organization (RTO). The grants do not typically pay for staffing time that could be required if applications for grants for certain events are approved.

The Director of Finance/Treasurer will attempt to provide actual reserve totals for review during the February 22 Committee of the Whole (Budget) meeting.

The Committee scheduled an additional Committee of the Whole (Budget) meeting for Friday, February 22, 2019, starting at 9:00 a.m., with an estimated finishing time of noon.

**Adjournment**

Townsend-Councillor Hutchinson, Resolved that, we do now adjourn at 11:36 a.m., to meet again on January 30, 2019, 9:00 a.m., or at the call of the Mayor. Carried.

________________________  ________________________
Christine Robinson, Mayor    Mark Turner, Clerk
Committee of the Whole (Planning)
Minutes dated April 9th, 2019

The Committee of the Whole (Planning) met at the Council Chambers with the following members in attendance.

Members Present: Mayor Christine Robinson, Deputy-Mayor Hutchinson, Councillor Beth Hamilton, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Geoffrey Shea (left the meeting at 2:00 p.m.), Councillor Stephen Townsend

Staff: Mark Turner, Clerk; Laura Johnston, CAO

Also Present: Scott Taylor, Senior Planner, Grey County Planning & Development Department; John Welton, Welton Custom Homebuilding Ltd./Sunvale Homes; Don Tremble, Candue Homes; Alex Neuman, Candue Homes

1) Disclosure of Pecuniary Interest

Councillor Geoffrey Shea declared a pecuniary interest relating to the Fabulous Festival of Fringe Film item on the agenda as a family member is working for the Festival. Councillor Shea submitted the written declaration of pecuniary interest form. Councillor Shea left the remainder of the meeting, and did not participate in any discussion relating to same.

2) Public Meetings - None

3) Other


Don Tremble, Candue Homes, provided a background history of the proposed subdivision development for the benefit of the Committee and those in the audience.

Alex Neuman, Candue Homes, gave a powerpoint presentation respecting the subdivision development, indicating approximate building permit fees and development charges that would result for each proposed single detached dwelling constructed in the subdivision, including the approximate resulting property taxes. The first phase of the subdivision consists of 89 dwelling units. Current and future subdivision development proposal in other municipalities were noted, as were the development related costs for dwellings in neighbouring municipalities. Residential development projects for both Candue Homes and Sunvale Homes in other municipalities were also noted.
Mr. Neuman indicated the Sunvale Homes plan of subdivision has 4 phases proposed with a total of 118 single detached dwellings, 60 semi-detached dwellings, and 64 townhouse units. Total estimated electrical and municipal servicing costs are $2,853,554.08.

John Welton recounted his career in residential development noting the benefits of developing in a small community. Mr. Welton reiterated his desire to proceed with the development, and requested West Grey to consider some assistance with required securities, as securities tie up a developers credit. Mr. Welton estimated the plan of subdivision will be an 8-10 year project. Mr. Welton requested that the Municipality only require 25% security, as they can only be approved for $850,000.00 security-wise. Mr. Welton hoped building permits would be ready for submission by October 2019, and would like to build a model home.

The Committee questioned if the list of past developments provided during the powerpoint presentation span from 1996 to present. John Welton responded affirmatively. The Committee questioned what were the security arrangements for those developments. Mr. Welton noted in Orangeville, securities exceeded the cost of services, although Mr. Welton was only the homebuilder for some of those developments, so he personally did not have to provide securities. Mr. Welton noted it is necessary and reasonable to have securities, but it is a hardship to provide a security equal to the total cost of the subdivision works.

The Committee asked if the $850,000 security cap in place is due to area market conditions and the appraisers valuation. Mr. Welton responded affirmatively, indicating the appraisers completed a conservative valuation. Mr. Welton stated he has to provide securities greater than $850,000, they will have to delay the subdivision development while trying to obtain additional securities.

The Committee asked what is the difference between a Letter of Credit and a Letter of Guarantee. Mr. Welton replied that a Letter of Credit is provided by a financial institution, while a Letter of Guarantee is in essence a pledge, that is not guaranteed, and is not as well protected.

Don Tremble noted the developer has to provide Hydro One a significant cheque amount for electrical services with amounts being returned as homes are sold.

The Clerk asked the developer to clarify if the $2,175,000 construction cost estimate for Phase I of the subdivision provided by Cobide Engineering reflects the amount of security the developer would provide to West Grey if 100% security was requested. Don Tremble affirmed this is the case.

Scott Taylor, Senior Planner, Grey County Planning & Development Department, provided an overview of the planning process to date and the planning process ahead. The developer is required to meet the draft plan of subdivision conditions, including the
Committee of the Whole (Planning)
Minutes dated April 9th, 2019

Page 3

finalization of a subdivision agreement and registration of same, as well as provision of securities, among other conditions. After the draft conditions are addressed, and the subdivision agreement is passed and registration, the subdivision development can commence.

The Committee asked Scott Taylor when can individuals can move into their homes in the subdivision. Mr. Taylor indicated once the Subdivision Agreement for Phase I is signed by both parties and registered, including the draft conditions of subdivision being met, and the required subdivision works are completed as per the Subdivision Agreement, building permits can be issued upon payment of applicable building permit fees and development charges fees.

John Welton indicated their 25% security request included electrical costs, and noted the proposed 40% requirement for securities for the estimated municipal subdivision works would be greatly appreciated.

The Committee asked Mr. Welton how much has been invested to date regarding the proposed subdivision. Mr. Welton responded that approximately $1.3 million has been spent to date, not including any expenditures by Candue Homes. Mr. Tremble indicated Mr. Welton is committing $5 million in development related costs for Phase I of the subdivision agreement.

Townsend-Councillor Hutchinson, Be it resolved that, the Committee of the Whole (Planning) hereby recommends Council approves the requirement for subdivision securities in the form of a Letter of Credit or cash for the John Welton Custom Homebuilding Ltd./Sunvale Homes Plan of Subdivision in the amount of 40% of estimated on-site subdivision works ($850,000 of $2,175,000) and 100% for off-site works relating to the subdivision; And further that, staff prepare a subdivision security policy for consideration by Council that will reflect similar requirements for subdivision securities for other future subdivision developments. #6-19 Carried.

  2) Fabulous Festival of Fringe Film – request for West Grey to sponsor The Fabulous Festival of Fringe Film application for a Community Foundation Grey Bruce grant

The Clerk and CAO/Deputy Clerk noted that it has been determined municipal staff can sign the applications as the municipality is solely sponsoring the grant, with no financial commitments. Fabulous Festival of Fringe Film representatives will be completing any required application forms for subsequent signing by West Grey.

4) **Next Meeting** – May 14, 2019, 1:30 p.m., West Grey Municipal Office
5) **Adjournment**

On motion of Stephen Townsend and Deputy Mayor Hutchinson, the Committee adjourned at 2:13 p.m.

__________________________  _______________________
Christine Robinson, Mayor       Mark Turner, Clerk
Meeting Minutes Draft
Commercial Beautification Committee
March 28, 2019 – 6:30 pm
West Grey Municipal Office, Committee Room

Present: Calli Greenshields, Mary Lou Pfeffer, Susan Papineau, Scott Foerster, Cathy Sweeney (staff)

Absent: Terri Junker

1. Call to Order by C.Sweeney at 6:25pm
2. Declaration of Pecuniary Interest - none
3. Approval of Previous Meeting Minutes –February 28, 2019
4. Delegation: N/A
5. Business Arising from the Minutes:
   a. Safety Review of pole attachments: email sent to DPW Feb 21/19 awaiting response
   b. Confirm timing of monies from business donation – ACTION CS will complete closer to flower deployment.
   c. Group Facebook Page: advised that this needs to be managed by a staff, currently no resources available to complete.
   d. Submission to Paper: Mary Lou provides stories to various papers over the years, our “whats happening” in West Grey would be written on the efforts of the CBC and in hopes to attract more people. ACTION CS to Confirm if allowed to proceed.

6. New Business/Next Steps:
   a. Ordering of supplies, ACTION CS order will be placed w/o Apr 1/19
   b. Dumping of the Pots – ACTION all meeting Sat Apr 1/19 1:00 pm at the Durham works depot (192 Elizabeth St East, in behind the Coop) to clean up pots in shed and see if anything is viable.
      i. CS confirm area for composting soil and skid container
   c. Prep Baskets- ACTION all Meeting Friday April 26 at 1:00 pm at the Durham works depot (address as above)
d. Assemble the Pots – date to be determined

e. Volunteers and Insurance coverage question – ACTION CS find out process

f. Relook at Ad details for the summer watering position, comments that it was not really clear, need to repost – ACTION CS

g. Need to Order Fertilizer - ACTION Sue to forward contact info to Cathy

h. Fabrication of new hooks for Ayton -ACTION CS get local quotes for fabrication

i. Need to create a "plan for planter, Bench etc placement" to be forwarded to Brent Glaiser for implementation

7. Correspondence: None

8. Next Meeting: Friday April 26, 2019 1:00 pm working meeting

9. Adjournment: 8:35 pm
Present: Doug Townsend, Alex Neuman, Hazel Pratt-Paige, Jamie Doherty, Deputy Mayor Tom Hutchinson, Staff: Laura Johnston CAO/Deputy Clerk, Cathy Sweeney, Economic Development Coordinator (EDC)
Absent with Regrets: Jacqueline Gingerich, Andrew Lawrence, Councillor Stephen Townsend, Councillor Doug Hutchinson

Presentation by Cheryl Brine from OMAFRA
- SWOT EDAC discussion
- will summarize discussion about: (attached)
  - What is ED?
  - What Currently Drives ED in WG?
  - What’s the Future of ED in WG?
  - Assets?
  - Challenges?
  - Objectives & Priorities?

Future meetings:
- Council – April 12 – Strat session
- WG Chamber of Commerce AGM – April 24/19 5:30 $10
- SWAT analysis – May 2/19 5:30 pm start – Durham Town Hall - 2-3 members from WG Chamber, 3? BIA, PR&C.

1. Call to Order: EDC Chair Doug Townsend called the meeting to order.

2. Declaration of Pecuniary Interest: N/A

3. Approval of Previous Meeting Minutes: Motion by Neuman to adopt minutes of the previous meeting, seconded by Hazel Pratt-Paige. Carried.

4. Delegation: none

5. Business Arising from the Minutes:
   a) Confirmed attendance for Economic Development 101 at Saugeen Municipal Airport April 25/19 from 4-8 pm. Presentation by OMAFRA rep, held jointly with SMA partners (Hanover and Brockton) and open for Council and Economic Development Committee.
   b) Cannassist confirmed delegation May 2/19 meeting
   c) Jenny Parsons delegation May 2/19 - proposed Mill St mural in Durham

6. New Business:
a) CBC meeting minutes from February 28/19 and March 28/19. CBC has plants ordered for 4 communities in WG, work bees planned for clearing out of street planters and prep of bridge boxes at Durham Works Depot.

b) Review of Launch Pad sponsorship funding request deferred to next meeting.

6. **Correspondence:** none

7. Next Meeting to be held at the Municipal Office Thursday May 2, 2019 at 9:00am with SWAT Assessment meeting that evening starting at 5:30

Motion to adjourn made by Hazel Pratt-Paige, seconded by Jamie Doherty.

Secretary: Hazel Pratt-Page

Chair: Doug Townsend
SOURCE PROTECTION COMMITTEE
MINUTES – MEETING #78

MEETING: SOURCE PROTECTION COMMITTEE
DATE: FRIDAY, NOVEMBER 23, 2018
TIME: 1:30 P.M.
LOCATION: GREY SAUBLE CONSERVATION AUTHORITY

CALL TO ORDER

Chair called the meeting to order at 1:30 p.m.

In Attendance: Chair, Bill Twaddle
Bruce Davidson, Stan Eby, Robert Emerson, Angela Newman, Les Nichols, Tara Saab, Gord Timmerman, Mitch Twolan

Others Present: Angelune DesLauriers (by teleconference), Ex-officio, Ministry of the Environment, Conservation and Parks (MECP)
Angela Newman, Ex-officio member, Grey-Bruce Health Unit
Carl Seider, Project Manager, Drinking Water Source Protection (DWSP)
Nancy Guest, Recording Secretary, DWSP

Also in Attendance: Karen Gillan, Program Supervisor & Communications Specialist, DWSP
Justine Lunt, DWSP Resource Staff
John Ritchie, MECP, Owen Sound Office
Kyle Davis, Wellington County Risk Management Officer
Peter Couture, Great Lakes Metis Council
Jim Stranks, Great Lakes Metis Council

Regrets: Carolyn Day, Kathie Hughes, Brent Lanktree
Proxy Appointed By: Carolyn Day

1. Adoption of Agenda

Motion No. SPC-18-285
Moved by Bruce Davidson
Seconded by Robert Emerson

THAT the Agenda be adopted as distributed.

Carried
2. Disclosure of Pecuniary or Conflict of Interest

Source Protection Committee (SPC) members were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

3. Adoption of Minutes

Motion No. SPC-18-286

Moved by Les Nichols
Seconded by Tara Saab

THAT the Minutes of the June 22, 2018 Source Protection Committee meeting be adopted as distributed.

Carried

4. Matters Arising from the Minutes

No matters arose from the previous minutes.

5. Correspondence

Letter from Centre Wellington dated June 29, 2018 respecting water taking permits was noted and filed.

6. Reports

Administration Report 6a

The Project Manager reviewed Report 6a and advised that administrative assistant, Nancy Guest, officially retired effective October 26, 2018, but is working at DWSP one day a week to support the program. Justine Lunt has accepted a permanent position with the Planning Department at Grey Sauble Conservation; and Karen Gillan has returned to fill the position of Program Supervisor and also continue as Communications Specialist.

A group from Drinking Water Source Protection, Grey Sauble Conservation, Saugeen Valley Conservation and Conservation Ontario met with the MPP for Bruce-Grey-Owen Sound, Bill Walker, to discuss the role of conservation authorities and source water programs within the new government.

The Project Manager attended a seminar presented by the Simcoe County Realtors Association and spoke to attendees respecting the impact of source water policies on real estate properties. The information was well-received and feedback from attendees was informative.

The Ecotoxicological Study of Owen Sound Harbour was discussed including concerns related to the contamination of Owen Sound Bay that might be caused by dredging the harbour. The formation of a working group was discussed to look into any potential drinking water issues.

There has been positive feedback from municipalities respecting implementation of the Source Protection Plan policies. Staff has been meeting with municipalities to offer support respecting implementation.
The s. 34 amendment has been approved by the Deputy Minister and will be reviewed and hopefully approved by the Minister as soon as possible. There has been a government reorganization that affects the Source Water branch, which assigns the Source Protection Programs Branch to the Land and Water Division of the Ministry of the Environment, Conservation and Parks.

The Project Manager met with the Niagara Escarpment Commission (NEC) at its office in Georgetown ON along with Project Managers from other source water regions and gained new information respecting NEC approvals and the overlap with Source Water. Useful information was shared and NEC is aware that applications should be sent to source water risk management offices after being reviewed by the NEC.

**Communications Report 6b**

The Communications Specialist reviewed Report 6b and advised that there is a primer available which is a good orientation for new municipal council members and municipal planners. The Communications Specialist is preparing orientation packages respecting Source Water for new municipal councillors.

**Annual Progress Report Update Report 6c**

The Project Manager has been reviewing the ongoing development of the Annual Progress Report and advised that questions have been narrowed down to summarize information and a new template is being prepared. Information from risk management reports will be completed and submitted to the Source Protection Committee in March 2019.

**7. New Business**

**SPC Member Renewal Report 7a**

The Project Manager reviewed Report 7a and advised correspondence was sent on October 30, 2018 to the Clerks of all the municipalities in the Region requesting candidates for municipal sector representation on the Source Protection Committee. Municipalities were asked to submit names to the DWSP office by January 31, 2019. The candidates will be submitted to the Management Committee which will make recommendations for appointment to the lead authority.

**Section 36 Workplan Report 7b**

The Project Manager reviewed Report 7b and advised that the Source Protection Committee will begin to develop amendments to the Source Protection Plan and, after receiving feedback from municipalities during preliminary consultations between May and September 2018, reviewed with the Committee the areas of focus for the workplan amendments, as set out in Report 7b. The SPC has a year to address these issues and are currently awaiting the Minister’s Order to open the Plan for review under s. 36.

Mitch Twolan excused himself from the meeting at 2:50 p.m. Quorum ends.
8. Other Business

Bruce Davidson advised that Brockton and Hanover, together with Collaboration Plastics Associations and Bruce Power, will soon be ordering a Styrofoam densifier to convert Styrofoam products into saleable items and help with the recycling of Styrofoam products.

Mr. Davidson also advised that their community garden is being made barrier-free with a product called eco-raster which enables easier accessibility. Also, work is underway to provide garbage recycling for fishermen along the Saugeen River.

There was no other business.

9. Confirmation of Next Meeting and Adjournment

The next Committee meeting will be held on Friday, March 29, 2019 at the Grey Sauble Conservation Administration Office in Owen Sound, Ontario.

There being no further business, Gord Timmerman made a motion to adjourn at 3:10 p.m.

\[signature\]

Bill Twaddle
Chair

\[signature\]

Nancy Guest
Recording Secretary
West Grey Public Library Board Minutes

January 16, 2019
West Grey Public Library - Durham Branch

Present: Malcolm Beddoe, Boyde Colwell, Lindsey Glazier, Beth Hamilton, Michele Humphrey, Doug Hutchinson, Claudia Mueller, Elizabeth Murray

Staff: Chief Librarian/CEO, Kim Storz

Guest (s): Stephen Townsend, council stand-in

Regrets:

Call to Order

The CEO called the meeting to order at 6:20pm

Agenda approved as amended
Moved by Boyde Colwell and seconded by Doug Hutchinson That the agenda of January 16, 2019 meeting be approved as amended.
Carried

Elections

Moved by Lindsey Glazier and seconded by Boyde Colwell THAT Malcolm Beddoe be the Board Chair for 2019-2020 term.
Carried

Moved by Beth Hamilton and seconded by Doug Hutchinson THAT Lindsey Glazier be the Board Vice-Chair for 2019-2020 term.
Carried

Moved by Elizabeth Murray and seconded by Beth Hamilton THAT Lindsey Glazier be the Board Secretary for 2019-2020 term.
Carried

Moved by Beth Hamilton and seconded by Claudia Mueller THAT Malcom Beddoe, Lindsey Glazier and Boyde Colwell make up the Finance Committee for 2019-2020 term.
Carried

Declaration of Interest
It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Delegation
N/A
West Grey Public Library Board Minutes  
January 16, 2019  
West Grey Public Library - Durham Branch

Consent Agenda

a. Adopt previous minutes – November 21, 2018

Moved by Doug Hutchinson and seconded by Boyde Colwell THAT items B to E by moved to matters arising from minutes section for discussion.
Carried

Moved by Beth Hamilton and seconded by Lindsey Glazier THAT it hereby be resolved the West Grey Public Library Board adopt items A on the consent agenda.
Carried

Matters arising from minutes

b. Librarian's report - December 2018

c. Statistical report - December 2018

d. Accounts Payable - December 2018
   Invoices dated in the amount of $11,023.54 November & 5,174.17 December
   (A/P January 9, 2019 invoices)

e. Correspondence

Discussion was held on librarians report, statistical report, Accounts Payable and Correspondence.

Moved by Lindsey Glazier and seconded by Beth Hamilton THAT it hereby be resolved the West Grey Public Library Board adopt items B to E.
Carried

Monitor the progress of the Strategic Plan

Committee Review and Updates

Policy Committee

Finance Committee

Moved by Lindsey Glazier and seconded by Boyde Colwell THAT Kim Storz send the draft 2019 West Grey Library budget via email to the Board for approval to be presented to Municipal Council on Monday, January 21, that include the following revisions: addition of cost of Elmwood Resource Centre, $5,000 revenue for Development Charges from Municipality, increase cost of living to 1.8%, remove Sunday operating option.
Carried

The budget will be finalized and voting will be ratified at February 20, 2019 meeting.
Report on Board members' advocacy activities

Other Business and Federation News

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held on 20th of February at 7:30pm, at the West Grey Public Library - Durham Branch.

Adjournment

Michele Humphrey moved THAT we adjourn the meeting at 8:00pm

[Signature]  [Signature]
Chair              Date

January 16, 2019
West Grey Public Library - Durham Branch
ELMWOOD COMMUNITY CENTRE BOARD MEETING MINUTES

DATE: March 5, 2019

PRESENT: Dale Ahrens, Dean Leifso, Ernie Falkiner, Hazel Pratt-Paige, Beth Hamilton, Alicia DeVisser, Patsy Becker, and Linda Thompson

GUESTS: Steve Lehman, Rhoda Beckinhauer, and Eric McDougall

1. Call to Order

2. Adopt Agenda
   Motion: Moved by D. Leifso  Seconded by H. Pratt-Paige
   That the March 5, 2019 agenda be adopted as presented.
   Carried

3. Declaration of Pecuniary Interest and Nature there of – none

4. Minutes of previous meeting
   Motion: Moved by B. Hamilton  Seconded by H. Pratt-Paige
   That the February 5, 2019 minutes be adopted as presented.
   Carried

Introduction of new board member(s)
-D. Ahrens introduced Rhoda Bechinhauer who lives in Elmwood. Rhoda agreed to sit in and observe what the ECC Board was all about.
- A. DeVisser is committed to being a board member. Once the municipalities approve A. DeVisser, she will have voting rights.

Current board members and representation:
Dean Leifso – Brockton Council
Ernie Falkiner – West Grey
Beth Hamilton – West Grey Council
Hazel Pratt-Paige – West Grey
Dale Ahrens – Elmwood District & Chamber of Commerce
Eric McDougall – Liaison with Brockton Park & Recreation
Stephanie Stewart – Liaison with West Grey Community Services

Staff
Patsy Becker – Treasurer
Linda Thompson – Secretary/Booking Agent
Steve Lehman – Custodian

D. Ahrens explained the base funding for operations and capital expenditures and the budget process.
5. Treasurer’s Report
Approximately $12,500 bank balance.
Due to the earlier monthly scheduled board meetings, the Treasurer’s Report will lag by one month.
Motion: Moved by D. Leifso Seconded by E. Falkiner
That the January Treasurer’s Report is adopted as presented.
Carried

6. Business
Kitchen renovation update
E. Falkiner provided an update.
Flooring is completed
Kitchen equipment was shorted
Frank Domm was away, back today. E. Falkiner will follow up with him tomorrow.
¾" plumbing lines completed
Painting should be done this week
E. Falkiner will send board members a list of committed expenditures.
Chamber of Commerce Annual General Meeting/Kitchen Grand Opening
Date is March 22nd.
D. Ahrens will plan a kitchen grand opening on behalf of the chamber and board.
Invitations will be sent to organizations/companies that donated to the project.
Note: Date of event has been moved to April 12th due to kitchen project completion.
Dining Club Initiative at ECC
Home and Community support are getting out of the Dining Club Initiative.
50 – 60 people usually show up, cost $12.00/meal, 1st Wednesday of the month.
Chamber would like a 6-month trial.
D. Ahrens wife has volunteered to run the dinner for the first 6 months.
Chamber is asking if ECC Board would initially rent the Banquet Room and Kitchen for $150.00.
Motion: Moved by D. Leifso Seconded by H. Pratt-Paige
To approve Chamber paying $150.00 plus ½ of the cost of snow removal & sanding.
Carried

Number of facility rentals for March
March 2018 facilities rentals were 11 compared to 13 in March 2019.
Note: Number of 2019 rentals was adjusted to 12 because of the Chamber event date change to April.
Long Range Planning
- Further discussion will be held at the next board meeting.

7. Next Meeting - Tuesday, April 2, 2019 at 7:00 p.m. at the Elmwood Community Centre

8. Adjournment
Motion: Moved by D. Leifso Seconded by H. Pratt-Paige
That the ECCB meeting be adjourned.
Carried
Date: April 16, 2019.

Approval of Voucher No. 8-2019 in the amount of $544,656.64.

FTR#1 Recommendation: That Council approves Voucher No. 8-2019.

Information Correspondence – 2nd Quarter 2019 Mileage Reimbursement Rate
The mileage reimbursement rate for the period April 1, 2019 to June 30, 2019 is $0.455 per kilometer. This is based on the Ontario Ministry of Energy’s Southern Ontario previous quarter’s average price per litre for unleaded gasoline of $1.048.

Fuel Price Data
Regular Unleaded Gasoline
Ontario Regular Unleaded Gasoline Prices - 2019 (cents per litre)

<table>
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<tr>
<th>Date</th>
<th>Ottawa</th>
<th>Tor West</th>
<th>Tor East</th>
<th>Windsor</th>
<th>S Ont Avg</th>
<th>N Ont Avg</th>
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COUNTY OF GREY
Sliding Scale Reimbursement

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<th>Gas Price Range per Litre</th>
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<td>1.100 - 1.149</td>
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FTR#2 Recommendation: For Information Purposes.

Respectfully submitted:
Kerri Mighton
Director of Finance/Treasurer
## Municipality of West Grey Council Report

#TR 04-16-2019

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**Department Total:**

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**Department Total:**

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## Vendor: MUNICIPALITY OF WEST GREY

### Council/Board Report By Dept-(Unpaid)

**Date:** Apr 11, 2019  **Time:** 1:47 pm

**Cash Requirement Date:** 16-Apr-2019  **Bank:** 1 To 1  **Class:** All

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### Vendor: MUNICIPALITY OF WEST GREY
### Council/Board Report By Dept-(Unpaid)

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| DEPARTMENT 3005 | Council Revenue | | | | | | | | |
| HAM00008 | HAMILTON BETH | | | | | | | | |
| MAR.26/19 | Reimburse for lunch | March 26 | | | | 125 | 04-10-2019 | 04-16-2019 | -10.13 |
| 1-4-3005-5410 | | | | | | | | | |
| HER00010 | HERGERT REBECCA | | | | | | | | |
| MAR.26/19 | Reimburse for lunch | March 26 | | | | 125 | 04-10-2019 | 04-16-2019 | -10.13 |
| 1-4-3005-5410 | | | | | | | | | |
| HUT00004 | HUTCHINSON DOUG | | | | | | | | |
| MAR.26/19 | Reimburse for lunch | March 26 | | | | 125 | 04-10-2019 | 04-16-2019 | -10.13 |
| 1-4-3005-5410 | | | | | | | | | |
| JOH00011 | JOHNSTON LAURA | | | | | | | | |
| DECEMBER 20 | Reimburse for lunches : Sept-Dec | | | | | 125 | 04-10-2019 | 04-16-2019 | -41.97 |
| 1-4-3005-5410 | | | | | | | | | |
| 1-4-3005-5410 | | | | | | | | | |
| ROB19071 | ROBINSON CHRISTINE | | | | | | | | |
| MAR.26/19 | Reimburse for lunch | March 26 | | | | 125 | 04-10-2019 | 04-16-2019 | -10.13 |
| 1-4-3005-5410 | | | | | | | | | |
| SHE19053 | SHEA GEOFFREY | | | | | | | | |
| MAR.26/19 | Reimburse for lunch | March 26 | | | | 125 | 04-10-2019 | 04-16-2019 | -10.13 |
| 1-4-3005-5410 | | | | | | | | | |
| Department Total: | | | | | | | | | -152.20 |

| DEPARTMENT 3500 | Emergency Measures | | | | | | | | |
| MC13047 | MC LEAN'S HOME HARDWARE | | | | | | | | |
| 21013 | March diesel cond, wwfuid, tubing, drill bits/ Smoke detectors // Utility tool box | | | | | 125 | 04-10-2019 | 04-16-2019 | 56.50 |
| 1-5-3500-2035 | | | | | | | | | |
| ROB18007 | ROBERT'S FARM EQUIPMENT SALES | | | | | | | | |
| S72927 | RTV service to remove tracks & install wheels | | | | | 125 | 04-10-2019 | 04-16-2019 | 168.57 |
| 1-5-3500-2035 | | | | | | | | | |
| Department Total: | | | | | | | | | 225.07 |

| DEPARTMENT 5010 | Bridges & Culverts | | | | | | | | |
| WSP00001 | WSP CANADA INC | | | | | | | | |
| 821422 | Services to March 30 for structure repairs on #45 & #47 (Northline GlnG) | | | | | 125 | 04-10-2019 | 04-16-2019 | 2,658.83 |
| 1-5-5010-0100 | | | | | | | | | |
| 823645 | Services to March 2 for Nby Draft Rational report | | | | | 125 | 04-10-2019 | 04-16-2019 | 2,709.46 |
| 1-5-5010-0100 | | | | | | | | | |
| Department Total: | | | | | | | | | 5,368.29 |

| DEPARTMENT 5030 | Winter Control | | | | | | | | |
| HAR08047 | HAROLD SUTHERLAND CONSTRUCTION | | | | | | | | |
| AG0041562 | Winter sand Mar.12th  82.09 tonne | | | | | 125 | 04-11-2019 | 04-16-2019 | 556.57 |
| 1-5-5030-0100 | | | | | | | | | |
| LAH04140 | LAHN EXCAVATING LTD | | | | | | | | |
| 8317 | Trucking charged for Winter sand to Nby Depot March 8 | | | | | 125 | 04-11-2019 | 04-16-2019 | 480.25 |
| 1-5-5030-0100 | | | | | | | | | |
| LON90749 | LONEWOLF LANDWORKS | | | | | | | | |
## MUNICIPALITY OF WEST GREY
### Council/Board Report By Dept-(Unpaid)

**Vendor:** @TH00001 To ZZZ91192  
**Batch:** 125 To 125  
**Department:** All

### Vendor Information

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| AIR01045 | AIR LIQUIDE CANADA INC | 6973774 | March cylinder rental |
| 1-5-5045-0100 | SHED | Overhead |
| 69737744 | March cylinder rental |
| 1-5-5045-0100 | SHED | Overhead |
| BAR00004 | BARCLAY WHOLESALE | 15647 | Hand soap |
| 1-5-5045-0100 | SHED | Overhead |
| 15717 | Paper towels, garbage bags |
| 1-5-5045-0100 | SHED | Overhead |
| COO20135 | MCI Reimburse for Paramedical | 1-5-5045-1015 | Public Works Benefits |
| GLA00002 | GLASIER BRENT | 1 |
| GLA00002 | MARCH 2019 Reimburse for meals @ OGRA conf. |
| 1-5-5045-0100 | CONF | Overhead |
| JOH00007 | JOHNSON & SCHWASS PROFESSIONAL | 10411 | March legal services for ByLaw for Glenig road |
| 1-5-5045-0100 | MISC | Overhead |
| MUN20094 | MUNICIPALITY OF WEST GREY | 192ELIZ APR/ 1st Qtr wrt/swr for 192 Elizabeth Str E Storage bldg |
| 1-5-5045-0100 | SHED | Overhead |
| ONT21040 | ONTQUIP LIMITED (UNI-RENT & TO | 54417 | Adjustable wrench |
| 1-5-5045-0100 | SHED | Overhead |
| SPA19370 | SPARLING'S PROPANE CO. LTD. | 887250779209 | Mar. 26 propane delivery to Nby Patrol shed |
| 1-5-5045-0100 | SHED | Overhead |
| WES00003 | WEST GREY AUTO PARTS | 9011219A | Box of rags, |
| 1-5-5045-0100 | SHED | Overhead |

### Department Total:

1,793.92

| DEPARTMENT 5055 | Equipment | 1 |
| A&E00001 | 1812798 ONTARIO INC | 20622 | Oil filters, Dexsol oil |
| 1-5-5055-0100 | TR14WC | Equipment (Machinery Operations) |
| HAR00021 | HAROLD JONES ENTERPRISES | 7902 | APRIL - rent to own grader roller |
| 1-5-5055-0100 | GR3WG | Equipment (Machinery Operations) |
| HWY08050 | HWY 4 TRUCK SERVICE LTD | 87915 | Lights, wiring harness |
| 1-5-5055-0100 | TR13WC | Equipment (Machinery Operations) |
| 87933 | Return: LED light (inv#87915) |
| 1-5-5055-0100 | TR13WC | Equipment (Machinery Operations) |
| 88265 | Tail lights, oil filters |
| 1-5-5055-0100 | SSWG1 | Equipment (Machinery Operations) |
| 1-5-5055-0100 | T3D | Equipment (Machinery Operations) |
| 1-5-5055-0100 | T4D | Equipment (Machinery Operations) |
| 88337 | Marker lights |

### Department Total:

3,229.04
MUNICIPALITY OF WEST GREY
Council/Board Report By Dept-(Unpaid)

Vendor : @TH00001 To ZZZ91192
Batch : 125 To 125
Department : All

Vendor Invoice # Vendor Name Invoice Description G.L. Account CC1 CC2 CC3 GL Account Name
15-5055-0100 JADE EQUIPMENT COMPANY LTD Equipment (Machinery Operations) 12.50
1-5-5055-0100 JADE EQUIPMENT COMPANY LTD Lease Mar.15-April14 2008 Volvo 11-Apr-2019 16-Apr-2019 5,537.00
1-5-5055-0100 JADE EQUIPMENT COMPANY LTD Float charges for April 2 and Feb. 6 11-Apr-2019 16-Apr-2019 1,497.25
1-5-5055-0100 JAEKEL MANUFACTURING Equipment (Machinery Operations) 19.78
1-5-5055-0100 JAEKEL MANUFACTURING Pieces of steel for welding 19.77
1-5-5055-0100 JEFF SCHWEHR'S AUTOMOTIVE LTD Equipment (Machinery Operations) 242.95
1-5-5055-0100 JEFF SCHWEHR'S AUTOMOTIVE LTD Welding to fix plow blade, cut braces & bend straight T4D 11-Apr-2019 16-Apr-2019 278.88
1-5-5055-0100 NORTRAX Equipment (Machinery Operations) 521.62
1-5-5055-0100 TR23WC Equipment (Machinery Operations) 49.35
1-5-5055-0100 WEPPLE FARM MACHINERY LTD Custom hyd hoses, fittings 143.35
1-5-5055-0100 BH2WG Equipment (Machinery Operations) 7.29
1-5-5055-0100 TR8WG Equipment (Machinery Operations) 235.29
1-5-5055-0100 WEST GREY AUTO PARTS Equipment (Machinery Operations) 9.39
1-5-5055-0100 T3WG Equipment (Machinery Operations) 6.93
1-5-5055-0100 T4D Equipment (Machinery Operations) 11.37
1-5-5055-0100 T3WG Equipment (Machinery Operations) 26.53
1-5-5055-0100 SSWG1 Equipment (Machinery Operations) 3,842.00

Department Total : 13,527.33
## MUNICIPALITY OF WEST GREY
### Council/Board Report By Dept-(Unpaid)

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<td>46-19</td>
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**Total Amount:** 11,846.01
## Council/Board Report By Dept-(Unpaid)

### Vendor: @TH00001 To ZZZ91192

### Batch: 125 To 125

### Department: All

### Date: Apr 11, 2019

### Time: 1:47 pm

### Cash Requirement Date: 16-Apr-2019

### Bank: 1 To 1

### Class: All

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**Department Total: 54.72**

**Department Total: 28,630.04**

**Department Total: 1,714.09**

**Department Total: 2,175.25**
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# MUNICIPALITY OF WEST GREY
## Council/Board Report By Dept-(Unpaid)

**Date:** Apr 11, 2019  
**Time:** 1:47 pm  
**Cash Requirement Date:** 16-Apr-2019

**Vendor:** @TH00001 To ZZZ91192  
**Batch:** 125 To 125  
**Department:** All

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**DEPARTMENT 7600**  
- Recreation Neustadt Comm Hall  
  - 1-5-7600-2010  
  - Neu. Comm Hall Mat/Supplies  
  - 35.20
  - 1-5-7600-2010  
  - Neu. Comm Hall Mat/Supplies  
  - 77.47
  - 15726  
  - Kleen Screen w/pucks  
  - Neu.Hall  
  - 16 Apr-2019

**DEPARTMENT 7700**  
- Recreation Durham Town Hall  
  - BEL00004  
  - BELL CREEK PEST CONTROL  
  - 1-5-7700-3011  
  - Pest control services  
  - 50.78
  - 12010  
  - MAR/19  
  - March : Cbl w/cnctrs, dtgrnt, spruce, balcock  
  - Rec Durham Town Hall Wages Contract
  - 125  
  - 10-Apr-2019  
  - 16-Apr-2019

**DEPARTMENT 7800**  
- Recreation Lamlash Hall  
  - BEC00018  
  - BECKER REBECCA  
  - 120  
  - 1-5-7800-2010  
  - Reimburse for dish soap purchased  
  - 2.83
  - 120  
  - FEB/19  
  - Lamlash Hall custodial services - February  
  - Rec Lamlash Hall Mat/Supplies  
  - 40.00
  - 1-5-7800-3011  
  - Lamlash Hall custodial services - March  
  - Rec Lamlash Hall Wages Contract  
  - 60.00

**DEPARTMENT 7900**  
- Recreation Glenelg Hall  
  - SGS12007  
  - SGS LAKEFIELD RESEARCH LTD  
  - 11228226  
  - Water testing Feb. 26 & Mar.20  
  - Lamlash Hall Water Maint;ing/Maint  
  - 143.51
  - 1-5-7800-2031  
  - Rec Lamlash Hall Wages Contract  
  - 16 Apr-2019
  - 11-Apr-2019

**DEPARTMENT 8110**  
- Recreation Neustadt Park  
  - MUN20094  
  - MUNICIPALITY OF WEST GREY  
  - 348 D.WINK  
  - 1st Qtr wtr/swr for Neu Lions Park  
  - 150.00
  - 1-5-8110-2041  
  - Park Neustadt Metered water  
  - 16 Apr-2019

**DEPARTMENT 8120**  
- Recreation Durham Park  
  - MUN20094  
  - MUNICIPALITY OF WEST GREY  
  - 145 COLL APR/ 1st Qtr w terr for Soccer Club

**Department Total:** 245.89

**Department Total:** 246.34

**Department Total:** 35.03

**Department Total:** 150.00

**Department Total:** 150.00
### MUNICIPALITY OF WEST GREY
#### Council/Board Report By Dept-(Unpaid)

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**Batch**: 125 To 125  
**Department**: All

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### MUNICIPALITY OF WEST GREY

#### Council/Board Report By Dept-(Computer)

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**Batch:** 125 To 125  
**Department:** All

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| **DEPARTMENT 2505** | Property Standards | | | | | | | | |
| WAT00013 | WATSON JENNIFER | | | | | | | | |
| 2019-10 | March - By-Law Enforcement services | 125 01-Apr-2019 | 02-Apr-2019 | 2,305.20 |
| 1-5-2505-3011 | Property Standards Contract Labour | | | | |
| **Department Totals:** | | | | | | | | | 2,305.20 |

| **DEPARTMENT 3000** | Canine Control | | | | | | | | |
| ROB00009 | ROBERTS CHERYL | | | | | | | | |
| 2019 WG 03 | March K9 services + 658.9 kms | 125 01-Apr-2019 | 02-Apr-2019 | 1,226.61 |
| 1-5-3000-3011 | Canine Wages Contract | | | | |
| 1-5-3000-2021 | Canine Control Mileage | | | | |
| **Department Totals:** | | | | | | | | | 1,572.83 |

| **DEPARTMENT 5045** | Overhead | | | | | | | | |
| AIG01088 | AIG INSURANCE COMPANY OF CANADA | | | | | | | | |
| APRIL 2019 | Accidental Death & Dismbrmnt - April | 125 01-Apr-2019 | 02-Apr-2019 | 38.34 |
| 1-5-5045-1013 | Public Works Life Insurance | | | | |
| SUN03093 | SUN LIFE ASSURANCE CO.CANADA | | | | | | | | |
| APRIL 2019 | Employee Life, Dep.Life, STD, LTD - April | 125 01-Apr-2019 | 02-Apr-2019 | 2,351.20 |
| 1-5-5045-1013 | Public Works Life Insurance | | | | |
| **Department Totals:** | | | | | | | | | 2,389.54 |

| **DEPARTMENT 5700** | Water Neustadt | | | | | | | | |
| NEP12096 | NEPTUNE TECHNOLOGY GROUP | | | | | | | | |
| 90025825 | 2019 Annual Software support for water meter system | 125 11-Apr-2019 | 11-Apr-2019 | 558.67 |
| 1-5-5700-2010 | Water Material & Supplies | | | | |
| **Department Totals:** | | | | | | | | | 558.67 |

| **DEPARTMENT 5720** | Durham Water | | | | | | | | |
| NEP12096 | NEPTUNE TECHNOLOGY GROUP | | | | | | | | |
| 90025825 | 2019 Annual Software support for water meter system | 125 11-Apr-2019 | 11-Apr-2019 | 2,234.69 |
| 1-5-5720-2010 | Water Material & Supplies Durham | | | | |
| **Department Totals:** | | | | | | | | | 2,234.69 |

| **DEPARTMENT 7000** | Recreation Normanby Arena | | | | | | | | |
| AIG01088 | AIG INSURANCE COMPANY OF CANADA | | | | | | | | |
| APRIL 2019 | Accidental Death & Dismbrmnt - April | 125 01-Apr-2019 | 02-Apr-2019 | |
## Vendor: Batch : 125 To 125

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**Computer Paid Total:** $35,829.01
# MUNICIPALITY OF WEST GREY
## Council/Board Report By Dept-(EFT)

**Vendor:** @TH00001 To ZZZ91192  
**Batch:** 125 To 125  
**Department:** All

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### MUNICIPALITY OF WEST GREY Council/Board Report By Dept-(EFT)

**Vendor:** @TH00001 To ZZZ91192  
**Batch:** 125 To 125  
**Department:** All

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<td>Overhead</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6065 MAR.24/1</td>
<td>Cdn Tire: air hose &amp; reels, screw driver set</td>
<td>1-5-5045-0100</td>
<td>SHED</td>
<td>Overhead</td>
<td>125</td>
<td>10-Apr-2019</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6065 MAR.24/1</td>
<td>Room for OGRA service recipient - Fuehrer family member</td>
<td>1-5-5045-0100</td>
<td>CONF</td>
<td>Overhead</td>
<td>125</td>
<td>10-Apr-2019</td>
</tr>
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<td></td>
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<td>6065 MAR.24/1</td>
<td>Room for OGRA service recipient - J.Holm</td>
<td>1-5-5045-0100</td>
<td>CONF</td>
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<td>125</td>
<td>10-Apr-2019</td>
</tr>
<tr>
<td><strong>HYD15021</strong></td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>183 SOUTH</td>
<td>AF D.Strg.Shed hydro to March 19</td>
<td>1-5-5045-0100</td>
<td>SHED</td>
<td>Overhead</td>
<td>125</td>
<td>01-Apr-2019</td>
</tr>
<tr>
<td></td>
<td></td>
<td>421609 APR.1/1 Bent.Depot hydro to Feb. 28</td>
<td>1-5-5045-0100</td>
<td>SHED</td>
<td>Overhead</td>
<td>125</td>
<td>01-Apr-2019</td>
<td>01-Apr-2019</td>
</tr>
<tr>
<td><strong>DEPARTMENT 5055</strong></td>
<td>Equipment</td>
<td>CIB03019</td>
<td>CIBC CREDIT CARD SERVICES</td>
<td>6065 MAR.24/1</td>
<td>March 13 fuel @ Pioneer, Hanover</td>
<td>1-5-5055-0100</td>
<td>TR21WC</td>
<td>Equipment (Machinery Operations)</td>
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<tr>
<td><strong>DEPARTMENT 5350</strong></td>
<td>Street Lighting Durham</td>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
<td>DOUGLAS</td>
<td>APR. Douglas Street Light hydro to Feb. 25</td>
<td>1-5-5350-2014</td>
<td>St Lighting Durham Utilities</td>
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<tr>
<td><strong>DEPARTMENT 5370</strong></td>
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<td>HYD15021</td>
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<td>AYT STR. APR. Ayton Street light hydro to Feb. 25</td>
<td>1-5-5370-2014</td>
<td>St Lighting Ayton Utilities</td>
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<td>01-Apr-2019</td>
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<tr>
<td><strong>DEPARTMENT 5730</strong></td>
<td>Sewer Durham</td>
<td>HYD15021</td>
<td>HYDRO ONE NETWORKS INC.</td>
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### Vendor: @TH00001 To ZZZ91192

**Batch:** 125 To 125

**Department:** All

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<th>Vendor Name</th>
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<tbody>
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</table>

<table>
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<th>Invoice No.</th>
<th>Description</th>
<th>G.L. Account</th>
<th>GL Account Name</th>
<th>Batch</th>
<th>Inv Date</th>
<th>Invc Date</th>
<th>Amount</th>
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</thead>
<tbody>
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<td></td>
<td></td>
<td></td>
<td>125</td>
<td>01-Apr-2019</td>
<td>01-Apr-2019</td>
<td>8,164.86</td>
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**DEPARTMENT 5730** Sewer Durham

| 461 SADD APR | Durh. Sewage Treatment plant hydro to Feb. 28 | 1-5-5730-2014 | Sewer Durham Utilities | 125 | 01-Apr-2019 | 01-Apr-2019 | 8,164.86 |

**DEPARTMENT 7000** Recreation Normanby Arena

<table>
<thead>
<tr>
<th><strong>CIB03019</strong> CIBC CREDIT CARD SERVICES</th>
</tr>
</thead>
<tbody>
<tr>
<td>6065 MAR.24/1! MTO - replacement lic plate for Recreation pickup truck (plates stolen @ Nby Arena)</td>
</tr>
<tr>
<td>6065 MAR.24/1! MTO - licence sticker for new licence plate for Rec pickup</td>
</tr>
</tbody>
</table>

**HYD15021** HYDRO ONE NETWORKS INC.

| 112102 APR.1/! Nby Arena hydro to Feb. 28 | 1-5-7000-2014 | Normanby Arena Utilities | 125 | 01-Apr-2019 | 01-Apr-2019 | 7,356.83 |

**DEPARTMENT 7200** Recreation Durham Arena

<table>
<thead>
<tr>
<th><strong>EAS00005</strong> EASTLINK</th>
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</thead>
<tbody>
<tr>
<td>7581714</td>
</tr>
<tr>
<td>7570331</td>
</tr>
<tr>
<td>8159555</td>
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</table>

**HYD15021** HYDRO ONE NETWORKS INC.

| 451 SADD APF Durham Arena / Hall hydro to Feb. 28 | 1-5-7200-2014 | Durham Arena Utilities (90%) | 125 | 01-Apr-2019 | 01-Apr-2019 | 9,075.90 |

**DEPARTMENT 7210** Recreation Durham Arena Hall

<table>
<thead>
<tr>
<th><strong>HYD15021</strong> HYDRO ONE NETWORKS INC.</th>
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</thead>
<tbody>
<tr>
<td>451 SADD APF Durham Arena / Hall hydro to Feb. 28</td>
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</tbody>
</table>

**DEPARTMENT 7400** Recreation West Grey

<table>
<thead>
<tr>
<th><strong>CIB03019</strong> CIBC CREDIT CARD SERVICES</th>
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</thead>
</table>

**DEPARTMENT 7800** Recreation Lamash Hall

<table>
<thead>
<tr>
<th><strong>HYD15021</strong> HYDRO ONE NETWORKS INC.</th>
</tr>
</thead>
<tbody>
<tr>
<td>421610 APR.1. Lamlash Hall hydro to Feb. 28</td>
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</table>
## MUNICIPALITY OF WEST GREY
### Council/Board Report By Dept-(EFT)

**Vendor:** @TH00001 To ZZZ91192  
**Batch:** 125 To 125  
**Department:** All

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<th>Vendor Code</th>
<th>Vendor Name</th>
<th>Description</th>
<th>G.L. Account</th>
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<th>CC2</th>
<th>CC3</th>
<th>GL Account Name</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Department @TH00001</td>
<td>Recreation Lamlash Hall</td>
<td>7800</td>
<td></td>
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### Department Totals:

- **EFT Paid Total:** $33,043.80
- **Total Unpaid for Approval:** $441,561.94
- **Total Manually Paid for Approval:** $0.00
- **Total Computer Paid for Approval:** $35,829.01
- **Total EFT Paid for Approval:** $33,043.80
- **Grand Total ITEMS for Approval:** $510,434.75

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<tr>
<th>Date</th>
<th>Time</th>
<th>Vendor Code</th>
<th>Bank</th>
<th>Class</th>
<th>Department</th>
<th>Invoice No.</th>
<th>Description</th>
<th>G.L. Account</th>
<th>EFT Paid Date</th>
<th>EFT Paid Total</th>
<th>Total Unpaid for Approval</th>
<th>Total Manually Paid for Approval</th>
<th>Total Computer Paid for Approval</th>
<th>Total EFT Paid for Approval</th>
<th>Grand Total ITEMS for Approval</th>
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</thead>
<tbody>
<tr>
<td>Apr 11, 2019</td>
<td>1:47pm</td>
<td>@TH00001 To ZZZ91192</td>
<td>1 To 1</td>
<td>All</td>
<td>All</td>
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</tr>
</tbody>
</table>

**AP5130**  
**EFT Paid Date:** 01-Apr-2019 To 16-Apr-2019  
**Total Time:** 1:47pm
Recommendation

THAT Report PW #19-05 Part 1 be received; and

THAT Council passes a resolution to amend motion 107-19 for the Tender Award Summary.

That Joe Kerr Contraction Ltd be removed as low bidder from Part B

That Tender WG19-01 Aggregate Part B be awarded to Harold Sutherland Construction for a total price of $112,720.00 excluding HST

Executive Summary

Background and Discussion

The Department recently discovered the aggregate supplier was not able to produce approved granular ‘M’ for the Normanby maintenance gravel. Part B of tender 19-01 was a ‘Load, Haul and Apply’ only contract and was originally awarded to Joe Kerr Ltd. for a total tendered price of $35,360 excluding HST.

The Director contacted Kerr’s to inform them of the problem with the aggregate supply and asked if they would be willing to hold their price if given another gravel supplier location. Kerr’s confirmed they were unable to hold their tendered price.

The Director retendered Part B for the supply haul and apply of granular M to the three companies that bid the original work and received bids from Harold Sutherland Construction and Joe Kerr. Harold Sutherland was low bidder at $112,710.00 plus HST.

Legal and Statistically Requirements

- None

Financial and Resource Implications

- None.
Consultation

- Alliance Lawyers

Next Steps

The Department will prepare award letters and contract documents as required for the Mayor and Clerk to sign.

Respectfully submitted:
Brent Glasier, C.E.T.
Director, Infrastructure and Public Works
Council Date: April 16, 2019
Report No: PW-19-06, Part 2
Title: Bruce and Lambton Street Reconstruction
Prepared by: Brent Glasier, Director, Infrastructure and Public Works
Reviewed by: Laura Johnston, CAO

Recommendation

THAT Report PW #19-06 Part 2 be received

Background and Discussion

Moorefield Construction will be commencing with the Bruce and Lambton Street reconstruction project the week of April 15 with an anticipated completion of mid to late August. Work will commence at the Bruce and Saddler Street intersection and proceed northerly to Chester Street with the remaining section of Lambton Street from the bridge to Garafraxa Street being completed last.

The contractor has indicated that as the construction work proceeds, restoration work will be progressive block by block which includes curbs, sidewalks base asphalt and boulevard application of topsoil and sodding.

The contractor has also indicated that due to the change in the scope of work caused by the replacement of the County storm sewer network on Bruce Street, a second construction crew will be involved in order to expedite the construction process.

West Grey and County work forces will work together to install the necessary detour signage during the week of April 15th.

As part of enhanced communication, the Department has sent out notices to adjacent landowners advising of the upcoming construction work schedule. The Director will also be personally consulting with the local business’ that are directly affected by the project to address concerns.

The Director was advised by West Grey Police Chief Martin that there were traffic challenges at the intersection of Durham Road and Garafraxa Street Intersection last fall that resulted in several motor vehicle collisions with one being severe.

The Director will work with WG Police Chief Martin to consider options that will help to minimize motorist risk.
Legal and Legislated Requirements

- None

Financial and Resource Implications

- None

Consultation

- Police Chief Martin

Next Steps

The Director will review alternatives and costs to improve the turning maneuvers at the Garafraxa and Durham road intersection and bring report to COW in April.

Respectfully submitted:
Brent Glasier, C.E.T.
Director, Infrastructure and Public Works
Recommendation

THAT Report PW #19-06 Part 3 be received

Background and Discussion

The Department’s consultant recently completed the Bridge Rationalization Studies for the former Twps. of Bentinck, Glenelg and Normanby. At the March 2019 COW meeting, Council requested taking a road tour to observe the bridges slated for closure as recommended in the Consultant’s report.

The Director is recommending the road tour be rescheduled to a larger tour to include other West Grey assets and use the April 23rd date for the Director and Consultant to provide a thorough presentation in the Council chambers. The Consultant has confirmed their availability to present at the April 23rd meeting. Most of the bridge deficiencies are under the structures and do not allow Council access to view. The Director would like Council consider an Asset Tour sometime in May to review other municipal assets including some of the bridges.

Legal and Legislated Requirements

- None

Financial and Resource Implications

- None

Consultation

- None

Next Steps

The Director will prepare a presentation package.

Respectfully submitted:
THAT Report PW #19-06 Part 4 be received; and

THAT Council passes a resolution to award the following tenders excluding HST:

- Tender WG#19-03 two (2) Half Ton 4WD Extended Cab
  - Hallman Motors. for a tendered value of $62,856.00

- Tender WG#19-07 Catch Basin Cleaning
  - 822498 Ontario Inc – Foster Services for a tendered value of $8,610.00

- Tender WG#19-08 Road Side Grass Cutting
  - S&E Lawncare and Snow Removal for a tendered value of $9750.00

- Tender WG#19-09 Line Painting
  - ALK Asphalt Maintenance for a tendered value of $5,414.50

- Tender WG#19-09 Urban & Rural Grass Cutting
  - S&E Lawn Care and Snow Removal for a tendered value of $2,062.50

- Tender WG#19-13 Supplying, Hauling, Mixing and Placing Winter Sand
  - Harold Sutherland Construction Ltd. for a tendered value of $104,795.00

**Background and Discussion**

Below is the pricing summary for the above noted tenders.

**Tender WG#19-03 two (2) Half Ton 4WD Extended Cab**

<table>
<thead>
<tr>
<th>Supplier</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hallman Motors.</td>
<td>$62,856.00</td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Contractor</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hanover Chrysler</td>
<td>$70,228</td>
</tr>
<tr>
<td>Georgian Chev</td>
<td>$78,500</td>
</tr>
<tr>
<td>Leslie Ford</td>
<td>$74,566</td>
</tr>
<tr>
<td><strong>Hallman Motors</strong></td>
<td><strong>$62,856</strong></td>
</tr>
<tr>
<td>Larry Hudson</td>
<td>$70,300</td>
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</table>

The Department 2019 budget for two trucks is $74,000

**Tender WG#19-07 Catch Basin Cleaning**

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Price</th>
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</thead>
<tbody>
<tr>
<td>Foster Services</td>
<td>$8,610.00</td>
</tr>
<tr>
<td>B Edwards Transfer</td>
<td>$10,561.60</td>
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</table>

This service is included in the overall Hardtop Maintenance Budget. The price is up 13% from 2017.

**Tender WG#19-08 Road Side Grass Cutting**

<table>
<thead>
<tr>
<th>Contractor</th>
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<tbody>
<tr>
<td>S&amp;E Lawncare &amp; Snow Removal</td>
<td>$9750.00</td>
</tr>
<tr>
<td>Yard Boys</td>
<td>$22,035.00</td>
</tr>
<tr>
<td>Ground Guys</td>
<td>10,660.00</td>
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</table>

This service is included in the overall Road Side Maintenance Budget. The price is up 9.3% from 2017.

**Tender WG19-09 Line Painting**

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Price</th>
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<tbody>
<tr>
<td>ALK Asphalt Maintenance</td>
<td>$5,414.50</td>
</tr>
<tr>
<td>Provincial Road Markings</td>
<td>$77,295.00</td>
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</table>

This service is included in the overall Hardtop Maintenance, Parks and Rec, Municipal Admin. Building budgets. The price is up 7.7% from 2017.

**Tender WG19-10 Urban and Rural Grass Cutting**

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Price Part A</th>
<th>Price Part B</th>
<th>Price Part C</th>
<th>Price Part D</th>
<th>Price Part E</th>
</tr>
</thead>
<tbody>
<tr>
<td>S&amp;E Lawncare &amp; Snow Removal</td>
<td>$592</td>
<td>$105</td>
<td>$446.50</td>
<td>$389</td>
<td>$530</td>
</tr>
<tr>
<td>Jerry Newton</td>
<td>$985</td>
<td>$250</td>
<td>$990</td>
<td>$515</td>
<td>$535</td>
</tr>
<tr>
<td>Ground guys</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$730</td>
</tr>
</tbody>
</table>

This service is included in the overall Parks and Rec budget, Cemetery’s etc. The price is up approx.20.7% from 2017, The reason for the big spread is due to West Grey adding a few more area to be maintained.
Tender WG19-13 Supplying, Hauling, Mixing and Placing Winter Sand

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Price Part A Normanby</th>
<th>Price Part B Bentinck</th>
<th>Price Part C Glenelg</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harold Sutherland Construction Ltd.</td>
<td>$40,410</td>
<td>$27,755</td>
<td>$36,630</td>
</tr>
<tr>
<td>Cedar Well Excavating</td>
<td>$79,650</td>
<td>$54,950</td>
<td>$86,220</td>
</tr>
</tbody>
</table>

This service is included in the overall Winter Maintenance budget for 2019. The price is up 3.4% for Part A, 4.6% for Part B and 4.6% for Part C from 2018.

Legal and Legislated Requirements
- None

Financial and Resource Implications
- None

Consultation
- None

Next Steps
The Department will prepare award letters and contract documents as required for the Mayor and Clerk to sign.

Respectfully submitted:
Brent Glasier, C.E.T.
Director, Infrastructure and Public Works
1) **Neustadt and District Lions Club**

The Neustadt and District Lions Club is seeking permission from Council to serve alcoholic beverages in cans during the Neustadt and District Lions Club's annual Crab, Steak and Lobsterfest on May 25, 2019. (attachment)

Council approved a similar request on April 2, 2019 to permit the serving of canned beer during an upcoming Stag n Doe event, and also approved an earlier request by the Durham Thundercats to permit serving canned beer during their playoff games.

The West Grey Manager, Community Services, will be bringing forward a draft new Alcohol Policy for consideration during the April 30, 2019 Committee of the Whole.

**CR#1 Recommendation:** That Council approves the request from the Neustadt and District Lions Club.

2) **Friends of Music in the Park Committee**

Heather Wright, on behalf of Friends of Music in the Park, is seeking permission from Council to use Vickers Park for Sunday evening concerts from June 2 to September 15, 2019 as well as to be covered by municipal liability insurance. A similar request received last year was approved by the former Council, and hydro costs were also covered by West Grey. (attachment)

A “Friends of Music in the Park” Committee was established in 2018, however, this Committee was not carried forward in the most recent citizens committee appointment by-law. The members of Friends of Music in the Park as identified in their email will need to be appointed by by-law to such committee in order to be covered under municipal liability insurance.

**CR#2 Recommendation:** Seek Council direction.

Respectfully submitted:
Mark Turner, Clerk
April 8/19

Municipality of West Grey,
402813 – Grey Road 4, RR2,
Durham, ON
N0G 2M0

Re: Neustadt Lions Lobsterfest

Members of Council;

The month of May is quickly approaching and with that comes the Neustadt and District Lions Club’s annual Crab, Steak and Lobsterfest. This event happens each year on the first Saturday following the long weekend in May, this year it is on May 25th, 2019.

On behalf of the Neustadt and District Lions Club, as bar chairman I am seeking The West Grey Councils permission to serve alcoholic beverages in cans at our annual events. We were granted permission last year to do so and this worked out very well. With the limited cooler capacity in the Neustadt Arena and having to serve the drinks in plastic glasses also helps to keep the amount of plastic drink glasses down that would normally go to the landfill.

Please advise me of your decision and we are looking forward to another year of fund raising to enable us to do more for our community and neighbours. Thank you in advance for your decision in this matter and we look forward to your reply.

Sincerely,

Neustadt and District Lions Club,

Lion Dennis Grubb, Bar Chair: Bar Committee for Lobsterfest
Good morning Mark

With spring in the air, it is once again time to think about music in the park.

We would like to ask permission of the Council of West Grey to use Vickers Park for our Sunday evening concerts from June 2 to September 15 and as well to be covered by the liability insurance.

The committee members are Steve and Heather Wright, Ralph and Donna Clark and Ron and Kay McManus. Steve Ayerhart has resigned from the committee.

We would appreciate if you would bring this forward to council. With thanks.

Heather Wright

Friends of Music in the Park
Sent from Outlook
The Corporation of the Municipality of West Grey

By-law Number 32 - 2019

Being, a By-law to confirm the proceedings of the Council of the Corporation of the Municipality of West Grey;

Whereas, pursuant to Section 5 of the Municipal Act, 2001, as amended, the powers of a Municipal Corporation shall be exercised by its Council;

And whereas, Section 9 of the Municipal Act, 2001, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas, it is deemed expedient that the proceedings of the April 16, 2019 meetings of the Council of the Corporation of the Municipality of West Grey, be confirmed by By-law;

Now therefore, the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. The actions of the Council of the Corporation of the Municipality of West Grey at its meetings held on April 16, 2019, in respect to each motion and resolution passed and any other action taken by Council at these meetings are hereby adopted and confirmed as if such proceedings were expressly embodied in this By-law.

2. The Mayor and proper Officials of the Corporation of the Municipality of West Grey are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of West Grey, referred to in the preceding section thereof.

3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf, and to affix the Seal of the Corporation of the Municipality of West Grey thereto.

4. That this By-law shall come into force and take effect upon being passed by Council.

Read a first, second and third time and finally passed this 16th day of April, 2019.

Christine Robinson, Mayor

Mark Turner, Clerk