MINUTES
For the Regular Meeting of the
Council of the Municipality of West Grey
Held on Tuesday, April 2, 2019 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

Council
Mayor Christine Robinson, Deputy Mayor Tom Hutchinson,
Councillor Beth Hamilton, Councillor Rebecca Hergert,
Councillor Doug Hutchinson, Councillor Geoffrey Shea,
Councillor Stephen Townsend

Staff
Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk; Kerri
Mighton, Director of Finance/Treasurer; Brent Glasier, Director
of Infrastructure and Public Works

Declarations of Pecuniary Interest & General Nature Thereof - None

Closed Session
Hamilton-Councillor Hutchinson, Whereas, the Municipal Act, S.O. 2001,
Section 239 (2), as amended, authorizes Councils of municipalities to close
to the public a meeting or part of a meeting for dealing with certain subject
matters,
Now therefore be it resolved that, the Council of the Municipality of West
Grey, does now go into a closed session at 9:01 a.m., with the CAO/Deputy
Clerk, Clerk, and Director of Infrastructure and Public Works, to discuss
items that relate to litigation or potential litigation, including matters before
administrative tribunals, affecting the municipality or local board; and advice
that is subject to solicitor-client privilege, including communications
necessary for that purpose. #97-19 Carried.

Deputy Mayor Hutchinson-Hergert, Be it resolved that, the Council of the
Municipality of West Grey hereby returns to Open Session at 10:05
a.m. #98-19 Carried.

(Mayor Robinson confirmed that only closed session items identified were
discussed in closed session.)

Matters Arising from the Closed Session – None

Comment Period - None

Public Meetings.

Proposed Approval of the 2019 Municipality of West Grey Budget
Kerri Mighton, Director of Finance/Treasurer, presented the 2019 Municipality of
West Grey Budget.
The 2019 West Grey Tax Levy Increase is 3.73% or $349,483, or an estimated local levy increase of $4.35 per $100,000 of assessment for a residential home, based on an average residential reassessment increase of 1.5%. The total 2019 Operating Expenditures are $13,754,558; total 2019 Capital Expenditures are $4,835,790, and the total 2019 Expenditures are $18,590,348.

Total expenditures by department include Public Works – 31%; Police – 18%; Corporate – 18%; Water/Sewer – 14% (100% user funded); Recreation – 8%; Fire – 5%; Waste Management – 4%, and Library – 2%.

Mayor Robinson noted Council deliberated on the financial health of West Grey and an eye to the future on how to address issues such as infrastructure concerns, communication protocols, identity of small communities, maintaining equipment/infrastructure, in order to promote West Grey as a thriving community.

Marian Ratcliffe asked why $1.1 million was borrowed and how it will be paid back. The Director of Finance/Treasurer replied that it is for the Bruce & Lambton Streets re-construction, and it will be paid back by the water/sewer users of Durham.

Don Tremble asked for clarification on the grants provided by West Grey by the government. The Director of Finance/Treasurer stated that the approximate $1.5 million Ontario Municipal Partnership Fund (OMPF) is provided annually by the Province, however, the amount may change from year to year. Other grants are provided by both the Provincial and Federal Governments. Grants are a little higher this year as West Grey received a one-time unconditional grant of $642,000 this year, and a one-time top-up of gas tax funds.

Don Tremble asked if the amount of reserves taken out this year is normal. The Director of Finance/Treasurer responded that the amount of reserves taken out this year are higher than normal, however, there were a number of projects carried forward from 2018. The Director of Finance/Treasurer noted that the use of reserves has increased by approximately $286,000, excluding the carry over projects.

Don Tremble asked what will happen next year if West Grey loses grants. The Director of Finance/Treasurer stated the municipality tried not to use the one-time grants to lower taxes and transferred most of the funds to reserves until Council has the opportunity to determine their options. There will be pressures on future budgets if grants are reduced.
Marian Ratcliffe noted the significant police budget, and spending on bridges. Mayor Robinson indicated that three bridge studies (one for each former Township) were just completed, and are currently being reviewed. These bridge studies will be discussed during the April 23 Committee of the Whole meeting, as well as at three public meetings (one in each respective former Township), as it is such an important issue. The bridge studies are valuable for the West Grey Asset Management Plan, and will assist in the preparation of a multi-year budget. Mayor Robinson added that the West Grey Police budget provides for core services in West Grey to ensure citizens feel safe, and the budget is reflective of that. Council noted the police budget is actually a smaller percentage of the overall budget than years ago.

Council also noted that it placed the gas tax top-up funds of approximately $390,000 into a reserve for future decisions as there are certain restrictions on how to use these funds.

Mayor Robinson summarized that the 2019 budget includes over $4.9 million in capital projects; enhancement of communication processes including digital communication, investment in arts and culture with the partnership with the Durham Art Gallery, funding for the Hanover Launch Pad for youth, retaining the Elmwood Resource Centre, and enhancing summer programs and camps.

The Public Meeting concluded at 10:34 a.m.

**Part I - Consent Agenda**

Councillor Hutchinson—Deputy Mayor Hutchinson, Be it resolved that, Items A1 to B1 inclusive, contained in Part 1 – Consent Agenda, be adopted, as amended;

And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. #99-19

**Adoption of Minutes**

Council:
A1 Minutes of Regular Council Meeting – March 19, 2019 (draft)
Minutes of Committee of the Whole Meeting – March 26, 2019 (draft)
Minutes of Committee of the Whole (Planning) Meeting – March 12, 2019 (draft)

Committees:
A2 Minutes of Committee of the Adjustment – March 26, 2019 (draft)

Other
A3 Saugeen Mobility and Regional Transit – February 22, 2019 General Board Meeting – resolution #100-19
(4) April 2, 2019

Hamilton-Councillor Hutchinson, Be it resolved that, the Minutes of the Council Meeting held on March 19, 2019; and the Minutes of the Committee of the Whole Meeting held on March 26, 2019; be adopted, as printed; Further that, the Minutes of the West Grey Committees – A2, be received, as circulated; And further that, the Minutes of the Other Committees – A3, be received, as circulated. #100-19 Carried.

Routine Department Reports
B1  Clerk - Report #CC 04/02/19 – resolutions #101-91 to #104-19

Councillor Hutchinson-Hamilton, Be it resolved that, the Council of the Municipality of West Grey hereby authorizes the Public Works Department to purchase miscellaneous items to facilitate the repair of used bicycles by the Bentinck Landfill Attendant on his own personal time that are brought to the municipal landfill sites to an annual maximum of $300.00 in repair expenditures, and that this be expensed through landfill operating expenses, as recommended by the Committee of the Whole. #101-19 Carried.

Hamilton-Councillor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby approves offering Eh!Tel a similar structured Agreement as Bell Canada for the purpose of placing communications equipment on top of the Neustadt Water Tower, as recommended by the Committee of the Whole. #102-19 Carried.

Shea-Deputy Mayor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby transfers any Gas Tax Top-Up Funds received to reserve for future budget deliberations, as recommended by the Committee of the Whole. #103-19 Carried.

Hergert-Townsend, Resolved that, the Council of the Municipality of West Grey hereby schedules a Committee of the Whole meeting for April 23, 2019, 9:00 a.m., to discuss the Bentinck, Glenelg and Normanby Bridge Rationalization Studies, as recommended by the Committee of the Whole. #104-19 Carried.

Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)
C1  None
Future Committee Meetings
D1 Elwood Community Centre Joint Board – April 2, 2019, 7:00 p.m.,
Elwood Community Centre
D2 West Grey Economic Development Advisory Committee – April 4, 2019,
9:00 a.m., West Grey Municipal Office
D3 West Grey Parks, Recreation and Culture Local Committee (Durham) –
April 3, 2019, 6:00 p.m., Durham Arena Boardroom
D4 West Grey Committee of the Whole (Planning) – April 9, 2019, 1:00 p.m.,
West Grey Municipal Office

Part II - Regular Agenda

Communications from the Mayor and Council
Mayor Robinson, Deputy Mayor Hutchinson, and Councillors Hamilton, Hergert,
Hutchinson, Shea, and Townsend, reported on past activities and events since
the last regular meeting of Council, and on upcoming events and activities.
Council requested CAO/Deputy Clerk to extend invitation to championship
hockey teams and runner-ups.

Delegations - None
Business Arising from the Previous Meeting - None

Staff Reports

Director of Finance/Treasurer - Report #FTR 04/02/19
Approval of Accounts, Voucher 7-2019 – resolution #105-19
Elmwood Fire Department Joint Board of Management 2019 Budget Approval –
resolution #106-19

Councillor Hutchinson-Hamilton, Be it resolved that, the Director of
Finance/Treasurer be authorized to pay the accounts presented as Voucher
#7-2019 in the amount of $434,742.87, of the Municipality of West Grey. #105-19 Carried.

Deputy Mayor Hutchinson-Shea, Be it resolved that, the Council of the
Municipality of West Grey hereby approves the Elmwood Fire Department
2019 budget as follows:
- Operations & Maintenance Expense $195,627.00
- Capital Expense $ 80,500.00
as recommended by the Elmwood Fire Department Joint Board of
Management. #106-19 Carried.

Director of Infrastructure and Public Works – Report #DIPW 04/02/19
Tender Summary – resolution #107-19
Purchase of New Loader – resolution #108-19
Calcium Chloride Tender WG18-06 – resolution #109-19
Investing Canada Infrastructure Program (ICIP) – resolution #110-19
Natural Gas Expansion Update (Council requested Brian Lennie, Enbridge Gas Inc., be invited to a future Council or Committee of the Whole meeting to discuss Enbridge natural gas expansion plans in West Grey)

Hamilton-Councillor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby awards the following tenders excluding HST:

- Tender WG19-01 Aggregate
  - Part A to Harold Sutherland Const. Ltd. for a tendered value of $116,610.00;
  - Part B to Joe Kerr Ltd. for a tendered value of $35,360.00;
  - Part C to Joe Kerr Ltd. for a tendered value of $127,320.00;
  - Part D – Non Award
- Tender WG19-04 Supplying and Placing Surface Treatment
  - Duncor Enterprises Inc. for a tendered value of $377,175.00
- Tender WG19-05 Structure Rehabilitation
  - Owen King Ltd. for a tendered value of
    - Bridge #45 - $79,731.30;
    - Bridge #47 - $75,908.50
- Tender WG19-06 Single Axle Truck
  - Team Truck Centres Ltd. for a tendered value of $145,089.50

And further that, Council approves moving $45,000 from equipment reserves to offset the expected budget short fall for the fully equipped single axle truck. #107-19 Carried.

Townsend-Shea, Be it resolved that, the Council of the Municipality of West Grey hereby approves the purchase of a CASE 621G Loader from Strongco for $178,514.44 plus HST. #108-19 Carried.

Councillor Hutchinson-Hamilton, Be it resolved that, the Council of the Municipality of West Grey hereby approves extending Calcium Chloride Tender WG18-06 for 2019 and 2020 for both Da-lee Dust Control and Pollard Highway Products including year over year CPI adjustment ending December 31 of each year. #109-19 Carried.

Shea-Deputy Mayor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby supports the West Grey Public Works Department in its submission for funding of the replacement of Structure #28 on Concession 2 WGR former Bentinck. #110-19 Carried.
Clerk - Report #CR 04/02/19
Recommendation from the March 26, 2019 Committee of the Whole
Meeting re: 1993934 Ontario Inc, - resolution #111-19
Recommendation from the March 26, 2019 Committee of the Whole
Meeting re: West Grey Sustainability Advisory Committee – resolution #112-19
Recommendation from the March 26, 2019 Committee of the Whole
Meeting re: West Grey Accessibility Advisory Committee – resolution #113-19
Re-scheduling of September 10, 2019 West Grey Committee of
Adjustment/Committee of the Whole (Planning) Meetings – resolution #114-19
Saugeen Valley Conservation Authority (SVCA) re: Commenting Agency for
Natural Heritage Features – resolution #115-19

Hamilton-Deputy Mayor Hutchinson, Be it resolved that, the Council of the
Municipality of West Grey hereby denies the request to waive or reduce the
development charges fee for the eleven affordable housing rental apartment
units proposed by 1993934 Ontario Inc., for lands described as Plan 500, Park
Part Lot 8, Chester N/S, Geographic Town of Durham, being property roll
#4205 260 001 05901 0000, as recommended by the Committee of the Whole.

Recorded Vote
For: Councillor Hamilton, Councillor Hergert, Deputy Mayor
Hutchinson, Mayor Robinson
Against: Councillor Hutchinson, Councillor Shea, Councillor Townsend
#111-19 Carried.

Hergert-Shea, Be it resolved that, the Council of the Municipality of West
Grey hereby approves forming a West Grey Sustainability Advisory
Committee, as recommended by the Committee of the Whole. #112-19
Carried.

Councillor Hutchinson-Hamilton, Be it resolved that, the Council of the
Municipality of West Grey hereby approves forming a West Grey
Accessibility Advisory Committee, as recommended by the Committee of
the Whole. #113-19 Carried.

Shea-Deputy Mayor Hutchinson, Be it resolved that, the Council of the
Municipality of West Grey hereby re-schedules the September 10, 2019
West Grey Committee of Adjustment/West Grey Committee of the Whole
(Planning) meeting to September 17, 2019, starting at 1:00 p.m. (meetings
to run concurrently). #114-19 Carried.
(8) April 2, 2019

Hamilton-Councillor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby requests that the Saugeen Valley Conservation Authority continues to provide Natural Heritage commenting in the provision of its planning services to the Municipality of West Grey. #115-19 Carried.

By-Laws – First, Second & Third Readings
29-2019 A By-law to to adopt the Estimates of Revenue and Expenditures for the year 2019 – resolution #116-19
30-2019 A By-law to appoint citizens to various committees (repeals By-law Number 15-2019) – resolution #117-19
31-2019 A By-law to confirm the proceedings of the April 2, 2018 Council meeting – resolution #118-19

Townsend-Deputy Mayor Hutchinson, Be it resolved that, By-law Number 29-2019, being a By-law to adopt the Estimates of Revenue and Expenditures for the year 2019, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #116-19 Carried.

Council temporarily adjourned for lunch and closed session at 12:25 p.m.

Hamilton-Hergert, Resolved that, the Council of the Municipality of West Grey hereby goes back into closed session at 1:05 p.m., with the CAO/Deputy Clerk and Clerk, to discuss an item that relate to advice that is subject to solicitor-client privilege, including communications necessary for that purpose. Carried.

Hamilton-Townsend, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session at 3:37 p.m. Carried.

(Mayor Robinson confirmed that only closed session items identified were discussed in closed session.)

Matters Arising from the Closed Session – None

Deputy Mayor Hutchinson-Shea, Be it resolved that, By-law Number 30-2019, being a By-law to appoint citizens to various committees (repeals By-law Number 15-2019, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #117-19 Carried.
Hamilton-Councillor Hutchinson, Be it resolved that, By-law Number 31-2019, being a bylaw to confirm the proceedings of the April 2, 2019 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #118-19 Carried.

New Business
Sheri Domm re: Morrison/Widmeyer Stag n Doe (see resolution #119-19) (Council requested the Manager, Community Services, to bring forward a proposed amendment to the Municipal Alcohol Policy to permit canned beer at events, and possible discussion of the Municipal Alcohol Policy as a whole.
Waive Building Permit Fees for 1993934 Ontario Inc. (see resolution #120-19) Elmwood Joint Fire Department (Council requested the Brockton Fire Chief to attend a future Council or Committee of the Whole meeting to discuss the fire training house)

Addendum - None

Notice of Motion/Direct Motions
Sheri Domm re: Morrison/Widmeyer Stag n Doe – resolution #119-19
Waive Building Permit Fees for 1993934 Ontario Inc. – resolution #120-19

Deputy Mayor Hutchinson-Hergert, Be it resolved that, the Council of the Municipality of West Grey hereby permits the serving of canned beers during the Stag n Doe for Alex Morrison & Lindsay Widmeyer at the Ayton Arena on Saturday, April 20, 2019, from 9:00 p.m. to 1:00 a.m. #119-19 Carried.

Councillor Hutchinson-Townsend, Be it resolved that, the Council of the Municipality of West Grey hereby waives the applicable building permit fees for the eleven affordable housing rental apartment units proposed by 1993934 Ontario Inc., for lands described as Plan 500, Park Part Lot 8, Chester N/S, Geographic Town of Durham, being property roll #4205 260 001 05901 0000, as recommended by the Committee of the Whole. #120-19 Carried.

Closed Session – Incomplete Items Only – n/a
Matters Arising from Closed Session – Incomplete Items Only – n/a

Question Period - None
Municipal Act – Notices - None
Adjournment
Townsend-Deputy Mayor Hutchinson, Resolved that, we do now adjourn at 3:59 p.m., to meet again on April 16, 2019, 7:00 p.m., or at the call of the Mayor. Carried.

(Signed) (Signed)
Christine Robinson, Mayor Mark Turner, Clerk