Declarations of Pecuniary Interest - None
Closed Session - None

REGULAR AGENDA:

Matters Arising from the Closed Session – n/a
Public Meetings - None

Delegations

Tom Bovingdon
Tom Bovingdon, Infinity Networks Security, came before the Committee of the Whole to discuss the security of the West Grey computer system.

Mr. Bovingdon informed the Committee of the Whole of the security measures in place for the West Grey computer system, and noted some future upgrades to take place.

The Committee of the Whole asked a number of questions relating to the security of the West Grey computer system. The Committee of the Whole requested Mr. Bovingdon to provide information on training staff/Council on means to minimize the potential for security breaches.

Charles James
Deborah McGowan, homeowner of 471 Lambton Street West, Durham, along with her spouse, Charles James, came before the Committee of the Whole to discuss a sewer bill dispute regarding his property at 471 Lambton St. W., Durham. Ms. McGowan commended the Public Works Department for the sewer work completed, however, she is disputing the resulting sewer bill.
Ms. McGowan cited a letter from her solicitor and provided a survey to reinforce her position respecting the sewer bill, noting in the solicitor’s opinion, the landowner only has responsibility for the sewer on her property. Mr. James noted the sewer line in question is situated on the easement owned by the abutting property owner.

The Committee of the Whole requested the Director of Infrastructure and Public Works to investigate the matter and bring back a recommendation to a future Committee of the Whole or Council meeting.

Bob Miller (cancelled due to illness)

**Business Arising From Previous Meeting - None**

**Staff Reports**

Clerk – Report COW #04/30/19
Grey Bruce Health Unit/Ministry of Community Safety and Correctional Services – resolution #COW 14-19
Draft Municipality of West Grey Corporate Asset Naming Policy (The following amendments are to be made to the draft policy: delete section 6 on page 6; re-number section 7 to section 6; page 3 – naming after officials, etc. – after 5 years after service or deceased. (Draft policy, as amended, to be brought back to the May 28, 2019 Committee of the Whole meeting for further discussion)
Draft By-law re: Financial Securities Policy for Subdivision Agreements – resolution #COW 15-19
Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke (received for information)

**Councillor Hutchinson-Townsend, Resolved that, the Committee of the Whole hereby recommends Council approves utilizing the West Grey Police Service and Canine Control Officer to continue providing enforcement of animal cruelty legislation pending resolution/direction regarding OSPCA matters from the Province;**
**And further that, municipal staff be requested to prepare a by-law to address this matter. #COW 13-19 Carried.**

**Hergert-Townsend, Be it resolved that, the Committee of the Whole hereby recommends Council supports working with all parties in the development of a Community Safety and Well-Being Plan (CSWB). #COW 14-19 Carried.**
April 30, 2019

Hamilton-Deputy Mayor Hutchinson, Be it resolved that, the Committee of the Whole hereby recommends Council pass a by-law to approve a Financial Securities Policy for Subdivision Agreements, as contained in Clerk – Report COW #04/30/19. #COW 15-19 Carried.

Director of Infrastructure and Public Works – Report COW #04/30/19
Road Supervisor’s Report (received for information)
Utilities Supervisor’s Report (received for information)
Contracted Work – Moorfield Construction has commenced the reconstruction work on Bruce Street (received for information)
Staff Update – Chad Becker was hired as Utilities Operator/Labourer for the Durham Patrol shed; Paul Porter was hired as Equipment Operator/Labourer; and Nathan Weber as Equipment Operator/Labourer for the Normanby Patrol. (received for information)
Bentinck and Durham Landfill Annual Monitoring Reports – the Durham Landfill Site has a current site life of 1.5 years based on the previous 5 years average; the Bentinck Landfill Site has a current of 42.8 years based on previous 5 years average and an expected site life of 19.2 years based on all waste coming to the Bentinck Landfill Site after the Durham Landfill Site is closed. (The Director is recommending the Durham Landfill Site be retained as a waste transfer station after closure. The only change will be that large refuse will need to be brought to the Bentinck Landfill Site. The CAO/Deputy Clerk noted the Communications Officer to be hired will ensure changes are communicated. The Committee of the Whole indicated Council will have to be apprised of budget implications costs associated with the closure of the Durham Landfill Site.)
Request to Lower Speed Limit and Place a Three-Way Stop on Baseline Road at Concession 8 NDR, former Township of Bentinck – resolution #COW 16-19 (Mr. & Mrs. Reay will be contacted by the Director to inform them of the Committee of the Whole’s recommendation to be considered during the May 7, 2019 Council meeting.)
Rehabilitation of Road 71 former Normanby – resolution #COW 17-19 (The Director will investigate the possibility of completing maintenance work on Bridges #69 & #71 along Road 71 Normanby.)

Townsend-Councillor Hutchinson, Be it resolved that, the Committee of the Whole hereby recommends Council retain the current speed limit and stop signs on the Baseline Road at Concession 8 NDR, former Township of Bentinck; And further that, the West Grey Public Works Department enhance the sight lines along the east side of the Baseline Road from Side Road 12 to Concession 8 by brushing the road edge back to provide minimum sight lines of approximately 150 metres. #COW 16-19 Carried.
Shea-Councillor Hutchinson, Be it resolved that, the Committee of the Whole hereby recommends Council approves immediately tendering for Cold-in-Place Expanded Asphalt Recycling to rehabilitate Road 71 Normanby, as detailed in the April 30, 2019 Committee of the Whole Report by the Director of Infrastructure and Public Works. #COW 17-19 Carried.

Director of Finance/Treasurer – Report COW #04/30/19
Saugeen Mobility and Regional Transit (SMART) Request for Additional Funding - resolution #COW 18-19

COW temporarily adjourned for the West Grey Committee of Adjustment meeting and for lunch at 1:38 p.m., and reconvened at 1:55 p.m.

Townsend-Deputy Mayor Hutchinson, Be it resolved that the committee of the whole hereby defers the request from Saugeen Mobility and Regional Transit (SMART) for additional funds;
And further that, the Committee of the Whole requests the receipt of additional information from Saugeen Mobility and Regional Transit’s (SMART) for consideration at a future Committee of the Whole or Council meeting, copies of their schedule for vehicle/capital replacement plan, terms of reference, strategic plan, and business plan. #COW 18-19 Carried.

Manager, Community Services – Report COW #04/30/19
Durham Agricultural Society Agreement – resolution #COW 19-19 (The proposed agreement is to be amended by citing the previously agreed upon 8 days no charge usage of facilities from the original agreement and represent to Durham Agricultural Society for approval. Staff to confirm usage of the Diamond area regarding additional parking, and changing of the landscape, to determine how it affects both parties use and have discussions prior to work. Staff to confirm the land ownership of the food booth and report back to council.)
Summer Food Booth Agreement – resolution #COW 20-19 (The proposed agreement is to be amended by adding the requirement of having the safe handler’s certificate to the agreement. Staff to discuss with the snack bar operator, the desire of the municipality to move to the use of sustainable and recyclable type cutlery and compostable type service items, for inclusion in the agreement. Staff to provide information related to costs of last year’s pilot program for electricity, cost recovery, operations cost, opportunity to see profit vs. rental, and the exclusive agreement with one operator. Staff to amend the draft agreement to provide clarity of named operators, and insurance coverage. Discussion was held respecting the legality of the contract details and its implications as this agreement could possibly be the template for future agreements. Concerns were raised regarding waiving the rent, when other committees pay, and councils’ previous decision not to provide free rentals.)
Memorial Grove & Garden Request – resolution #COW 21-19 (Discussion was held regarding potential available Municipality of West Grey properties and possible alternate locations, as well as how the pending naming policy could be impacted by this request. Staff to seek clarity of the intent of the request and mandate of the Durham Horticultural Society.)

West Grey Affiliation Policy (The Committee of the Whole requested staff to provide direction on the committees of council, and the true intentions of these groups. The Committee of the Whole may hold a special meeting (workshop) with the goal to identify a plan for community groups, volunteers, so council and staff can reply with a standardized response.)

Hergert-Deputy Mayor Hutchinson, Be it resolved that, the Committee of the Whole hereby recommends Council supports passing a by-law to enter into an Agreement with the Durham Horticultural Society, as detailed in Report No.: CS-1-04-30-19, as amended, subject to signing by the Durham Horticultural Society. #COW 19-19 Carried.

Townsend-Hergert, Be it resolved that, the Committee of the Whole hereby recommends Council supports passing a by-law to approve an updated Summer Food Booth Agreement for the Durham Ball Diamond Pavilion, as contained in Report No.: CS-02-04-30-19, and as amended, subject to addressing the concerns noted by the Committee of the Whole. #COW 20-19 Carried.

Townsend-Hamilton, Be it resolved that, the Committee of the Whole hereby defers providing a recommendation to Council to approve the request from the Durham & District Horticultural Society to establish and maintain a “Memorial Grove & Gardens” on property owned by the Municipality of West Grey on the north side of Lambton Street West, being, property roll #4205 260 005 24900 0000; And further that, the Committee of the Whole request Durham Horticultural Society members to attend a future Committee of the Whole or Council meeting to discuss this matter. #COW 21-19 Carried.

New Business
Major Conferences – Council update (maximum three minutes/Council member)
(deferred until next Committee of the Whole meeting)
City of Owen Sound (Mayor Robinson reported receiving a letter from Ian Boddy, Mayor of Owen Sound, regarding a potential discussion on the possibility of a policing partnership. Mayor Robinson will respond to the request, advising Mayor Boddy that West Grey is currently not entertaining additional requests for partnerships.)
Durham Arts Fest (The Committee of the Whole granted permission for Councillor Hutchinson to obtain a quote to set up some sort of electrical panel at the Northern Credit Union to provide power for Durham Arts Fest event.)
Adjournment
Shea-Deputy Mayor Hutchinson, Resolved that, we do now adjourn at 3:45 p.m., to meet again on May 13, 2019, 9:00 a.m., or at the call of the Mayor. Carried.

(Signed)  (Signed)
Christine Robinson, Mayor  Mark Turner, Clerk