Minutes
Municipality of West Grey Committee of the Whole
Held on Tuesday, August 27, 2019 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

Council
Mayor Christine Robinson, Deputy Mayor Tom Hutchinson, Councillor Beth Hamilton, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Geoffrey Shea, Councillor Stephen Townsend

Staff
Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk; Kerri Mighton, Director of Finance/Treasurer; Brent Glasier, Director of Infrastructure and Public Works; Karl Schipprack, Chief Building Official

Declarations of Pecuniary Interest & General Nature Thereof - None

Closed Session - None

REGULAR AGENDA:

Matters Arising from the Closed Session – n/a
Public Meetings - None
Delegations - None

Business Arising From Previous Meeting
The Committee of the Whole requested an update on the Ayton Parking lot project. The Director of Infrastructure and Public Works noted he assisted the Manager, Community Services, with this project, noting Grey County regulates the number of entrances to the site, and the Director had recommended only providing one entrance due to safety concerns. The CAO/staff will be providing an update on the 2019 Capital budgets/variance report. The Director indicated the asphalt can be removed and topsoil added with the possibility of planting trees to ensure vehicles don’t use the former north access. Mayor Robinson noted that changes such as this need to be communicated to the public. The Committee also suggested using boulders to deny access.

Staff Reports

Chief Building Official – Report COW #08/27/19
Building Software Report – resolution #COW 53-19

Councillor Townsend-Councillor Hergert, Resolved that, the Committee of the Whole hereby recommends Council approves By-law Number 58-2019, as amended, to approve the amended Evolta Software Inc. Service Agreement, as contained in the Chief Building Officials’ Report. #COW 53-19 Carried.
(2) August 27, 2019

Director of Infrastructure and Public Works – Report COW #08/27/19
Replacement of Bridge 51, Concession18 Normanby – resolution #COW 55-19 (The Director will attempt to provide recommendations on proposed capital projects for the September 24, 2019 Committee of the Whole meeting.)

Councillor Shea-Councillor Hutchinson, Resolved that, the Committee of the Whole requests Dan Tingley, of Wood Research and Development (WRD) to attend the September 24, 2019 Committee of the Whole meeting to further explore partnership opportunities to replace Bridge 51, Concession18 Normanby with a wooden structure, and to discuss other potential partnership opportunities. #COW 55-19 Carried.

Director of Finance/Treasurer – Report COW #08/27/19
Pulling Together for the Durham Hospital (received for information) (The Committee of the Whole requested the Mayor and CAO to contact the Doctor’s Family Health Network about physician recruitment. The CAO noted West Grey has been supporting physician recruitment through the provision of statistics to the Foundation.)

The Director of Finance/Treasurer will arrange a budgeting workshop with the Committee of the Whole.

The Committee of the Whole temporarily adjourned for lunch at 12:16 p.m., and the West Grey Committee of Adjustment meeting, and reconvened at 1:35 p.m.

Clerk – Report COW #08/27/19
Proposed Keeping of Hens By-law – The following amendments were made:
- Section 1.1 – “Owner” – agreed to definition of “Owner”. The Committee requested the Clerk to verify if the Residential Tenancies Act permits landlords to prohibit tenants from keeping hens.;
- Section 2. c) deleted, and sections 2. d), e) & f) to be re-designated to 2. c), d) & e). New provisions in sections 2 d) & e) approved;
- Section 3.1 – change back to maximum of 6 hens per property;
- Sections 3.2 a) & b) – proposed changes approved;
- Section 5.1 – proposed change approved;
- The proposed associated Housekeeping By-law (Hens) drafted by the Municipal Planner was approved;
- The Clerk noted, in consultation with the Municipal Planner, that a zoning by-law amendment/by-law amendment, or possibly minor variance, depending on the variance, is required to vary from any provisions of the proposed Keeping of Hens By-law/Housekeeping By-law.

Shea-Deputy Mayor Hutchinson, Resolved that, the proposed Keeping of Hens By-law and Housekeeping By-law be advertised for a Public Meeting to be held during the October 15, 2019 Council meeting. #COW 56-19 Carried.
Proposed Municipality of West Corporate Asset Naming Policy (The CAO noted contingencies for maintenance of benches, etc., can be addressed through a Memorandum of Understanding (MOU) process. Section 4. 2 – delete “tobacco or cannabis companies” and add reference to meeting “Canadian standards of advertising” – resolution #COW 57-19

Hergert-Townsend, Resolved that, the Committee of the Whole hereby recommends Council pass a By-law to approve the Municipality of West Grey Corporate Asset Naming Policy, as amended. #COW 57-19 Carried.

CAO/Deputy Clerk – Report COW #08/27/19
Arena Canteen Leases – reduction of rental to $113/month. – resolution #COW 54-19

Councillor Hergert-Deputy Mayor Hutchinson, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), as amended, authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters, Now therefore be it resolved that, the Committee of the Whole of the Municipality of West Grey, does now go into a closed session at 9:34 a.m., with the CAO/Deputy Clerk, and Clerk, to discuss an item that relates to personal matters about an identifiable individual, including municipal or local board employees Carried.

Councillor Hamilton-Councillor Hutchinson, Be it resolved that, the Committee of the Whole of the Municipality of West Grey hereby returns to Open Session at 10:50 a.m. Carried.

(Mayor Robinson confirmed that only closed session items identified were discussed in closed session. There were no matters arising from the closed session.)

Councillor Townsend-Councillor Hergert, Resolved that, the Committee of the Whole hereby recommends Council approves an amended Ayton Arena Canteen Agreement with Steve Lantz to reflect a rental rate of $113/month, with Mr. Lantz to provide applicable equipment as noted in the Agreement, with an effective date of September 1, 2019. #COW 54-19 Carried.

New Business

i) Major Conferences

The following Council members reported on their recent attendance during the 2019 Association of Municipalities of Ontario (AMO) Annual Conference in Ottawa: Councillor Hamilton – AMO highlights re: cyber-attacks presented by Frank Cowan Company Limited and provided sample policies; attended digital technologies
breakfast, inclusive policies session held, relating to youth, women, aboriginal groups; housing action plan session – suggested West Grey entertain cooperative housing initiatives;
Deputy Mayor Hutchinson – good delegation regarding recycling, participated in several County delegations;
Councillor Hergert – Rural Economic Development (RED) program coming up on September 9, attended building an asset management workshop that cited two success stories of municipalities (Centre Wellington & Loyalist Township), AMO can provide asset management training;
Councillor Townsend – asset management and cyber-security issues were emphasized; attended a business growth through Hydro One session – brought up issue with lack of hydro power for proposed CannAssist development, and established a Hydro One contact for follow-up; purchasing session re: Local Authority Services (LAS) plan; finding efficiencies workshop.
Mayor Robinson Deputy Mayor were invited to a meeting with Enbridge Gas – no changes to regulations at this point, however, Mayor Robinson posed a question to Enbridge Gas representatives as to what West Grey can do to assist changes to regulations – Enbridge suggested Mayor Robinson send a letter to MPP Walker requesting Province to consider approving natural gas expansion to Ayton and Neustadt. Enbridge will return as a delegation at the appropriate time.

ii) Rural Economic Development (RED) Grants

The CAO reported on the September 9 deadline for submission of RED Grants, and an opportunity to partnership on another project. The RED grant would be through Economic Development. Councillor Shea mentioned the proposed partnership with Georgian College/Social Enterprise Network of Central Ontario (SENCO) and Grey Highlands relating to social enterprise to boost local entrepreneurs. West Grey Economic Development Advisory Committee will be informed of these initiatives. – resolution #COW 58-19

Councillor Townsend-Councillor Shea, Resolved that, the Committee of the Whole hereby recommends Council approves applying for the following two Rural Economic Development (RED) grants: social enterprise (as a partnership with Georgian College/Social Enterprise Network of Central Ontario (SENCO) and Grey Highlands) and a downtown revitalization program. #COW 58-19 Carried.

iii) Other New Business

The Committee mentioned the installation of bike racks in urban areas may be appropriate. The CAO will make note of this and report back to the Committee of the Whole.
(5) August 27, 2019

Obstruction of site lines at Durham Road East & Highway 6 re: commercial sign and municipal garbage. The Committee questioned if West Grey can remove any signs on municipal property. (i.e. road allowances). The Clerk will obtain a legal opinion on this matter.

Durham Homecoming in 2022 (The Committee questioned if the Durham Homecoming should be charged the normal rate for use of West Grey facilities. The Clerk warned of the consequences of doing so, as other non-profit organizations and possibly individuals will request the same waiving or reduction in fees. This matter will be discussed during budget deliberations.)

Provision of Hydro at Riverside Park for Music Events (A $4,000 quote was obtained regarding the cost to provide hydro at the Riverside Park for music events. This matter was referred for budget discussions.)

Mayor Robinson reported there will be a West Grey float in the Durham Fall Fair Parade.

West Grey Website Update (The CAO reported staff are viewing other municipal websites, and working on new website and social media policies.)

Committee Updates (The Committee discussed possible meetings to update Council/Committee of the Whole on various Committees. No action taken.)

Sept. 11, 2019 (Neustadt Hall) & Oct. 29, 2019 (Normanby Arena) Special Committee of the Whole meetings (Senior staff will be present at these brainstorming/visioning sessions.)

Councillor Hamilton reported she and Councillor Shea heard concerns and provided some information to some Glenelg ratepayers regarding the solar panel development happening in Glenelg and other concerns in the area.

Adjournment

Deputy Mayor Hutchinson-Councillor Shea, Resolved that, we do now adjourn at 3:47 p.m., to meet again on September 24, 2019, 9:00 a.m., or at the call of the Mayor. Carried.

(Signed) Christine Robinson, Mayor
(Signed) Mark Turner, Clerk