Minutes
Municipality of West Grey Committee of the Whole
Held on Wednesday, January 30, 2019 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

Council
Mayor Christine Robinson, Deputy Mayor Tom Hutchinson, Councillor Beth Hamilton, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Geoffrey Shea, Councillor Stephen Townsend

Staff
Laura Johnston, CAO/Deputy Clerk; Kerri Mighton, Director of Finance/Treasurer; Brent Glasier, Director of Infrastructure and Public Works; Stephanie Stewart, Manager, Community Services; Tammy Wheeldon, Public Works Administrative Assistant

Declarations of Pecuniary Interest and General Nature Thereof - None

Closed Session - None

REGULAR AGENDA:

Matters Arising from the Closed Session – n/a

Public Meetings - None

Delegations
Anne-Marie Shaw, Director of Housing, Grey County
Anne-Marie Shaw, Director of Housing, Grey County, provided a powerpoint presentation regarding Affordable Housing. Discussion was also held regarding the 1993934 Ontario Inc. (Jason Tremble/Kevin Tremble) affordable housing rental apartment units (11) in Durham.

Townsend-Hutchinson, be it resolved that the Dec. 17th resolution #358-18 be tabled, and that staff be directed to prepare a report for consideration of all options to support affordable housing. Carried.

Bill Twaddle, Chair, and Carl Seider, Project Manager, Drinking Water Source Protection/Risk Management Office
Bill Twaddle, Chair, and Carl Seider, Project Manager, Drinking Water Source Protection/Risk Management Office, provided a powerpoint presentation respecting the Clean Water Act, 2006, and a Drinking Water Source Protection update.

The Committee of the Whole temporarily adjourned at 12:10 p.m. for lunch and reconvened at 12:30 p.m.

Business Arising From Previous Meeting – None
Staff Reports

Manager, Community Services – Report COW #01/30/19
Special Events Guide

That Council endorses the draft Municipal Special Events Procedure Manual as amended with exception of Appendix C, and further that Committees of Council be consulted and then the Manual will be brought back for ratification by Council. Carried.

Director of Finance/Treasurer – Report COW #01/30/19
2018 Year End Assessment Report for the 2019 Tax Year – re: 2018 Year-End Assessment Report for the 2019 Tax Year from the Municipal Property Assessment Corporation (MPAC); West Grey specific Assessment Change Summary by Property Class (Appendix 1) as well as the Assessment Base Distribution Summary (Appendix 2); and spreadsheet which illustrates the impact of the Tax Ratios, which are set by Grey County, to determine the weighted assessment totals used for taxation. (received for information)

Director of Infrastructure and Public Works – Report COW #01/30/19
Road Supervisor’s Report - Staff has been busy with the following activities: plowing, sanding and ice blading; maintenance and small repairs to equipment. (received for information)

Utilities Supervisor’s Report - Staff has been busy with the following activities: plowing, sanding streets and sidewalks; maintenance and small repairs to equipment; Utility Supervisor busy with coordinating and overseeing the removal of ice from the river behind the ball diamonds in an effort to lower the risk of flooding due to the production of frazil ice in the river. (received for information)

Equipment - 2013 CAT Grader – GR1WG is out of service due to a transmission problem - grader floated to Cambridge for repairs, Department obtained a rental from Jade Equipment to fill in until the CAT grader is repaired. West Grey negotiating with CAT over repair costs. TR23WG out of service last week due to a failed injector - truck expected to be back in service before weekend. (received for information)

Staff Update - Jim Holm, truck driver/grader operator from the Normanby Depot will be retiring this year after 31 years of service and Doug Fuehrer, grader operator from the Normanby Depot will posthumously receive an award for 34 years of service. Both employees will be recognized at the Ontario Good Roads Association (OGRA) Annual Conference on February 26, 2019. (received for information)

Natural Resources of Canada Green Construction through Wood Expression of Interest (EOI) - The Department will be submitting an EOI to build a wooden bridge in 2019.
Due to the complexity of the EOI criterion, the Director has engaged the services of Wood Research and Development to assist the Department with the EOI application process. (received for information)

The Director of Infrastructure and Public Work is to recirculate the Winter Maintenance Manual simplified version explaining road classifications and length of time required to respond to different classifications under the O.Reg. 239 and 366. Firming up Sidewalk Snow clearing in Ayton by Winter of 2019. The Director was asked to put on website when snow removal will happen in downtown Durham. BIA will be asked to remind commercial store front owners that it is their responsibility to shovel pathways through the wind rows. Questioned about excess snow being stored at Upper Dam and contamination issues with Well Head Protection Area. Dan Tingley being retained to help with EOI application. What are his services going to cost? Mayor Robinson requested the Director and Bill Twaddle (Source Protection) to meet and discuss the snow accumulation at the Upper Dam. The Public Works Utilities Supervisor was commended on his work for the frazzle ice alertness by the Director. 2013 CAT - the Director was asked to see if more would be covered under warranty. The Director was asked to make up a maintenance schedule for equipment.

Clerk – Report COW #01/30/19
1993934 Ontario Inc., Jason Tremble (President) & Kevin Tremble (Vice-President) (The Committee of the Whole requested a report on affordable housing be brought forward to a future Committee of the Whole/Council meeting)

CAO/Deputy Clerk – Report COW #01/30/19
2020 Action Plan: Fourth Quarter Update (to December 2018) (received for information)

New Business

Councillor Hamilton indicated she would like Council to consider creating Sustainability Advisory Committee.

Councillor Shea indicated he would like Council to consider creating a local Accessibility Committee.

Adjournment

Councillor Hutchison-Hamilton Resolved that, we do now adjourn at 3:16 p.m., to meet again on February 7, 2019, 9:00 a.m., or at the call of the Mayor. Carried.

(Signed) Christine Robinson, Mayor
(Signed) Mark Turner, Clerk