MINUTES
For the Regular Meeting of the
Council of the Municipality of West Grey
Held on Tuesday, March 5, 2019 at 9:30 a.m.
At the Council Chambers – West Grey Municipal Office

Council
Mayor Christine Robinson, Councillor Beth Hamilton,
Councillor Rebecca Hergert, Councillor Doug Hutchinson,
Councillor Geoffrey Shea, Councillor Stephen Townsend

Absent
Deputy Mayor Tom Hutchinson

Staff
Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk; Kerri
Mighton, Director of Finance/Treasurer; Brent Glasier, Director
of Infrastructure and Public Works; Stephanie Stewart,
Manager, Community Services

Declarations of Pecuniary Interest & General Nature Thereof - None

Closed Session
Hamilton-Councillor Hutchinson, Whereas, the Municipal Act, S.O. 2001,
Section 239 (2), as amended, authorizes Councils of municipalities to close
to the public a meeting or part of a meeting for dealing with certain subject
matters,
Now therefore be it resolved that, the Council of the Municipality of West
Grey, does now go into a closed session at 9:31 a.m., with the CAO/Deputy
Clerk, and Clerk, to discuss an item that relates to litigation or potential
litigation, including matters before administrative tribunals, affecting the
municipality or local board. #64-19 Carried.

Townsend-Councillor Hutchinson, Be it resolved that, the Council of the
Municipality of West Grey hereby returns to Open Session at 10:05 a.m.
#65-19 Carried.

(Mayor Robinson confirmed that only closed session items identified were
discussed in closed session.)

Matters Arising from the Closed Session – None

Comment Period - None
Public Meetings - None

Part I - Consent Agenda
Shea-Townsend, Be it resolved that, Items A1 to B1 inclusive, contained in
Part 1 – Consent Agenda, be adopted, as amended;
(2) March 5, 2019

And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. #66-19 Carried.

Adoption of Minutes
Council:
A1 Minutes of Regular Council Meeting – February 19, 2019 (draft)
Committees:
A2 None
Other
A3 Multi-Municipal Wind Turbine Working Group – November 8, 2018
Saugeen Valley Conservation Authority Board of Directors – January 15, 2019 – resolution #67-19

Councillor Hutchinson-Hamilton, Be it resolved that, the Minutes of the Council Meeting held on February 19, 2019; be adopted, as amended; And further that, the Minutes of the Other Committees – A3, be received, as circulated. #67-19 Carried.

Routine Department Reports
B1 None

Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)
C1 Saugeen Mobility and Regional Transit – February 1, 2019 General Board Meeting minutes, and 2018 Annual Report

Future Committee Meetings
D1 West Grey Committee of Adjustment – March 5, 2019, 12:45 p.m., West Grey Municipal Office
West Grey Committee of the Whole – March 5, 2019, 1:00 p.m., West Grey Municipal Office
West Grey Parks, Recreation & Culture Local Committee (Durham) - March 6th, 2019 @ 6:00 pm, Durham Arena Boardroom
West Grey Committee of Adjustment – March 12, 2019, 1:00 p.m., West Grey Municipal Office
West Grey Committee of the Whole (Planning) – March 12, 2019, 2:15 p.m., West Grey Municipal Office

Part II - Regular Agenda
March 5, 2019

Communications from the Mayor and Council
Mayor Robinson, and Councillors Hamilton, Hergert, Shea, and Townsend, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

Delegations

Emily Morrison, Executive Director, Launch Pad (Hanover)
Emily Morrison, Executive Director, Launch Pad (Hanover), provided a powerpoint presentation with an update of Launch Pad activities, and a funding request for transportation project that provides rides for West Grey youth to the Launch Pad.

It is Launch Pad’s strategy to connect the skills youth are learning in the programs at Launch Pad with successful local employers in an effort to build that network.

The Youth Transportation Project started in Spring 2018 Program Sessions for Durham and added Neustadt and Ayton in Summer 2018. 77 Youth in West grey took part in structured programming at Launch Pad and 32 of those youth utilized the transportation ultimately increasing West Grey Youth Participation by 42%. From Spring 2018 to the conclusion of our Winter 2019 Programs taxi cab fare including taxes totaled $3325.75. Financial support for this endeavour ends March 31st, so the Launch Pad is requesting that West Grey Council contribute $2500 to Launch Pad each year of your current council term starting in this current fiscal year.

Council asked about the sources for the majority of funding received by the Launch Pad. Ms. Morrison replied that the majority of funding comes from the Town of Hanover, and private donations and grants. Grey County or school boards do not presently provide funding. Ms. Morrison mentioned the Launch Pad is also requesting funding from other municipalities as well.

Council asked how often schools use the Launch Pad. Ms. Morrison responded that schools currently use the Launch Pad once a week, for grades 5-7. Council suggested requesting funding from school boards to encourage skilled trades.

Council questioned if other transportation modes such as local buses were considered in lieu of using taxis. Ms. Morrison noted the logistical problems regarding the use of buses. Council suggested trying to secure volunteer drivers, and Ms. Morrison indicated she will investigate this option.

Mayor Robinson encouraged Launch Pad to use the “News & Notice” section of the West Grey website to promote Launch Pad activities.
March 5, 2019

Council noted it is great to encourage skilled trades and health care as these are areas that lack sufficient workers. Council questioned what is the cost per program for families, and asked if reduced rates are available for low income families. Ms. Morrison noted the cost for an 8-week welding program is $85, and subsidies are available for low income families.

Council referred the financial request by the Launch Pad for discussion purposes during the March 13, 2019 Committee of the Whole (Budget) meeting.

Roger Cook, Manager, Saugeen Mobility and Regional Transit (SMART)

Roger Cook, Manager, Saugeen Mobility and Regional Transit, provided Council with an update on SMART activities, and some statistics for 2018.

Saugeen Mobility and Regional Transit is the local specialized public transit partnership serving the mentally and physically challenged residents of Arran-Elderslie, Brockton, Chatsworth, Hanover, Huron-Kinloss, Kincardine, Saugeen Shores, Southgate and West Grey.

Ridership in 2018 totaled 36020, up 10.88% from 32486 in 2017 and 33556 rides in 2016. There were 26551 individual rides and 9469 group excursion rides. User fees in 2018 totaled $432,149, up 13.12% from $382,020 in 2017 and $383,712 in 2016. Unaudited operating expenses were $1,744,096 compared to $1,491,536 in 2017 with a 2018 net operating deficit of $672,973 compared with $493,210 the year before.

The gross operating deficit for 2018 (total operating expenses less total user fees) was $1,311,947 or $36.42 compared to $1,109,516 or $34.15 per ride in 2017. This deficit was funded by municipal contributions of $630,000 ($17.49 per ride) and MTO Gas Tax for Transit funding of $672,973 ($18.68 per ride). Donations and miscellaneous revenue account for the remainder.

SMART currently has a fleet of 27 vehicles and 30 drivers. Three adapted minivans were added to the fleet in 2018 and two 9-passenger buses were added in 2017. In 2018, SMART received $709,844 from the MTO Gas Tax for Transit Program. A similar amount is expected in 2019.

Currently, West Grey has 228 registered clients. In 2018, clients from West Grey took 3128 rides compared to 3062 rides in 2017, an increase of 2.16%.

SMART’s 2019 local revenue is budgeted to be $1,060,000 of which $660,000 is to be provided by the 9 partner municipalities, $394,000 by users through user fees and $6,000 by donations and other miscellaneous revenue sources. Operational expenses are budgeted to be $1,760,000. The net operating deficit of $700,000 will be fully funded by the Gas Tax Reserve account.
West Grey’s share of the 2019 municipal contribution is $76,377.46, up from $71,145.61 in 2018 but down from $77,779.67 in 2017. West Grey’s ‘share’ increased to 11.51% from 11.29% in 2018 but down from 12.75% in 2017. At $76,377.46, West Grey’s 2019 contribution amounts to approximately 1% of local taxation.

Council questioned what percentage of ridership is from West Grey. Mr. Cook estimated that 8%-9% of ridership originates from West Grey.

Council noted the previous delegation spoke regarding the need for transit for youth, and questioned if the SMART Board has discussed possibly changing the model/mandate to address transportation needs for everyone. Mr. Cook stated changed the mandate of SMART is possible, however, it depends on the Board of Directors. Mr. Cook opined that transit should be the responsibility of Grey & Bruce Counties. Mr. Cook noted additional funds are required to maintain the current services provided by SMART. Expanding the mandate means expanding the funding.

Council queried if the new Board has approved the 2019 budget. Mr. Cook replied that the 2019 budget has not been set to date, and the Board is aware of the funding problem.

Council was informed the new Board has only met twice to date, and has been discussing the possibility of Grey & Bruce Counties providing regional transit service. The Board is also looking at other potential funding/grant opportunities, as well as some strategic planning. The current funding model is not financially sustainable.

Council asked what is the anticipated growth in ridership in 2019. Mr. Cook responded that it is hard to determine, and he is not expecting any growth in ridership, however, ridership increased by about 10% last year. Mr. Cook opined that transportation is the single biggest barrier to health care in rural areas.

**Business Arising from the Previous Meeting - None**

**Staff Reports**

Manager, Community Services – Report #MCS 03/05/19
Durham Thundercats – resolution #70-19
West Grey Parks, Recreation & Culture Advisory Committee (Ayton) – resolution #71-19 (Council requested the Manager to send a letter to the Health Unit re: increased media awareness of the Food Safety Certification Course.)
West Grey Parks, Recreation & Culture Advisory Committee (Ayton) – resolution #72-19, #73-19, #74-19 (Lighting of the Village Christmas Tree - concerns by Council to be sent back to the Advisory Committee (Ayton) for further discussion, as Council prefers the event to be non-alcoholic.)

Shea-Hergert, Be it resolved that, the Council of the Municipality of West Grey hereby approves licensing the Durham & District Community Centre stands on March 9 &16, 2019 for the Durham Thundercats playoff games, if necessary, and to permit the sale of canned beer, as requested by the Durham Thundercats. #70-19 Carried.

Councillor Hutchinson-Hamilton, Be it resolved that, the Council of the Municipality of West Grey hereby delegates the authority to municipal staff to advise individuals that the rental fees outlined in the current (or future) fees and charges by-law for municipal facilities will not be reduced or waived. #71-19 Carried.

Hergert-Townsend, THAT Council approves the request from the Ayton and Area Recreation Committee to designate the following events as Municipally Significant: ACL Men’s Year End Hockey Tournament (March 23&24,2019) and that staff be directed to assist the Ayton and Area Recreation Committee in achieving compliance with the Municipal Special Event Guide process.
And further that, Council approves extending the liquor license to the arena lobby for watching the games during the ACL Men’s Year End Hockey Tournament (March 23/24, 2019). #72-19 Carried.

Councillor Hutchinson-Hamilton, THAT Council approves the request from the Ayton and Area Recreation Committee to designate the following events as Municipally Significant: Ayton Bandstand (June 15, 2019) and that staff be directed to assist the Ayton and Area Recreation Committee in achieving compliance with the Municipal Special Event Guide process. #73-19 Carried.

Hergert-Townsend, THAT Council approves the request from the Ayton and Area Recreation Committee to designate the following event as Municipally Significant: Family Fun Baseball Tournament (August 9-11, 2019). and that staff be directed to assist the Ayton and Area Recreation Committee in achieving compliance with the Municipal Special Event Guide process. #74-19 Carried.

Director of Finance/Treasurer - Report #FTR 03/05/19
Approval of Accounts, Voucher #5-2019 – resolution #68-19
Shea-Hergert, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher #5-2019 in the amount of $983,746.48, of the Municipality of West Grey. #68-19 Carried.

Director of Infrastructure and Public Works – Report #DIPW 03/05/19
Annual Drinking Water Reports – resolution #69-19

Hamilton-Councillor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby accepts the Annual Drinking Water Reports (Durham & Neustadt) prepared by Veolia, as contained in Report PW-19-04, Part 1. #69-19 Carried.

By-Laws – First, Second & Third Readings
19-2019 A By-law to appoint a Chief Building Official (repeals By-law Number 17-2019) – resolution #75-19
20-2019 A By-law to confirm the proceedings of the March 5, 2018 Council meeting – resolution #76-19

Hamilton-Councillor Hutchinson, Be it resolved that, By-law Number 19-2019, being a By-law law to appoint a Chief Building Official (Karl Schipprack), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #75-19 Carried.

Hergert-Townsend, Be it resolved that, By-law Number 20-2019, being a bylaw to confirm the proceedings of the March 5, 2019 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #76-19 Carried.

New Business - None
Addendum - None

Notice of Motion/Direct Motions
Multi-Municipal Long-Term Care Working Group - resolution #77-19 (as amended by resolution #78-19) (Mayor to voice Council support for including members of the public on the Working Group.)

Townsend-Hergert, Resolved that, the Council of the Municipality of West Grey hereby appoints Mayor Christine Robinson and Councilor Stephen Townsend to the Multi-Municipal Long-Term Care Working Group. #77-19 Carried.
March 5, 2019

Councillor Hutchinson-Shea, Be it resolved that, the Council of the Municipality of West Grey hereby amends resolution #77-19 to also appoint Councillor Townsend to the Multi-Municipal Long-Term Care Working Group. #78-19 Carried.

Closed Session – Incomplete Items Only – n/a
Matters Arising from Closed Session – Incomplete Items Only – n/a

Question Period
Callie Greenshields voiced her support for the Launch Pad financial request, and noted as the Launch Pad grows, a satellite location might be available in West Grey.

Municipal Act – Notices - None

Adjournment
Councillor Hutchinson-Townsend, Resolved that, we do now adjourn at 12:23 p.m., to meet again on March 19, 2019, 7:00 p.m., or at the call of the Mayor. Carried.

(Signed)                                      (Signed)
Christine Robinson, Mayor                     Mark Turner, Clerk