MINUTES
For the Regular Meeting of the Council of the Municipality of West Grey
Held on Tuesday, May 7, 2019 at 10:00 a.m.
At the Council Chambers – West Grey Municipal Office

Council
Mayor Christine Robinson, Deputy Mayor Tom Hutchinson,
Councillor Beth Hamilton, Councillor Rebecca Hergert,
Councillor Doug Hutchinson, Councillor Geoffrey Shea,
Councillor Stephen Townsend

Staff
Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk; Kerri
Mighton, Director of Finance/Treasurer; Brent Glasier, Director
of Infrastructure and Public Works; Stephanie Stewart,
Manager, Community Services (during “Friends of Music in the
Park” delegation)

Declarations of Pecuniary Interest & General Nature Thereof - None

Closed Session - None
Matters Arising from the Closed Session – n/a

Comment Period
Bob Miller asked about the pending Communications Officer duties. The
CAO/Deputy Clerk responded that the duties of the Communications Officer will
include website and social media development, as well as community outreach,
administrative support, and ensuring accessibility standards are met.

Public Meetings - None

Part I - Consent Agenda
Hergert-Townsend, Be it resolved that, Items A1 to B1 inclusive, contained
in Part 1 – Consent Agenda, be adopted, as amended;
And further that, authorization be given for the action to be taken as may be
necessary to give effect to the recommendations contained therein. #130-19
Carried.

Adoption of Minutes
Council:
A1 Minutes of Regular Council Meeting – April 16, 2019 (draft)
Minutes of Committee of the Whole – April 12, 2019 (draft)
Minutes of Committee of the Whole – April 23, 2019 (draft)
Minutes of Committee of the Whole – April 30, 2019 (draft)

Committees:
A2 West Grey Committee of Adjustment – March 26, 2019
West Grey Economic Development Advisory Committee – April 4, 2019
Hamilton-Councillor Hutchinson, Be it resolved that, the Minutes of the Council Meeting held on April 16, 2019, be adopted, as printed; and the Minutes of the Committee of the Whole Meetings held on April 12, 23 & 30, 2019, be adopted, as amended; Further that, the Minutes of the West Grey Committees – A2, be received, as circulated; And further that, the Minutes of the Other Committees – A3, be received, as circulated. #131-19 Carried.

Routine Department Reports
B1 Clerk – Report #CC 05/07/19 – resolution #132-19 to #135-19

Councillor Hutchinson-Hamilton, Be it resolved that, the Council of the Municipality of West Grey hereby approves utilizing the West Grey Police Service and Canine Control Officer to continue providing enforcement of animal cruelty legislation pending resolution/direction regarding OSPCA matters from the Province, as recommended by the Committee of the Whole; And further that, municipal staff be requested to prepare a by-law to address this matter. #132-19 Carried.

Deputy Mayor Hutchinson-Shea, Be it resolved that, the Council of the Municipality of West Grey hereby supports working with all parties in the development of a Community Safety and Well-Being Plan (CSWB), as recommended by the Committee of the Whole. #133-19 Carried.

Shea-Deputy Mayor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby retain the current speed limit and stop signs on the Baseline Road at Concession 8 NDR, former Township of Bentinck; And further that, the West Grey Public Works Department enhance the sight lines along the east side of the Baseline Road from Side Road 12 to Concession 8 by brushing the road edge back to provide minimum sight lines of approximately 150 metres, as recommended by the Committee of the Whole. #134-19 Carried.
Townsend-Hergert, Be it resolved that, the Council of the Municipality of West Grey hereby approves immediately tendering for Cold-in-Place Expanded Asphalt Recycling to rehabilitate Road 71 Normanby, as detailed in the April 30, 2019 Committee of the Whole Report by the Director of Infrastructure and Public Works, as recommended by the Committee of the Whole. #135-19 Carried.

Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)
C1 Jeff & Karen Beitz – letter re: Kennedy Bridge (see “New Business”)
C2 Residential Hospice Committee of Grey Bruce Inc. – request to declare June 18, 2019 a Fun Festival in support of the First Annual Golf Fore Hospice event to be held that day

Future Committee Meetings
D1 West Grey Parks, Recreation & Culture Advisory Committee (Neustadt) – May 8, 2019, 7:00 p.m., Neustadt Community Centre
D2 West Grey Committee of the Whole (Bridge Rationalization Study) – May 13, 2019, 9:00 a.m., West Grey Municipal Office
D3 West Grey Committee of Adjustment – May 14, 2019, 1:00 p.m., West Grey Municipal Office
D4 West Grey Committee of the Whole (Planning) – May 14, 2019, 1:30 p.m., West Grey Municipal Office

Part II - Regular Agenda

Communications from the Mayor and Council
Mayor Robinson, Deputy Mayor Hutchinson, and Councillors Hamilton, Hergert, Hutchinson, and Shea, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

Delegations

Paul Arnill
Paul Arnill came before Council to discuss trespassing concerns on his property at 255 South Street East, Durham. Mr. Arnill indicated that the road allowance in question, being a portion of Park Street East, was transferred by him to the Town of Durham.

Mr. Arnill requested the road allowance be closed due to liability concerns with ATV and motorcycle users. Mr. Arnill opined that the Aggregate Resources Act requires fencing of the subject property, including the road allowance, and requested the municipality to fence the road allowance.
Council requested municipal staff to investigate the concerns and requests by Mr. Arnill. Staff were requested to advise Mr. Arnill when the matter will be brought back to the Committee of the Whole or Council. Council also requested a copy of the ATV by-law be provided with the future report.

Greg Prangley, Project Manager, Veolia Water Canada
Greg Prangley, Project Manager, Veolia Water Canada, gave a powerpoint presentation providing an overview of the West Grey Drinking Water Quality Management System (DWQMS).

Mr. Prangley noted the responsibilities of the owner and operating authority. The owner applies for the license and Drinking Water Works Permit (DWWP), endorses the operational plan, submits operational plan to the Ministry of the Environment (MOE), owns the operational plan, ensures operating authority is accredited, monitors the Quality Management System (QMS) and the need for resources to support it, and ensures compliance with license. The operating authority (Veolia) prepares operational plan, endorses the operational plan, submits operational plan to accreditation body, implements the QMS, obtains accreditation from 3rd party accreditation body, communicates with owner on QMS and resource requirements, and ensures compliance with license.

Council questioned when an endorsement is required. Mr. Prangley noted an endorsement is not immediately required.

Council questioned when council and staff training on a West Grey level will take place regarding drinking water systems. The CAO/Deputy Clerk reported that the updated Emergency Plan will be completed in the near future and a training opportunity will likely take place in the Fall.

Council referred the matter to a future Committee of the Whole meeting, with Mr. Prangley in attendance to answer any questions.

Heather Wright & Ralph Clark, Friends of Music in the Park
Heather Wright and Ralph Clark, Friends of Music in the Park, came before Council to discuss proposed Sunday evening summer concerts at Vickers Park (Durham). Mr. Clark recounted on the past success of the Sunday evening summer concerts held at Vickers Park. Some proceeds from the events were used to purchase items such as picnic tables.

Mr. Clark reiterated that the Friends of Music in the Park are seeking support for the event, as well as insurance and hydro coverage. Heather Wright noted the group is promoting the use of parks and wish to be located near the waterfront, and that is why Vickers Park is the preferred location.
The Manager, Community Services, noted this matter was discussed with Heather Wright, and suggested approval be provided this year, and then future consideration be given to incorporating another model. A possible alternative location other than Vickers Park is also being discussed. Mr. Clark indicated there needs to be some kind of structure to use for the concert events.

Ralph Clark noted the cost for hydro would be minimal as it just requires amplifiers to be plugged in, and if the group pays for hydro, the funds would come out of any surpluses used to purchase picnic tables for the municipality/event. Mr. Clark questioned if the Credit Union could be approached regarding hydro access.

Council requested staff to investigate the possible construction of a pavilion and public washrooms at the municipal parking lot behind the Northern Credit Union property, or utilizing a temporary tent at least for this year’s event. Contact will need to be made with the Saugeen Valley Conservation Authority. Staff can also investigate the possibility of working with the Arts Fest for the proposed development.

Council also spoke to the possibility of creating a multi-functional use area at the municipal parking lot behind the Northern Credit Union. The Manager, Community Services, indicated she will discuss this issue with the CAO/Deputy Clerk. Staff will also address how funds are utilized/disbursed by the various committees of Council.

Hamilton-Councillor Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby appoints the following individuals to the Friends of Music in the Park Committee: Donna Clark, Ralph Clark, Ron McManus, Kay McManus, Heather Wright, Steve Wright. #143-19 Carried.

Ashley Hamilton – Director of Business Development, Baseload Power Corp. Ashley Hamilton – Director of Business Development, Baseload Power Corp., gave a powerpoint presentation regarding their proposal to establish Electric Vehicle (EV) Charging station(s) in West Grey on municipal property.

Baseload Power Corp., is a privately held, advanced energy infrastructure and renewable energy solutions provider that designs, engineers, procures, builds and operates energy infrastructure, with an electricity-focused technology.

The Baseload proposal covers 100% of the costs to install, own and operate EV stations, with the municipality sharing in revenue from all EV stations. EV stations demonstrate a commitment to green-clean community.
Baseload provided a Memorandum of Understanding (MOU), requesting West Grey’s consideration for signing. There is a requirement to submit a Natural Resources Canada (NRCAN) application by May 16. The MOU is to negotiate the lease in good faith, and the lease is subject to further Council approval. Any sites provided for EV stations will be decommissioned and restored at the sole cost at the end of the term. Baseload will be responsible for any and all costs including snow clearing and electricity usage charges, through use of a separate meter. Baseload will also be responsible for all insurance and provide full indemnity to the municipality.

Baseload will require a municipal site that has 3-phase power, parking, and is accessible to vehicles. If the MOU is signed, a Lease Agreement would be entered into for a 20-year period at some point after if the project goes forward.

Council questioned what EV stations are presently available in the area. Ms. Hamilton indicated she can provide a map of the installed or soon to be installed EV stations, and it is available on their website. Ms. Hamilton indicated the technology of the EV stations will be updated as technologies advance.

Council asked if Baseload is looking to establish EV stations in municipal parking lot. Ms. Hamilton replied that arenas and recreation centres are the main areas of focus.

Council asked how hydro to the EV stations is provided. Ms. Hamilton indicated Baseload pays hydro to provide services and is billed directly for energy use.

Council questioned if Baseload goes bankrupt, who will look after decommissioning the EV stations. Ms. Hamilton replied that Baseload could address this issue in the Lease Agreement.

Council noted there are other companies that provide a similar service, and indicated the municipality may have to open up the establishment of EV stations on municipal properties through a competitive process. Council also asked if shares of revenue are negotiable. Ms. Hamilton indicated after the first shares threshold is met, the other share thresholds could be negotiated.

Council asked what are the anticipated revenues for similar sites. Ms. Hamilton stated Baseload can provide some information on projected revenues, however, it is hard to project the anticipated income as they are just at the stage of installing more EV facilities to foster more use.

Council inquired what is the amount of grant being offered. Ms. Hamilton indicated the grant is worth $50,000, and mentioned it costs a minimum of $100,000 to install an EV station, plus overhead.
May 7, 2019

Council asked how much power does an EV station use per charge. Ms. Hamilton noted it generally takes 18-25 minutes for charging vehicles, and Baseload pays all energy costs.

Council questioned is there a permitting system for EV stations. Ms. Hamilton noted there are a number of approvals/permits that are required.

Council asked if Baseload is only partnering with municipalities. Ms. Hamilton stated Baseload is also partnering with the private sector. Council asked if Baseload can partner with some local businesses. Ms. Hamilton indicated they would have interest in doing so.

Council noted it cannot meet the tight time frames of May 16 to respond as operational issues need to be assessed, and the potential establishment of EV stations on municipal properties may need to be opened up to other companies. Council also noted it would want to see a sample Lease Agreement prior to considering signing an MOU.

Council asked if the grant opportunity has previously been available. Ms. Hamilton stated it is a 5-year program, currently in the 3rd year, however, the process may not be as open as in past rounds.

In response to a question from Council, Ms. Hamilton noted Baseload will provide snow removal service with the consent of the municipality.

Council indicated there is a need for EV stations, and it should be a topic for future discussion.

Council requested staff to provide a report noting some possible suitable locations for EV stations that may be installed in the future.

**Business Arising from the Previous Meeting - None**

**Staff Reports**

Director of Finance/Treasurer - Report #FTR 05/07/19
Approval of Accounts, Voucher #9-2019 – resolution #136-19
Town of Minto – resolution #137-19

Councillor Hutchinson-Hamilton, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher #9-2019 in the amount of $762,181.77, of the Municipality of West Grey. #136-19 Carried.
Deputy Mayor Hutchinson-Hergert, Be it resolved that, the Council of the Municipality of West Grey hereby supports the resolution from the Town of Minto expressing concern over the potential reduction and/or loss of OMPF allotment in future years and urging the Province to complete the OMPF review in an expeditious manner;
And further that this resolution be circulated to the Premier, Ministers of Finance, Municipal Affairs and Housing, our local MPP, and Grey County municipalities. #137-19 Carried.

Clerk – Report #CR 05/07/19
Township of Tudor and Cashel – resolution #138-19

Townsend-Hergert, Be it resolved that, the Council of the Municipality of West Grey supports the resolution of the Township of Tudor and Cashel Council requesting Hydro One and the Ontario Energy Board to review its plans regarding delivery service to ensure that the cost of service delivery is fair to everyone;
And further that, a supporting letter be forwarded to the Premier of Ontario, Hydro One, the Ontario Energy Board, Association of Municipalities of Ontario, local MPPs, and the Township of Tudor and Cashel. #138-19 Carried.

By-Laws – First, Second & Third Readings
33-2019 A By-law to establish a policy setting out required financial securities for inclusion in Subdivision Agreements – resolution #139-19
34-2019 A By-law to appoint fence viewers – resolution #140-19
35-2019 A By-law to appoint a Building Inspector (Mary Schofield) – resolution #141-19
36-2019 A By-law to confirm the proceedings of the May 7, 2018 Council meeting – resolution #142-19

Hamilton-Councillor Hutchinson, Be it resolved that, By-law Number 33-2019, being a By-law law to establish a policy setting out required financial securities for inclusion in Subdivision Agreements, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #139-19 Carried.

Shea-Deputy Mayor Hutchinson, Be it resolved that, By-law Number 34-2019, being a By-law to appoint fence-viewers, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #140-19 Carried.
(9) May 7, 2019

Councillor Hutchinson-Hamilton, Be it resolved that, By-law Number 35-2019, being a By-law to appoint a Building Inspector for the Municipality of West Grey (Mary Schofield), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #141-19 Carried.

Townsend-Hergert, Be it resolved that, By-law Number 36-2019, being a bylaw to confirm the proceedings of the May 7, 2019 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #142-19 Carried.

New Business
Normanby Fire Department (Council noted being informed of a safety concern from a ratepayer regarding the use of Sideroad 25 by the Normanby Fire Department, and the lack of notification/sign on the road to advise the travelling public of firefighting training being conducted on the road. The Fire Chief will be advised of the concern).

Jeff & Karen Beitz (The Director of Infrastructure and Public Works will reply to the letter from Jeff & Karen Beitz noting concerns with the closure of the Kennedy Bridge.)

Addendum - None
Notice of Motion/Direct Motions - None
Closed Session – Incomplete Items Only – n/a
Matters Arising from Closed Session – Incomplete Items Only – n/a
Question Period - None
Municipal Act – Notices - None

Adjournment
Councillor Hutchinson-Hamilton, Resolved that, we do now adjourn at 12:33 p.m., to meet again on May 21, 2019, 7:00 p.m., or at the call of the Mayor. Carried.

(Signed) (Signed)
Christine Robinson, Mayor Mark Turner, Clerk