MINUTES
For the Regular Meeting of the
Council of the Municipality of West Grey
Held on Monday, November 19, 2018 at 6:30 p.m.
At the Council Chambers – West Grey Municipal Office

Council
Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Rob Thompson

Staff
Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk. Kerri Mighton, Director of Finance/Treasurer; Stephanie Pavao, Manager, Parks, Recreation & Culture - during reports. Brent Glasier, Director of Infrastructure and Public Works; Eunice Henning, Administrative Assistant; Cathy Sweeney, Economic Development, Tourism & Promotions

Moment of Reflection

Declarations of Pecuniary Interest – None

Closed Session
Hutchinson-Bell, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), as amended, authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters, Now therefore be it resolved that, the Council of the Municipality of West Grey, does now go into a closed session of Council at 6:34 p.m., with the CAO/Deputy Clerk and Clerk, to discuss an item that relates to labour relations or employee negotiations. #332-18 Carried.

Hergert-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session of Council at 7:01 p.m. #333-18 Carried.

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

Matters Arising from the Closed Session
Mayor Eccles reported on a positive performance review completed in closed session for the CAO/Deputy Clerk.

Comment Period - None
Public Meetings – None
Part I - Consent Agenda
Hutchinson-Thompson, Be it resolved that, Items A1 to B1 inclusive, contained in Part 1 – Consent Agenda, be adopted, as printed; And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. #334-18

Adoption of Minutes
Council:
A1 Minutes of Regular Council Meeting – November 5, 2018 (draft)
Minutes of Committee of the Whole (Planning) – November 12, 2018 (draft)
Committees:
A2 West Grey Committee of Adjustment – November 12, 2018 (draft)
Other
A3 West Grey Public Library Board – September 19, 2018
Neustadt Business Group – September 27, 2018 & October 18, 2018
Elmwood Community Centre Board – October 16, 2018
Neustadt Business Group – November 12, 2018 (draft) – resolution #335-18

Hutchinson-Thompson, Be it resolved that, the Minutes of the Regular Council Meeting held on November 5, 2018; and the Minutes of the Committee of the Whole (Planning) held on November 12, 2018; be adopted, as printed; Further that, the Minutes of the West Grey Committees – A2, be received, as circulated; And further that, the Minutes of the Other Committees – A3, be received, as circulated. #335-18 Carried.

Routine Department Reports
B1 Clerk – Report #CC 11/19/18 – resolution #336-18

Cutting-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby supports a one year extension of draft plan approval for the Jemmett Draft Plan of Subdivision 42-T-97005 to January 8, 2020. #336-18 Carried.

Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)
C1 None

Future Committee Meetings
D1 West Grey Public Library Board – November 21, 2018, 8:30 a.m., Durham Library Branch
(3) November 19, 2018

Part II - Regular Agenda

Communications from the Mayor and Council
Mayor Eccles, and Councillors Hergert, and Hutchinson, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

Delegations

St. John’s Ambulance
Benjamin Meyer, Constable, West Grey Police Service, welcomed everyone and introduced Tony Alberts, the Branch Chair for Grey Bruce Huron Branch of St. John Ambulance, past Provincial Commissioner and a distinguished Commander in the Order of St. John.

Mr. Alberts presented a Gold Level Lifesaving Award & Certificate to Daniel Andres.

Daniel Andres, a family friend of Dr. Susan Boron and the late Doug Boron of the former Bentinck Township, on October 31, 2017 rescued both Susan and Doug from the cold water after the side-by-side all three were travelling on became submerged in a pond. Daniel removed Doug from the water then located Susan trapped under the water and pulled her to safety before successfully preforming CPR, and subsequently called 9-1-1.

Mayor Eccles congratulated Mr. Andres regarding his heroic act, and receiving of the award.

Lee Hilliard
Lee Hilliard came before Council to discuss an enforcement issue relating to a trailer, shed and deck on her property at Part Lot 10, Concession 4, former Township of Glenelg. Ms. Hilliard has owned the subject property since 2010, and discussed the issue with the former By-law Enforcement Officer and was told the Hilliards’ could not build on the property, and they do not want to build on the property, as they just want to use it for recreational purposes, including a trailer.

The current By-law Enforcement Officer recently informed Ms. Hilliard that the trailer (as well as shed and deck) are not permitted and a trailer licence permit would be required, as well as a entrance permit and civic address number. Matt Armstrong, from the SVCA, conducted a site visit and indicated the SVCA has no issues with the trailer. Ms. Hilliard subsequently spoke to the By-law Enforcement Officer and was informed once again that a permit would be required and was requested to contact the Clerk. Ms. Hilliard contacted the Clerk
who indicated a trailer/trailer permit could not be issued as the entire parcel is within the NE (Natural Environment Zone).

The Clerk noted a trailer is not permitted in the NE Zone, and his standard response to these situations is to indicate that the only way a trailer, house, building or structure, would be permitted is if the Saugeen Valley Conservation Authority is willing to remove the property or a portion of the property from the NE Zone to meet zoning requirements.

Council asked for clarification if an entrance permit or a civic addressing sign has been obtained. Ms. Hilliard indicated she does have an existing entrance and a civic addressing sign.

Mayor Eccles indicated the SVCA should not be interpreting West Grey’s zoning by-law. Mayor Eccles indicated it is up to the SVCA to determine where the NE Zone is located.

Ms. Hilliard indicated she did not realize they were doing anything wrong on their property by placing a trailer (and shed) on the property.

Mayor Eccles suggested this issue be discussed at a future Committee of the Whole (Planning) meeting or that Ms. Hilliard apply for a zoning by-law amendment application. The Clerk cautioned Ms. Hilliard that the zoning by-law amendment fee is not refundable if not granted.

Donna Clark
Donna Clark, on behalf of a number of churches in Durham, requested the use of Vickers Park in Durham in connection with the multi-church “Going to Bethlehem” event on December 7, 2018.

Council clarified that approval for the use of Vickers Park only is required from the municipality. – resolution #346-18

Bell-Thompson, Be it resolved that, the Council of the Municipality of West Grey hereby approves the request by Donna Clark to use Vickers Park in Durham in connection with the multi-church “Going to Bethlehem” event held on December 7, 2018. #346-18 Carried.

Presentation to Out-Going Council Members
The Clerk presented plaques to out-going Members of Council on behalf of the Municipality of West Grey in recognition of the years of service on West Grey Council.
November 19, 2018

The Clerk and CAO/Deputy Clerk also provided certificates to out-going Members of Council from Larry Miller, MP Bruce-Grey-Owen Sound, and Bill Walker, MPP Bruce-Grey-Owen Sound, in recognition of their years of service on both West Grey Council and their respective Councils pre-amalgamation. Mayor Eccles read a congratulatory letter from MP Miller to Councillor Lawrence.

Out-going Council members were provided an opportunity for comments.

A recess time ensued for refreshments and pictures.

**Business Arising from the Previous Meeting - None**

**Staff Reports**

Director of Finance/Treasurer - Report FTR 11/19/18
Approval of Accounts, Voucher #21-2018 – resolution #337-18
Letter from the Durham Art Gallery re: 2018 Grant (The grant request amount will be issued as it was previously approved in the 2018 budget)
2018 Year End Reserve Transfers – resolution #338-18
Disposal of 2014-2018 Council Laptops (see "Direct Motion" – resolution #347-18)

Bell-Thompson, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher No. 21-2018 in the amount of $450,415.56, of the Municipality of West Grey. #337-18 Carried.

Cutting-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby approves the 2018 Year End Reserve transfers as follows:
- The purchase of the side by side ATV for Police/Fire, be funded from the Fire Truck Reserve net of equipment disposal revenues ($15,726.72);
- That the budgeted amount of $75,000 for the new Police Station project be transferred to the Police Station Reserve;
- That any yearend surplus in the Streetlight budget be transferred to the General Capital Reserve to payback the LED lighting project;
- That any yearend Roads Capital levy budget to actual surplus be transferred to a Public Works Reserve for projects carried over to the 2019 budget year. #338-18 Carried.

Manager, Parks, Recreation & Culture – Report MPRC #11/19/18
Installation of an Automatic Tender Machine (ATM) at the Durham Arena – resolution #339-18
Hutchinson-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby approves a one-year pilot project for the installation of an ATM Machine by ATM Guys at the Durham Arena, subject to a three-month review after the commencement of the pilot project to determine the viability of the ATM Machine. #339-18 Carried.

Clerk – Report #CR #11/19/18
Elisa Vander Hout/Glencolton Farms/Agri-Cultural Renewal Co-operative Inc. re: Christkindl Market Event – resolution #340-18 (Place on digital sign)

Cutting-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby declares as a Municipal Significant Event, the 3rd Annual Christkindl Market event, hosted by Friends of Edge Hill School in collaboration with Symphony in the Barn and Glencolton Farms, on lands owned by Agri-Cultural Renewal Co-operative Inc., and described as Part Lot 44, Concession 3 EGR, former Township of Glenelg (393887 Concession 2). #340-18 Carried.

By-Laws – First, Second & Third Readings
123-2018 A By-law to appoint members to the Municipality of West Grey Committee of Adjustment (repeals By-law Number 107-2017) – resolution #341-18
124-2018 A By-law to rezone the subject lands described as Part Lot 2, Lot 3, Concession 15, Geographic Township of Glenelg (Murray – ZA-16-18) – resolution #342-18
125-2018 A By-law to designate the lands and buildings at 240 Garafraxa Street North (Durham Carnegie Free Library), Geographic Town of Durham, to be of cultural heritage value or interest – resolution #343-18
126-2018 A By-law to rezone the subject lands described as Part Lot 1, Concession 13, RP16R6835, Part 1, Geographic Village of Neustadt (Morley – ZA-11-18 / OPA #7) – resolution #344-18
127-2018 A By-law to confirm the proceedings of the November 19, 2018 Council meeting – resolution #345-18

Hutchinson-Bell, Be it resolved that, By-law Number 123-2018, being a By-law law to appoint members to the Municipality of West Grey Committee of Adjustment (repeals By-law Number 107-2017), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #341-18 Carried.

Hergert-Hutchinson, Be it resolved that, By-law Number 124-2018, being a By-law to rezone the subject lands described as Part Lot 2, Lot 3, Concession 15, Geographic Township of Glenelg (Murray – ZA-16-18), be now read a first, second and third time, passed as amended and numbered
November 19, 2018

and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #342-18 Carried.

Thompson-Hutchinson, Be it resolved that, By-law Number 125-2018, being a By-law to designate the lands and buildings at 240 Garafraxa Street North (Durham Carnegie Free Library), Geographic Town of Durham, to be of cultural heritage value or interest, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #343-18 Carried.

Hergert-Lawrence, Be it resolved that, By-law Number 126-2018, being a By-law to rezone the subject lands described as Part Lot 1, Concession 13, RP16R6835, Part 1, Geographic Village of Neustadt (Morley – ZA-11-18 / OPA #7, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #344-18 Carried.

Cutting-Hergert, Be it resolved that, By-law Number 127-2018, being a bylaw to confirm the proceedings of the November 19, 2018 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #345-18 Carried.

New Business - None
Addendum - None
Notice of Motion/Direct Motions
Council iPads – resolution #347-18

Bell-Thompson, Resolved that, the Council of the Municipality of West Grey hereby approves the disposal of obsolete Council iPads to departing Council members at no cost. #347-18 Carried.

Closed Session – Incomplete Items Only – n/a
Matters Arising from Closed Session – Incomplete Items Only – n/a

Question Period
Councilortor Cutting noted the years of Council experience lost with out-going Council members, and based on her experience, recommended the new Council rely on the expertise of staff to provide information and make recommendations.
Councillor Lawrence stated that the new Council was elected to act for the people and indicated Council members should use common sense for the good of the ratepayers. New council should stick to their own convictions and speak out on what they believe in. Listen to staff and don’t micro-manage staff. Councillor Lawrence emphasized that Council needs to fight for Rockwood Terrace if both Rockwood Terrace and Grey Gables cannot both be saved. Councillor Lawrence wished the new Council good luck with their decisions, and recommended new Council members read George Cuff’s article in the October 2018 edition of The Municipal World magazine.

Mayor Eccles thanked Council members, both past and present, for their dedication to West Grey, and noted being on Council is very gratifying and sometimes frustrating. Mayor Eccles encouraged the new Council to do things as a team not as an individual, and when debate is over and a vote is taken with a decision made, band together and get it done. The new Council will have to learn continuously to make informed decisions and once a decision of Council is made, to support the decision. Doing what is popular is rarely what is right, but doing what is right is rarely popular, and Council is here to do what is best for the community. Mayor also thanked staff.

**Municipal Act – Notices** - None

**Adjournment**

Cutting-Lawrence, Resolved that, we do now adjourn at 9:30 p.m., to meet again on December 3, 2018, 10:00 a.m., or at the call of the Mayor. Carried.

(Signed)  
Mayor_________________________  Mark Turner, Clerk