MINUTES

For the Regular Meeting of the
Council of the Municipality of West Grey
Held on Tuesday, September 17, 2019 at 7:00 p.m.
At the Council Chambers – West Grey Municipal Office

Council
Mayor Christine Robinson, Deputy Mayor Tom Hutchinson,
Councillor Beth Hamilton, Councillor Rebecca Hergert,
Councillor Doug Hutchinson, Councillor Geoffrey Shea,
Councillor Stephen Townsend

Staff
Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk; Kerri
Mighton, Director of Finance/Treasurer

Declarations of Pecuniary Interest & General Nature Thereof - None
Closed Session - None
Matters Arising from the Closed Session – n/a
Comment Period - None
Public Meetings – None

Part I - Consent Agenda
Councillor Hergert-Councillor Shea, Be it resolved that, Items A1 to B1
inclusive, contained in Part 1 – Consent Agenda, be adopted, as amended;
And further that, authorization be given for the action to be taken as may be
necessary to give effect to the recommendations contained therein. #468-19
Carried.

Adoption of Minutes
Council:
A1 Minutes of Regular Council Meeting – August 27, 2019 (draft)
Minutes of Committee of the Whole Meeting – August 27, 2019 (draft)

Committees:
A2 West Grey Parks, Recreation and Culture Local Committee (Ayton) – July
29, 2019
West Grey Police Service Building Committee – August 6, 2019
West Grey Parks, Recreation and Culture Local Committee (Ayton) –
August 22, 2019 (draft)

Other
A3 Elmwood Community Centre Board – August 6, 2019
Durham Business Improvement Area Executive Committee – August 21,
2019 (draft) – resolution #469-19

(Council requested the issue of disposal/sale of municipal history books be
brought forward for discussion during the September 24, 2019 Committee of the
Whole meeting.)
Councillor Hamilton-Councillor Hutchinson, Be it resolved that, the Minutes of the Council Meeting held on August 27, 2019; and the Minutes of the Committee of the Whole Meeting, held on August 27, 2019 be adopted, as printed;  
Further that, the Minutes of the West Grey Committees – A2, be received, as circulated.  
And further that, the Minutes of the Other Committees – A3, be received, as circulated. #469-19 Carried.

Routine Department Reports  
B1 Clerk – Report #CC 09/17/19 (Withdrawn, as the proposed resolution was already approved during the August 27, 2019 Council meeting).

Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)  
C1 None

Future Committee Meetings  
D1 Saugeen Municipal Airport Commission - September 18, 2019, 2:00 p.m., Saugeen Municipal Airport  
D2 Elmwood Joint Fire Board – September 18, 2019, 6:30 p.m. (Service Awards – 7:00 p.m.), Elmwood Fire Hall  
D3 West Grey Parks, Recreation & Culture Local Committee (Neustadt) - September 18, 7:00 p.m., Neustadt Hall  
D4 West Grey Public Library Board – September 18, 2019, 7:30 p.m., Ayton Public Library branch  
D5 West Grey Dark Sky Committee – September 23, 2019, 1:00 p.m., West Grey Municipal Office  
D6 West Grey Committee of the Whole Meeting – September 24, 2019, 9:00 a.m., West Grey Municipal Office  
D7 West Grey Public Library Board Strategic Committee Meeting – September 25, 1:00 p.m., West Grey Municipal Office  
D8 West Grey Parks, Recreation & Culture Local Committee (Ayton) - September 25, 7:30 p.m., Normanby Arena Boardroom  
D9 West Grey Commercial Beautification Committee – September 26, 2019, 6:30 p.m., West Grey Municipal Office  
D10 Saugeen Mobility and Regional Transit Board – September 27, 2019, 1:30 p.m., Solway  
D11 West Grey Police Services Board - September 30, 2019 at 9:00 a.m., West Grey Municipal Office

Part II - Regular Agenda
Communications from the Mayor and Council
Mayor Robinson, Deputy Mayor Hutchinson, and Councillors Hamilton, Hergert, Hutchinson, Shea, and Townsend, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

Delegations - None

Business Arising from the Previous Meeting
Council noted during the August 27, 2019 Committee of the Whole meeting that a request was made for staff to provide a West Grey Staff Organizational Chart, as well as a top list of infrastructure projects. The CAO/Deputy Clerk confirmed both will be introduced during the September 24 Committee of the Whole meeting.

Staff Reports

Director of Finance/Treasurer - Report #FTR 09/17/19
Approval of Accounts, Voucher #17-2019 – resolution #470-19 (Council requested an item regarding the Tax Sales Act proceedings be included in a future finance/budget information session)

Deputy Mayor Hutchinson-Councillor Shea, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher #17-2019 in the amount of $3,877,207.92 of the Municipality of West Grey. #470-19 Carried.

Director of Infrastructure and Public Works – Report #DIPW 09/17/19
2019/2020 Winter Maintenance Services Agreement with Owen Sound Highway Maintenance (Report withdrawn – discussion respecting proposed Agreement to be held during the September 24, 2019 Committee of the Whole meeting)

Clerk – Report #CR 09/17/19
Township of Larder Lakes – resolution # 471-19
City of Kitchener – resolution #472-19

Councillor Hamilton-Councillor Hutchinson, Resolved that, the Council of the Municipality of West Grey hereby supports the resolution of the Township of Larder Lake lobbying provincial ministers to allow electronic delegations for major conferences;
And further that, a supporting letter be forwarded to the Premier of Ontario, Provincial Ministers, and Township of Larder Lake. #471-19 Carried.
Councillor Hergert-Councillor Shea, Resolved that, the Council of the Municipality of West Grey hereby supports the resolution of the City of Kitchener lobbying the Federal Government to review regulations related to consumer packaging on single-use wipes to remove the word “flushable” as the City is indicating that single-use wipes are in fact not safe to flush as they are buoyant and not biodegradable;
And further that, a supporting letter be forwarded to the Right Honourable Prime Minister, Premier of Ontario, Minister of the Environment, Conservation and Parks; Minister of Municipal Affairs and Housing; Association of Municipalities of Ontario; M.P.P. Bill Walker, and the City of Kitchener. #472-19 Carried.

CAO/Deputy Clerk – Report #CR 09/17/19
West Grey Council Vision Plan – resolution #473-19 (Council deferred a decision on this matter as per resolution #473-19 to provide for obtaining ratepayers input during upcoming Special Committee of the Whole meetings for visioning/brainstorming purposes, and discussion respecting the proposed Vision Plan.)

Councillor Hergert-Councillor Hutchinson, Resolved that, the Council of the Municipality of West Grey hereby defers a decision respecting the West Grey Council Vision Plan until after the conclusion of the Visioning Sessions. #473-19 Carried.

By-Laws – First, Second & Third Readings
66-2019 A By-law to approve and authorize the execution of a Normanby Arena Concession Stand Agreement between the Municipality of West Grey and Steve Lantz (repeals By-law Number 49-2019) – resolution #474 -19 (Council requested staff to inquire if Mr. Lantz is interested in running the concession stand from April 1, 2020 to August 31, 2020.)

67-2019 A By-law to authorize the Mayor and Clerk to enter into a Winter Maintenance Services Agreement between the Municipality of West Grey and Integrated Maintenance and Operation Services Inc. (IMOS), operating under the name of “Owen Sound Highway Maintenance Limited” (repeals By-law Number 108-2018)
(Withdrawn – as the proposed Agreement will be discussed during the September 24, 2019 Committee of the Whole meeting)

68-2019 A By-law to permanently stop up and close a portion of an unopened road allowance described as Part of the Road Allowance Between Lots 30 and 31, Concession 11 NDR, being Part 4, Plan 16R-11234, Geographic Township of Bentinck, Municipality of
West Grey, and being Part of PIN 37217-0098 (LT) (repeals By-law Number 60-2019) – resolution #475-19

69-2019 A By-law to approve a Municipality of West Grey Corporate Asset Naming Policy – resolution #476-19

70-2019 A By-law to adopt Amendment No. 8 to the Municipality of West Grey Official Plan (JT Excavating Ltd.) – resolution #477-19

71-2019 A By-law to enter into a Site Plan Control Agreement between the Municipality of West Grey and Beckenhauer Garage Ltd. – resolution #478-19

72-2019 A By-law to confirm the proceedings of the September 17, 2019 Council meetings – resolution #479-19

Councillor Hutchinson-Councillor Hamilton, Be it resolved that, By-law Number 66-2019, being a By-law to approve and authorize the execution of a Normanby Arena Concession Stand Agreement between the Municipality of West Grey and Steve Lantz (repeals By-law Number 49-2019), be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #474-19 Carried.

Deputy Mayor Hutchinson-Councillor Shea, Be it resolved that, By-law Number 68-2019, being a By-law to permanently stop up and close a portion of an unopened road allowance described as Part of the Road Allowance Between Lots 30 and 31, Concession 11 NDR, being Part 4, Plan 16R-11234, Geographic Township of Bentinck, Municipality of West Grey, and being Part of PIN 37217-0098 (LT) (repeals By-law Number 60-2019), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #475-19 Carried.

Councillor Hamilton-Councillor Hutchinson, Be it resolved that, By-law Number 69-2019, being a By-law to approve a Municipality of West Grey Corporate Asset Naming Policy, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #476-19 Carried.

Councillor Townsend-Councillor Hergert, Be it resolved that, By-law Number 70-2019, being a By-law to adopt Amendment No. 8 to the Municipality of West Grey Official Plan (JT Excavating Ltd.), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #477-19 Carried.
Councillor Hutchinson-Councillor Hamilton, Be it resolved that, By-law Number 71-2019, being a By-law to enter into a Site Plan Control Agreement between the Municipality of West Grey and Beckenhauer Garage Ltd., be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #478-19 Carried.

Councillor Hergert-Councillor Townsend, Be it resolved that, By-law Number 72-2019, being a bylaw to confirm the proceedings of the September 17, 2019 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #479-19 Carried.

New Business
“Keeping of Hens” By-law/Housekeeping By-law Public Meeting (Due to advertising deadline issues, the Public Meeting for the “Keeping of Hens” By-law/Housekeeping By-law is being re-scheduled from the October 15, 2019 Council meeting to the November 19, 2019 Council meeting, at 7:15 p.m.)

Addendum – n/a

Notice of Motion/Direct Motions
Councillor Hamilton introduced the following “Notice of Motion” that will be placed under “New Business” during the October 1, 2019 Council meeting for discussion and direction:

“WHEREAS community safety is of paramount importance in the Municipality of West Grey and residents have voiced ongoing concerns regarding vehicle speeds in certain areas of the municipality;
WHEREAS effective traffic calming measures utilize a variety of strategies including engineering, education, and enforcement and thus require the collaboration of municipal staff and police services;
WHEREAS residents require traffic calming solutions that are responsive to the unique needs of their neighbourhoods;
THEREFORE BE IT RESOLVED THAT:
1. A working group be formed consisting of a member of West Grey council, a staff member from Public Works, four citizens, and a member of the West Grey Police Service also be invited
2. The working group consult with residents and other stakeholders
3. The working group identify key streets where speeding is most prevalent
4. The working group provide traffic calming options for the identified streets which include recommendations for education, enforcement, road engineering, and the built environment.”

5. The working group report back by the 2nd quarter of 2020

**Closed Session – Incomplete Items Only – n/a**
**Matters Arising from Closed Session – Incomplete Items Only – n/a**

**Question Period**
Bob Miller stated his concerns regarding the cost of consultants being retained by West Grey, in particular, the approximate $8,000 item in the accounts. Mayor Robinson replied that there is a need from time-to-time to hire a consultant. The CAO/Deputy Clerk noted the item in the Accounts is for a Human Resources consultant that are on a retainer for their services. Mr. Miller opined that consultants may not always be needed, and should be advertised for same.

**Municipal Act – Notices - None**

**Adjournment**
Deputy Mayor Hutchinson-Councillor Townsend, Resolved that, we do now adjourn at 8:22 p.m., to meet again on October 1, 2019, 10:00 a.m., or at the call of the Mayor. Carried.

Christine Robinson, Mayor                         Mark Turner, Clerk