



The Corporation of the Municipality of West Grey Job Posting

Position: One – Urban Utility Operator/Labourer
Category: Permanent Full-time, 40 hours week
Salary: \$25.44 to \$29.76

The Municipality of West Grey is accepting applications for the permanent full-time position of Urban Utility Operator/Labourer, Durham Public Works Yard. To apply, please submit your resume and cover letter to Vance Czerwinski, C.E.T., Director of Infrastructure and Public Works at HR@westgrey.com by July 29, 2021 at 4:00 p.m.

Job Summary:

Reporting to the Supervisor, Urban Operations Infrastructure and Public Works. Under supervision the Operator will perform a variety of equipment, maintenance and repair service to roads, sidewalks, storm sewers, water, landfill, sewer, parks, signage and all adjacent public property for the safety and convenience of the public.

Skilled work in the summer and winter operations of roads/sidewalks, as well will operate other heavy equipment. A variety of labour-intensive tasks in respect to roads, bridges, sidewalks, signage, storm sewers, landfill sites, properties, parks, cemeteries and equipment.

Qualifications:

1. Minimum Grade 12 Diploma or G.E.D.
2. Must have a Class DZ Driver's Licence or willing to pursue AZ designation.
3. Must be willing to take training courses as required.
4. Drinking Water and Wastewater Operator Licence (or willing to obtain "Operator in Training")
5. Must be able to read engineering plans and be able to complete common mathematical computation.
6. Experience in the operation of snow plowing equipment and loader considered an asset.
7. Knowledge of mechanical general maintenance and general maintenance of roads.
8. Good listening, verbal and public relation skills to deal with general public on matters of concern and co-works.
9. Knowledge of snow clearing and bad weather operating skills.
10. Ability to read and write to complete and maintain daily operation and safety records.
11. Sound knowledge of the Occupational Health and Safety Act.
12. Criminal check and drivers abstract required.
13. Physically able to perform tasks involving strenuous labour, as well lift more than 40 lbs.

Duties & Responsibilities:

- Operation of winter maintenance equipment including plowing/sanding of municipal roads and operating a trackless to plow/salt sidewalks.
- Clearing snow/debris from stop sign locations and catch basins.
- Cold mix patching of potholes on roads.
- Roadside tree trimming and grass cutting as required.

- Sign maintenance, removal of accident debris, dead animals and general labour.
- Operates all vehicles and heavy equipment, including backhoes, trucks, loaders and hand power tools as required in a safe and timely manner.
- Responsible for maintenance and servicing of equipment, vehicles and tools in a proper, safe and efficient manner including performing circle checks on all equipment operated on a daily basis.
- Must keep a daily log book of all activities.
- Performs all other duties as assigned by the Supervisor, Urban Operations Infrastructure and Public Works.
- Must be willing to work as required on call one week in three rotation including evenings and weekends to cover roads, water and sewer requests.
- Must be able to work overtime as dictated by emergencies and poor weather.
- Perform daily safety and maintenance checks.
- Clean heavy equipment as scheduled and/or required.
- Ensure heavy equipment is safely and securely stored.
- Advise supervisor of any requirements for maintenance or repairs on heavy equipment.
- Maintaining and submitting daily time sheets, as well as maps/logs of road patrol.
- Maintaining daily or clock hours of equipment operated on machine time sheets and submitting to supervisor on a regular basis.
- Notifying the supervisor of any missing, broken, or damaged regulatory signs.
- Maintain courteous relations with the public, other contractors, council members, and other co-workers.
- Must be able to work overtime as dictated by emergencies and poor weather.

Our ideal candidate:

The Ideal Candidate for this position will possess the following:

- Minimum Grade 12 High School Diploma or G.E.D.
- Class D with Z Endorsement and AZ an asset; clean Driver's Abstract.
- Experience operating a truck/trackless is an asset.

Equal Opportunity Employer

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act 2001 and will only be used for candidate selection. Questions about this collection should be directed to the clerk of the Municipality of West Grey at (519)-369-2200

We are an equal opportunity employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code; the Municipality of West Grey will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in any recruitment, selection and/or assessment process, please inform the Municipality of any accommodations(s) that you may require in respect to any material or processes used to ensure your equal participation.