

**POSITION:** Head Lifeguard  
**CATEGORY:** Summer seasonal contract (June to August)

Applications are now being accepted for Head Lifeguard for the summer of 2025. To apply, please submit your resume and cover letter to [hr@westgrey.com](mailto:hr@westgrey.com) by 12:00 p.m. on February 28, 2025.

## **ABOUT THE MUNICIPALITY OF WEST GREY**

With a population of over 13,500 the Municipality of West Grey is the largest geographic municipality in Grey County (876 square kilometres), with the River Styx and Rocky Saugeen, Beatty Saugeen and South Saugeen Rivers being the connecting links between our rural communities of Elmwood, Durham, Neustadt and Ayton.

The Municipality delivers key services to our fast-growing population including: two water systems; three landfill sites; three library branches; several community centres, arenas and parks; three fire stations; West Grey Police Services; 114 bridges; 700+ kilometres of roads and 23+ kilometres of sidewalks.

## **JOB OVERVIEW**

Reporting to Summer Aquatics Supervisor, the Head Lifeguard supports aquatic programs and summer camp activities, ensuring a safe, engaging, and organized environment for participants. The role of the Head Lifeguard focuses on program supervision, instruction, lifeguarding, participant supervision, and maintaining a clean, safe facility.

## **JOB DETAILS**

- Oversees and assists in planning summer programming with a focus on safe and inclusive programming.
- Ensures all programming meets HIGH FIVE® standards and best practices and incorporating HIGH FIVE® Principles of Healthy Child Development into daily programming
- Ensures program materials and supplies are prepared in advance and program areas are clean and tidy.
- Serves as a main point of contact between parents, guardians, and various community stakeholders ensuring adequate and timely follow up.
- Completes attendance procedures; communicates with parents regarding programming and changes to schedules, concerns or other relevant matters.
- Assists in the creation of staff schedules.

- Ensures compliance with standards, policies and procedures; being alert at all times and prepared for emergencies; enforces pool facility policies, procedures, rules and regulations in a fair and consistent manner; maintains accurate records pertaining to lesson plans and report cards.
- Assists in running aquatics programs including day-to-day programming, participant supervision, and adequate follow up.
- Installs buoy lines and other equipment in pool as required for programs; ensure adequate equipment is available whenever lifeguarding.
- Participates in regular staff training programs, maintains aquatic certification and performs exercises in emergency situations.
- Conducts daily check of areas and equipment for safety, cleanliness, and good repair
- Attends and participates in staff meetings, as required.

## **KNOWLEDGE, TRAINING AND QUALIFICATIONS:**

- Enrolled in secondary or post-secondary education (preference given to students returning in the fall).
- Minimum 1-year experience overseeing aquatics/ camp/ recreational programming
- Valid Standard First Aid/CPR C certification.
- HIGH FIVE ® Principles of Healthy Childhood Development, QUEST 2 ® certification is considered an asset.
- Current National Lifeguarding (NL) certification.
- Current Lifesaving Swim Instructor.
- Must be a minimum of (16) years of age.
- Aquatic Supervisor course
- Knowledge of provincial aquatic legislation and health and safety legislation.

## **WORKING CONDITIONS:**

This position primarily works outdoors in various weather conditions, including heat, rain, and wind. The role involves physically demanding tasks such as lifting, bending, kneeling, and extended periods of walking or standing. Shifts may vary and can include early mornings, evenings, weekends, and holidays to accommodate park operations and special events. The position requires working independently and as part of a team while maintaining a high level of attention to safety and public interaction. Exposure to dirt, dust, pollen, and other environmental elements is common. Proper protective equipment and training will be provided to ensure a safe working environment.

## **EQUAL OPPORTUNITY EMPLOYER**

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The Corporation of the Municipality of West Grey is an equal opportunity employer committed to diversity and inclusion. We are pleased to consider all qualified applicants for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, Aboriginal status, or any other legally protected factors. Disability-related accommodations are available on request for candidates taking part in all aspects of the selection process.