



## Recreation Services Job Description

<b>Title:</b>
Municipal Bartender
<b>Job ID:</b>
Municipal Bartender 2024
<b>Department:</b>
Recreation Services / Public Works
<b>Job Category:</b>
Part time / Casual
<b>Rate:</b>
\$17.43 – \$20.38 (Pay Band 3)
<b>Reporting Structure:</b>
Reports to Facilities Superintendent
<b>Closing Date:</b>
Open recruitment
<b>Qualifications:</b>
<ul style="list-style-type: none"><li>• Must be a minimum of 19 years of age</li><li>• Must hold a valid Smart Serve Certification</li><li>• First aid and CPR certification (considered an asset)</li></ul>
<b>Duties:</b>
<ul style="list-style-type: none"><li>• Assists with the sale and service of alcohol for various events in line with the West Grey Municipal Alcohol Policy, Smart Serve Standard, and Liquor liability Act.</li><li>• Assists with bar cash handling and ticket sales.</li><li>• Maintains and upholds a clean and sanitary bar facility.</li><li>• Assists with tracking of alcohol sales at events.</li><li>• Monitors the consumption of alcohol at events.</li><li>• Assists in the closing recreation facilities after events.</li><li>• Participate in regular staff training programs, maintains valid certifications and perform exercises in emergency situations.</li><li>• Attends staff meetings as required.</li><li>• Other duties as assigned.</li></ul>
<b>Additional Information:</b>
<p>Eligible applicants are invited to submit their resumes, in confidence, to Kodey Hewlett, Corporate and Community Initiatives Officer Applications may be submitted by email (HR@westgrey.com), or in person at the municipal office located at 402813 Grey Road 4 Durham. If submitting a resume via email, please quote the job ID in the subject line.</p> <p>The Municipality of West Grey is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. By submitting your personal information to the Municipality of West Grey, you consent to the collection, use, and disclosure of that information in connection with our recruitment, hiring and/or employment processes. Personal information on this form is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25, as amended, and will be used to determine the qualifications for employment with the Municipality of West Grey. Questions about this collection should be directed to the Municipality of West Grey at (519) 369 2200</p> <p>The Municipality of West Grey thanks all applicants however only those selected for an interview will be contacted.</p>