

Expression of Interest
for
SOLUTIONS FOR MANAGING
MUNICIPAL HOUSEHOLD SOLID WASTE

Expression of Interest No.: EOI -**25-001**

Issued: DAY, **September 8, 2025**

Submission Deadline: **October 3, 2025 2:00 PM Eastern Standard Time**

TABLE OF CONTENTS

ABOUT THE MUNICIPALITY OF WEST GREY	3
EOI PARTICULARS	3
1.1 EOI Timetable	4
B. EVALUATION CRITERIA	4
C. PRICE EVALUATION METHOD	6
D. MATERIAL DISCLOSURES	6
E. MANDATORY SUBMISSION REQUIREMENTS	6
1.2 EOI SUBMISSION REQUIREMENTS	6
1.3 Contract for Deliverables	7
1.4 Submission Instructions	7
PART 2 – TERMS AND CONDITIONS OF THE EOI PROCESS	8
3.1 General Information and Instructions	8
3.2 Communication after Issuance of EOI	9
3.3 Notification and Debriefing	10
3.4 Conflict of Interest and Prohibited Conduct	10
3.5 Confidential Information	13
3.6 Procurement Process Non-Binding	13
3.7 Governing Law and Interpretation	14
Definitions	15
TABLE 1. Waste Collection tonnes (approximate yearly numbers)	17
Current Service Level	17
TABLE 2. Demographic Data (2024 data):	18

ABOUT THE MUNICIPALITY OF WEST GREY

West Grey was formed by order of the Province of Ontario on January 1, 2001 when the former Townships of Bentinck, Glenelg, and Normanby, the Village of Neustadt, and the Town of Durham were amalgamated in a county-wide reorganization.

With a population of over 13,500 the Municipality of West Grey is the largest geographic municipality in Grey County (876 square kilometres), with the River Styx and Rocky Saugeen, Beatty Saugeen and South Saugeen Rivers being the connecting links between our rural communities of Elmwood, Durham, Neustadt and Ayton.

Our municipal government delivers key services to support our fast-growing population, including two water systems, two waste-water systems, and one storm management system; 104 bridges; 24 community centres, libraries, fire halls and other civic properties; municipal police services (West Grey Police); over 700 kilometres of roads and 23 kilometres of sidewalks.

This Expression of Interest (the “EOI”) is an invitation by the Corporation of the Municipality of West Grey (the “Municipality”) to prospective proponents to submit proposals for **Waste Collection and Disposal, and collection & processing of Non-Eligible Recyclable material** as further described in Section A of the EOI Particulars (Appendix B) (the “Deliverables”).

The Municipality is inviting proposals from qualified contractors for the provision of collection services, and optional disposal of household waste at an approved facility, including optional provision, distribution, and management of carts if automated collection is proposed, as described in the following EOI document.

EOI PARTICULARS

A.1 SCOPE OF WORK

The Municipality is requesting proposals for municipal household solid waste solutions, including collection and disposal options for a period of five (5) years commencing July 1, 2026, with an option in favour of the Municipality to extend the agreement on the same terms and conditions for an additional term of up to two (2) twelve (12) month extensions. The award shall be based on the option selected as determined by the decision of Council.

A.1.1 Alternative municipal solid waste solutions Options

The Municipality of West Grey is considering various options for municipal solid waste solutions for household waste. The award shall be based on the option selected as determined by the decision of Council. Proponents may choose to submit Proposals for innovative solutions that serve the community.

A.1.2 Municipal Solid Waste – Community Growth

The Contractor shall assume responsibility for the community as it grows; including single family, and/or eligible multi-residential locations already in service, as directed by the Municipality.

1.1 EOI Timetable

1.1.1 Key Dates

Issue Date of EOI	September 8, 2025 Eastern Standard Time
Deadline for Questions	September 26, 2025, 2:00 PM Eastern Standard Time
Submission Deadline	October 3, 2025, 2:00 PM Eastern Standard Time
Anticipated Execution of Agreement	End of November 2025, for a July 1, 2026, Contract Start Up Period

The EOI timetable is tentative only and may be changed by the Municipality at any time. For greater clarity, business days means all days that the Municipality is open for business.

B. EVALUATION CRITERIA

The following sets out the categories, and descriptions of the criteria of the EOI.

An evaluation team will evaluate all proposals received using an average scoring approach from all evaluations completed by the proposal evaluation committee. The following evaluation criteria outline the areas of importance that will be considered in the project award. Proposal submissions should satisfy all criteria wherever possible.

The municipality reserves the right to schedule meetings with proponents to discuss submissions or seek clarity on aspects of their proposals.

Instructions on How to Submit Proposals

Non-Price Rated Criteria
a) Background, Relevant Experience and References
b) Innovation and Sustainability
c) Year-round and rural service level commitment
d) Customer service
e) Implementation and Operation
f) References

Suggested Proposal Content for Non-Price Criteria

Proponents are required to provide a Proposal to each of the sections listed below.

a) **Background & Relevant Experience**

The Municipality is seeking a Contractor that is responsive, collaborative, and innovative and has the demonstrated capabilities to provide the deliverables as identified.

- Submissions should include an outline of the company's background, area of expertise, number of employees, and years in business. List any sub-Contractors that may be used, including their background, expertise, location, and number of employees.
- Please demonstrate through an explanation of corporate capabilities how your company will best meet these requirements. Also, include three (3) references from clients (preferably other municipalities) who have obtained services of similar scope and size within the last five (5) years with contact information for the organizations, including a brief synopsis for each project.
 - Synopsis should include project statement, proposed budget, and timeline compared to actual budget and timeline. Explain key challenges and how you first were able to overcome them, including key points that make the three (3) projects be considered "successful."
 - The Contractor shall describe, where applicable, their experience including experience undertaking curbside or alternative (as described by proponent) collection of Waste as specified in the EOI document.

b) Innovation and Sustainability

- Contractor shall include innovative approaches to municipal solid waste management.
- Commitment to sustainable practices and environmental responsibility.
- Integration of technology for improved efficiency and environmental impact.

c) Year-Round Operations and rural service level commitment

The Contractor shall describe their methods for providing the proposed service, bearing in mind the rural nature and seasonal variations that can occur in the area including winter conditions, gravel roads and varying geography, including steep slopes, narrow roadways, limited turnarounds, and winter / icy conditions. Additionally, proponents should address ensuring how to commit to maintain service levels in adverse conditions.

d) Customer Service

- The Contractor shall address how they will provide timely customer service to residents and the municipality, be responsive to resident inquiries and keeping open lines of communication with the municipality. The proponent is expected to provide customer service metrics monthly.

e) Implementation and Operation

- Provide an overview of the implementation plan for providing your services to the municipality for a start date of July 1, 2026;

- Provide a proposed Operation Plan describing how your company will provide each of the service(s) outlined in the EOI pricing schedule;
- Capabilities for management and disposal of municipal solid waste materials;
- Plan to accommodate changes in population and number of households requiring service;
- Reporting and tracking systems for monitoring municipal solid waste management and disposal activities.

It is expected that Contractor will have strong project management processes and contract management staffing to ensuring assigned projects are completed “on time, within budget, and within scope.”

C. PRICE EVALUATION METHOD

Pricing is one of the multiple factors being used when evaluating all proposals; pricing will be considered after fulsome review of the merits of the overall submission.

Instructions on How to Provide Pricing

- (a) Rates must be provided in Canadian funds, inclusive of all applicable duties and taxes except for HST.
- (b) Insurance & Environmental Compliance Approval for any of their facilities if they are receiving waste materials requirements
- (c) Unless otherwise indicated in the requested pricing information, rates quoted by the proponent must be all-inclusive and must include all labour and material costs, all travel and carriage costs, all insurance costs, all costs of delivery, all costs of installation and set-up, including any pre-delivery inspection charges, and all other overhead, including any fees or other charges required by law.
- (d) Bidders shall note the Municipality is considering various municipal solid waste solutions in order to obtain the most suitable outcome.

D. MATERIAL DISCLOSURES

The material disclosures that apply to this EOI SUBMISSION, if any, are set out below.

E. MANDATORY SUBMISSION REQUIREMENTS

The Contractor may include any additional information regarding their firm and/or services, brochures and case histories that could prove beneficial to the evaluation team in accessing their submission. This must be directly relevant to information referenced in the response submission.

1.2 EOI SUBMISSION REQUIREMENTS

To contact the Municipality in relation to this EOI, proponents must initiate communication electronically through bidsandtenders@westgrey.com. Proponents may submit a hard copy or an electronic copy to bidsandtenders@westgrey.com.

For questions, the “Contact” will be: Director, Infrastructure and Public Works Geoff Aitken publicworks@westgrey.com.

For submissions the contact will be bidsandtenders@westgrey.com.

Proponents and their representatives are not permitted to contact any employees, officers, agents, elected or appointed officials, or other representatives of the Municipality, other than the EOI Contact, concerning matters regarding this EOI. Failure to adhere to this rule may result in the disqualification of the proponent and the rejection of the proponent’s proposal.

1.2.1 Proponent Must Be Single Entity

The proponent must be a single legal entity that, if selected, intends to negotiate and enter into a contract with the Municipality. If the proposal is being submitted jointly by two (2) or more separate entities, the proposal must identify only one (1) of those entities as the “proponent”. The proponent will be responsible for the performance of the Deliverables.

1.3 Contract for Deliverables

1.3.1 Type of Contract

The selected proponent will be requested to enter into direct contract negotiations to finalize an agreement with the Municipality for the provision of the Deliverables. The terms and conditions found in the Form of Agreement (Appendix A) are to form the basis for commencing negotiations between the Municipality and the selected proponent.

1.3.2 Term of Contract

The term of the agreement is to be for a period of five (5) years commencing July 1, 2026, with an option in favour of the Municipality to extend the agreement on the same terms and conditions for an additional term of up to two-year (2) extensions. Contract renewal will be based upon the continued need for the service, quality of service, mutual agreement and annual premium negotiations between the Successful Proponent and the Municipality but will not exceed the annual CPI index on June 30.

Each Bidder must satisfy themselves as to the local conditions to be met during the completion of the work, including operational conditions that may impact the completion of the work. Each Bidder shall make its own determination of the potential site conditions to be encountered.

The Bidder may not claim at any time after the submission of the Proposal that there was any misunderstanding of the terms and conditions of the Contract relating to site conditions.

1.4 Submission Instructions

1.4.1 Submission of Proposals

Submissions by other methods will not be accepted. Hard copy submissions to the West Grey Municipal Office located at 402813 Grey Road 4, Durham Ontario, N0G 1R0. will be accepted until October 3rd, 2025, 2pm. Electronic submissions to bidsandtenders@westgrey.com until October 3rd, 2025 2pm.

1.4.2 Proposals to Be Submitted on Time

Proposals must be received on or before the Submission Deadline. Late submissions will not be accepted and will be disqualified as late.

Proponents are cautioned that the timing of submission is based on when the proposal is received, not when a proposal is submitted by a proponent. As transmission can be delayed due to file transfer size, transmission speed, or other technical factors, proponents should plan to submit proposals well in advance of the Submission Deadline to avoid submitting late due to technical issues. Proponents submitting near the Submission Deadline do so at their own risk.

1.4.3 Proposals to Be Submitted in Prescribed Format

Proposal materials should be prepared and submitted in accordance with the instructions, including any maximum upload file size.

Documents should not be embedded within uploaded files, as the embedded files may not be accessible or evaluated.

1.4.4 Amendment of Proposals

Proponents may amend their proposals prior to the Submission Deadline. However, the proponent is solely responsible for ensuring that the amended proposal is received by the Submission Deadline.

1.4.5 Withdrawal of Proposals

At any time throughout the EOI process until the execution of a written agreement for the provision of the Deliverables, a proponent may withdraw a submitted proposal. Prior to the Submission Deadline, proponents may withdraw a submitted proposal in writing to the EOI contact. To withdraw a proposal after the Submission Deadline, a notice of withdrawal must be sent to the EOI Contact and must be signed by an authorized representative of the proponent.

[End of Part 1]

PART 2 – TERMS AND CONDITIONS OF THE EOI PROCESS

3.1 General Information and Instructions

3.1.1 Proponents to Follow Instructions

Proponents should structure their proposals in accordance with the instructions in this

EOI. Where information is requested in this EOI, any response made in a submission should reference the applicable section numbers of this EOI.

A proponent who submits conditions, options, variations, or contingent statements, either as part of its submission or after receiving notice of selection, may be disqualified.

3.1.2 EOI's in English

All documents are to be in English only.

3.1.3 No Incorporation by Reference

The entire content of the proponent's submission should be submitted in a fixed format, and the content of websites or other external documents referred to in the proponent's submission, but not attached, will not be considered to form part of its submission.

3.1.4 Past Performance

In the evaluation process, the Municipality may consider the proponent's past performance or conduct on previous contracts with the Municipality or other institutions.

3.1.5 Information in EOI Only an Estimate

The Municipality and its advisers make no representation, warranty, or guarantee as to the accuracy of the information contained in this EOI or issued by way of addenda. Any quantities shown or data contained in this EOI or provided by way of addenda are estimates only and are for the sole purpose of indicating to proponents the general scale and scope of the Deliverables. It is the proponent's responsibility to obtain all the information necessary to prepare a submission in response to this EOI.

3.1.6 Proponents to Bear Their Own Costs

The proponent will bear all costs associated with or incurred in the preparation and presentation of its proposal, including, if applicable, costs incurred for interviews or demonstrations.

3.1.7 Proposal to be Retained by the Municipality

The Municipality will not return the submission, or any accompanying documentation submitted by a proponent.

3.1.8 No Guarantee of Volume of Work or Exclusivity of Contract

The Municipality makes no guarantee of the value or volume of work to be assigned to the selected proponent. The agreement to be negotiated with the selected proponent will not be an exclusive contract for the provision of the described. The Municipality may contract with others for goods and services the same as or similar to the Deliverables or may obtain such goods and services internally.

3.2 Communication after Issuance of EOI

3.2.1 Proponents to Review EOI

Proponents should promptly examine all of the documents comprising this EOI and may direct questions or seek additional information in writing through the bidding system on or before the Deadline for Questions. No such communications are to be sent or initiated through any other means. The Municipality is under no obligation to provide additional information, and the Municipality is not responsible for any information provided by or obtained from any source other than the EOI Contact or the bidding system. It is the responsibility of the proponent to seek clarification on any matter it considers to be unclear. The Municipality is not responsible for any misunderstanding on the part of the proponent concerning this EOI or its process.

3.2.2 All New Information to Proponents by Way of Addenda

This EOI may be amended only by addendum in accordance with this section. If the Municipality, for any reason, determines that it is necessary to provide additional information relating to this EOI, such information will be communicated to all proponents by addendum. Each addendum forms an integral part of this EOI and may contain important information, including significant changes to this EOI. Proponents are responsible for obtaining all addenda issued by the Municipality.

3.2.3 Post-Deadline Addenda and Extension of Submission Deadline

If the Municipality determines that it is necessary to issue an addendum after the Deadline for Issuing Addenda, the Municipality may extend the Submission Deadline for a reasonable period of time.

3.2.4 Verify, Clarify, and Supplement

When evaluating EOI's, the Municipality may request further information from the proponent or third parties in order to verify, clarify, or supplement the information provided in the proponent's proposal. The Municipality may revisit, re-evaluate, and re-score the proponent's response or ranking on the basis of any such information.

3.3 Notification and Debriefing

3.3.1 Notification to Other Proponents

Once an agreement is executed by the Municipality and a proponent, the other proponents may be notified directly in writing and will be notified by public posting of the outcome of the procurement process.

3.4 Conflict of Interest and Prohibited Conduct

3.4.1 Conflict of Interest

For the purposes of this EOI, the term "Conflict of Interest" includes, but is not limited to, any situation or circumstance where:

- (a) in relation to the EOI process, the proponent has an unfair advantage or engages

in conduct, directly or indirectly, that may give it an unfair advantage, including, but not limited to:

- (i) having or having access to confidential information of the Municipality in the preparation of its proposal that is not available to other proponents;
 - (ii) having been involved in the development of the EOI, including having provided advice or assistance in the development of EOI;
 - (iii) receiving advice or assistance in the preparation of its response from any individual or entity that was involved in the development of the EOI;
 - (iv) communicating with any person with a view to influencing preferred treatment in the EOI process (including, but not limited to, the lobbying of decision-makers involved in the EOI process); or
 - (v) engaging in conduct that compromises, or could be seen to compromise, the integrity of the open and competitive EOI process or render that process non- competitive or unfair; or
- (b) in relation to the performance of its contractual obligations under a contract for the Deliverables, the proponent's other commitments, relationships, or financial interests:
- (i) could, or could be seen to, exercise an improper influence over the objective, unbiased, and impartial exercise of its independent judgement; or
 - (ii) could, or could be seen to, compromise, impair, or be incompatible with the effective performance of its contractual obligations.

3.4.2 Disqualification for Conflict of Interest

The Municipality may disqualify a proponent for any conduct, situation, or circumstances, determined by the Municipality, in its sole and absolute discretion, to constitute a Conflict of Interest as defined above.

An existing supplier of the Municipality may be precluded from participating in the EOI process in instances where the Municipality has determined that the supplier has a competitive advantage that cannot be adequately addressed to mitigate against unfair advantage. This may include, without limitation, situations in which an existing supplier is in a position to create unnecessary barriers to competition through the manner in which it performs its existing contracts, or situations where the incumbent fails to provide the information within its control or otherwise engages in conduct obstructive to a fair competitive process.

3.4.3 Disqualification for Prohibited Conduct

The Municipality may disqualify a proponent, rescind an invitation to negotiate, or terminate a contract subsequently entered into if the Municipality determines that the

proponent has engaged in any conduct prohibited by this EOI.

3.4.4 Prohibited Proponent Communications

Proponents must not engage in any communications that could constitute a Conflict of Interest

3.4.5 Proponent Not to Communicate with Media

Proponents must not, at any time directly or indirectly, communicate with the media in relation to this EOI or any agreement entered into pursuant to this EOI without first obtaining the written permission of the EOI Contact.

3.4.6 No Lobbying

Proponents must not, in relation to this EOI or the evaluation and selection process, engage directly or indirectly in any form of political or other lobbying whatsoever to influence the selection of the selected proponent(s).

3.4.7 Illegal or Unethical Conduct

Proponents must not engage in any illegal business practices, including activities such as bid-rigging, price-fixing, bribery, fraud, coercion, or collusion. Proponents must not engage in any unethical conduct, including lobbying, as described above, or other inappropriate communications; offering gifts to any employees, officers, agents, elected or appointed officials, or other representatives of the Municipality; deceitfulness; submitting proposals containing misrepresentations or other misleading or inaccurate information; or any other conduct that compromises or may be seen to compromise the competitive process provided for in this EOI.

3.4.8 Supplier Suspension

The Municipality may suspend a supplier from participating in its procurement processes for prescribed time periods based on past performance or based on inappropriate conduct, including, but not limited to, the following:

- (a) illegal or unethical conduct as described above;
- (b) the refusal of the supplier to honour its submitted pricing or other commitments;
- (c) engaging in litigious conduct, bringing frivolous or vexatious claims in connection with the Municipality's procurement processes or contracts, or engaging in conduct obstructive to a fair competitive process; or
- (d) any conduct, situation, or circumstance determined by the Municipality, in its sole and absolute discretion, to have constituted an undisclosed Conflict of Interest.

In advance of a decision to suspend a supplier, the Municipality will notify the supplier of the grounds for the suspension and the supplier will have an opportunity to respond within a timeframe stated in the notice. Any response received from the supplier within that

timeframe will be considered by the Municipality in making its final decision.

3.5 Confidential Information

3.5.1 Confidential Information of the Municipality

All information provided by or obtained from the Municipality in any form in connection with this EOI either before or after the issuance of this EOI:

- (a) is the sole property of the Municipality and must be treated as confidential;
- (b) is not to be used for any purpose other than replying to this EOI and the performance of any subsequent contract for the Deliverables;
- (c) must not be disclosed without prior written authorization from the Municipality; and
- (d) must be returned by the proponent to the Municipality immediately upon the request of the Municipality.

3.5.2 Confidential Information of Proponent

A proponent should identify any information in its proposal, or any accompanying documentation supplied in confidence for which confidentiality is to be maintained by the Municipality. The confidentiality of such information will be maintained by the Municipality, except as otherwise required by law or by order of a court or tribunal. Proponents are advised that their proposals will, as necessary, be disclosed, on a confidential basis, to advisers retained by the Municipality to advise or assist with the EOI process, including the evaluation of proposals. If a proponent has any questions about the collection and use of personal information pursuant to this EOI, questions are to be submitted to the EOI Contact.

3.6 Procurement Process Non-Binding

3.6.1 No Contract and No Claims

This procurement process is not intended to create and will not create a formal, legally binding bidding process and will instead be governed by the law applicable to direct commercial negotiations. For greater certainty, and without limitation:

- (a) this EOI will not give rise to any Contract-A-based tendering law duties or any other legal obligations arising out of any process contract or collateral contract; and
- (b) neither the proponent nor the Municipality will have the right to make any claims (in contract, tort, or otherwise) against the other with respect to the award of a contract, failure to award a contract, or failure to honour a proposal submitted in response to this EOI.

3.6.2 No Contract until Execution of Written Agreement

This EOI process is intended to identify prospective suppliers for the purposes of

negotiating potential agreements. No legal relationship or obligation regarding the procurement of any good or service will be created between the proponent and the Municipality by this EOI process until the successful negotiation and execution of a written agreement for the acquisition of such goods and/or services.

3.6.3 Non-Binding Price Estimates

While the pricing information provided in proposals will be non-binding prior to the execution of a written agreement, such information will be assessed during the evaluation of the proposals and the ranking of the proponents. Any inaccurate, misleading, or incomplete information, including withdrawn or altered pricing, could adversely impact any such evaluation or ranking or the decision of the Municipality to enter into an agreement for the Deliverables.

3.6.4 Cancellation

The Municipality may cancel or amend the EOI process without liability at any time.

3.7 Governing Law and Interpretation

These Terms and Conditions of the EOI Process (Part 2):

- (a) are intended to be interpreted broadly and independently (with no particular provision intended to limit the scope of any other provision);
- (b) are non-exhaustive and will not be construed as intending to limit the pre-existing rights of the parties to engage in pre-contractual discussions in accordance with the common law governing direct commercial negotiations; and
- (c) are to be governed by and construed in accordance with the laws of the province of Ontario and the federal laws of Canada applicable therein.

[End of Part 2]

Definitions

- **“Addenda or Addendum”** means a document issued through the Bidding System that amends the original Request for Proposal.
- **“Business Day”** means any day from Monday to Friday inclusive, except Observed Holidays.
- **“Contract”** means a written agreement approved and signed by the Municipality relating to the subject matter of this EOI and includes, among other matters, the Standard Terms and Conditions, all as described herein.
- **“Contract Start Up Period”** means from the time of award to commencement of service. This time frame is utilized for procurement of equipment, facility development, obtaining labour and training, etc. There shall be no payment by the Municipality for activities undertaken during the Contract Start Up Period.
- **“Contract Administrator”** means Municipal staff designate appointed by the Director to administer the Contract as described herein. In the event that the Contract Administrator is absent or unable to carry out his/her duties all shall be carried out by the Director.
- **“Contractor”** means the person or persons, corporation, or partnership that has been selected to perform and carry out the Contract.
- **“CPI”** means the Consumer Price Index for Ontario for All Items excluding energy as reported by Statistics Canada.
- **“Household Solid Waste”** materials normally generated from homes and/or private residences or multi-residential units that are not hazardous and not recyclable in any of the other programs available in the Municipality.
- **“Municipality / Municipality of West Grey”** means The Corporation of the Municipality of West Grey.
- **“Director”** means the Director of Infrastructure and Public Works the Corporation of the Municipality of West Grey or their designate.
- **“Early Termination Fees”** means the payment amount to be made by the Municipality to the Contractor, indicated in the Bid Form, which represents all costs associated with the early termination by the Municipality of the Work related to Waste Collection and Disposal.
- **“Evaluation Committee”** means the Municipality group assembled to evaluate Proposals received.
- **“Expression of Interest (EOI)”** means this Expression of Interest EOI-25-001 issued by the Municipality of West Grey under its Bidding System.

- **“General Terms and Conditions”** means the Municipality’s standard contracting terms and conditions as set out in the Information for Bidders document and attachments for this Request for Proposal, together with any modifications and/or additions made by the Municipality, in its sole discretion.
- **“Normal Operating Circumstances”** means when operations are functioning properly and not impacted by severe weather / Significant weather events (as described by the municipal winter control manual), road closures, equipment failure or any other significant malfunction as deemed by the Director.
- **“Proponent”** means any party that submits a submission to a Request for Proposal.
- **“Proposal”** means a digitally signed submission in response to the Request for Proposal, including any alterations expressly authorized hereunder, submitted by a Proponent.
- **“Selected Proponent”** means the Proponent(s) whose Proposal has been selected by the Municipality for further consideration.
- **“Shall, will and must”** used in this document denotes imperative.
- **“Sub-Contractor”** means a person, partnership or corporation having a direct contract with Proponent and whom the Proponent proposes will perform part or parts of the Work or to supply products to the Works, must be pre-approved by the Director or alternate.
- **“Successful Proponent”** means the Proponent whose Proposal has been accepted by the Municipality; the Successful Proponent is referred to in the Contract as the Contractor.
- **“Submission Deadline”** means the deadline by which Proposal submissions must be received.
- **“Supervisor”** means a person(s) designated by the Contractor, with the appropriate authority to deal with any complaints, concerns or situations arising as a result of the Contract.
- **“Waste”** means municipal household solid waste materials as defined and in accordance with any municipal bylaws.
- **“Work or Works”** means the requirements stated in this Request for Proposal and includes all related works and services including but not limited to the supply of all vehicles, equipment, labour, supervision, materials, facilities, services, permits, license and approvals required to complete the obligations outlined in this Expression of Interest.

CURRENT WASTE VOLUMES, SERVICE LEVELS & DEMOGRAPHIC

TABLE 1. Waste Collection tonnes (approximate yearly numbers)

Year	Curbside	Durham Waste Transfer Station
2023	810	280
2024	950	265

This is in no way a warranty of annual tonnage for the duration of the contract but an indication of previous years' tonnage.

Current Service Level

The Municipality of West Grey currently operates the following residential curbside waste collection program:

The Municipality currently provides curbside waste collection once every two weeks.

- Monday: former township of Glenelg, Highland Estates
- Thursday: former township of Normanby, Village of Ayton, Village of Neustadt, west side of Varney
- Friday: former township of Bentinck, Town of Durham, Forest Creek Estates, Elmwood (east of Bruce Road 10 or Grey Bruce Line)

TABLE 2. Demographic Data (2024 data):

Dwelling / Business breakdown	
Residence (various types)	4,580
Multi-residential (greater than 6 units)	87
Residence connected to an industrial unit	44
Farms with & without residence	148
TOTAL	4,859
Multi residential & single-family household count	
Multi-residential units	388
Total households	4,624
TOTAL	5,012