



The Corporation of the Municipality of West Grey Bylaw No. 2025-XXX

A bylaw to establish fees and charges for The Corporation of the Municipality of West Grey and to repeal Bylaw No. 2023-064

WHEREAS subsection 5(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 (the “Municipal Act” requires that the powers of a municipality be exercised by its Council and subsection 5(3) requires that such powers be exercised by bylaw including a capacity, right, power and privilege under section 9 unless specifically authorized to do otherwise; and

WHEREAS section 391 of the Municipal Act authorizes a municipality to impose fees or charges on persons for services or activities, for costs payable for services or activities and for the use of property including property under its control; and

WHEREAS section 398 of the Municipal Act provides that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality; and

WHEREAS subsection 398 (2) of the Municipal Act provides that the treasurer of a municipality may add fees or charges imposed by a municipality to the tax roll and collect them in the same manner as municipal taxes; and

WHEREAS section 69 of the *Planning Act*, R.S.O. 1990, c.P.13 provides that a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS section 7 of the *Building Code Act*, 1992, S.O. 1992, c. 23 provides that a municipality may require the payment of fees on applications for and issuance of building permits and prescribing the amounts thereof; and

WHEREAS on June 20, 2023, the Council of The Corporation of the Municipality of West Grey passed Bylaw No. 2023-064 to establish fees and charges for the Municipality; and

WHEREAS on DATE, Council passed Resolution No. R-250708-012 directing staff to bring forward the subject bylaw to adopt 2025 fees and charges and to repeal Bylaw No. 2023-064; and

WHEREAS on DATE, public notice was given respecting the intention to pass a new bylaw to establish fees and charges in accordance with Notice Bylaw No. 2023-020;

NOW THEREFORE be it resolved that the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

Part I. Preamble and Defined Terms

Short Title

1. This bylaw may be referred to as the “fees and charges bylaw”.

Headings

2. The division of this bylaw into parts and the insertion of headings are for convenient reference only and shall not affect interpretation of the bylaw.

References to Applicable Law

3. All references to applicable law are ambulatory and apply as amended from time to time.

Interpretation

4. For the purposes of this bylaw:

“Municipality” or “Municipal” means the Corporation of the Municipality of West Grey;

“*Municipal Act, 2001*” means the Municipal Act, 2001, S.O. 2001 c. 25.

Part II. Fees and Charges

Fees and Charges set out in Schedules

5. The fees and charges for municipal services and activities and for the use of municipal property set out in the following schedules of this bylaw are hereby approved and deemed to form part of this bylaw:
 - a. Schedule A – General Administration
 - b. Schedule B – Clerks Office
 - c. Schedule C – Bylaw Enforcement
 - d. Schedule D – Finance
 - e. Schedule E – Animal Control
 - f. Schedule F – Public Works and Environmental
 - g. Schedule G – Landfill
 - h. Schedule H – Recreation
 - i. Schedule I – Building
 - j. Schedule J – Planning
 - k. Schedule K – Fire
 - l. Schedule L – Parking

Fees Subject to Change

6. The fees and charges approved under section 5 of this bylaw are subject to any adjustment authorized by a statute, regulation, or bylaw.
7. Subject to section 6 of this bylaw, the fees and charges set out in this bylaw shall continue in force until amended, repealed, or replaced.

Applicable Taxes

8. All fees and charges are subject to all applicable taxes required by any act or regulation.

Late Payment

9. Late payment charges may be added to all or any portion of any fees and charges imposed by this bylaw that are due and payable, at a rate of 1.25 percent, on the 30th day of default, and every month thereafter and such late payment charges shall form part of the fees or charges owing.

Dishonoured Cheques and Returned Payments

10. Payment for any fee or charge listed herein or otherwise charged by the municipality that is returned by a financial institution for any reason will be subject to the “NSF/Returned Cheque/Pre-Authorized Payment Fee” set out in schedule ‘D’ of this bylaw which shall form part of the fees and charges owing.

Additional Fees or Charges

11. This bylaw does not exempt a person from being subject to:
- a. any additional fees or charges resulting from costs incurred by the municipality to provide services or activities, or
 - b. fees or charges levied under the *Provincial Offences Act* or any other Federal or Provincial act or regulation.

Unpaid Fees or Charges

12. All unpaid fees or charges imposed by this bylaw constitute a debt due to the municipality and the municipality may take such action as it considers necessary and as permitted by law to collect the debt.
13. Without limiting section 12 of this bylaw, where all or part of a fee or charge imposed by this bylaw remains unpaid, such fee or charge may be added to the tax roll for the property, which is owned, in whole or in part by the person upon whom the fee or charge is imposed and shall be collected in a like manner as municipal taxes.

Part III. Conflict and Transition

Conflict – Municipal Bylaws

14. In the event that any fee or charge set out in this bylaw conflicts with any fee or charge set out in another municipal bylaw, the fee or charge set out in this bylaw shall prevail.

Conflict – Legislation

15. In the event the provisions of this bylaw are inconsistent with the provisions of the Municipal Act, its Regulations or any other Act, the provisions of the Act or Regulation shall prevail.

Terms Severable

16. The terms and provisions of this bylaw shall be severable, and should any term or provision be found by a court of competent jurisdiction to be legally unenforceable, inoperative, or invalid, the remainder of the bylaw shall continue to be in full force and effect.

Repeal

17. Bylaw No. 2023-064 is hereby repealed.

Enactment

18. This bylaw shall come into full force on September 1, 2025, at which time all bylaws, policies and resolutions that are inconsistent with the provisions of this bylaw are hereby amended or repealed insofar as it is necessary to give effect to the provisions of this bylaw.

Read a first, second and third time and finally passed this XX day of MONTH, 2025.

Signature on file

Mayor Kevin Eccles

Signature on file

Jamie M. Eckenswiller, Clerk

By signing this bylaw on DATE, 2025, Mayor Kevin Eccles will not exercise the power to veto this bylaw.

Schedule A – General Administration

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|---|------------|---------------|-----------------------|---|
| Photocopies | \$0.50 | Per page | HST Inclusive | |
| Manual search of records | \$25.00 | Per half hour | + HST | |
| Fax machine sending – local | \$1.50 | Per page | HST Inclusive | |
| Fax machine sending – long distance | \$1.50 | Per page | HST Inclusive | |
| Fax machine sending – international | See note. | See note. | | To be billed upon receipt of telephone bill. |
| Fax machine receiving (local, long distance, international) | \$1.50 | Per page | HST Inclusive | |
| Tile Drainage Act Inspection Fee | \$100.00 | | Exempt | |
| Bentinck History Book | \$22.50 | Each | + HST | A postage fee of \$15.00 will be added if book is mailed. |
| Durham History Book | \$10.00 | Each | + HST | A postage fee of \$15.00 will be added if book is mailed. |
| Normanby History Book | \$12.50 | Each | + HST | A postage fee of \$15.00 will be added if book is mailed. |

Schedule B – Clerks Office

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|---|-----------|-------------|----------------|--|
| Marriage | | | | |
| Marriage Licence | \$150.00 | Each | Exempt | |
| Marriage Licence - Rush | \$200.00 | Each | Exempt | |
| Civil Marriage - during business hours at municipal office or offsite | \$325.00 | Each | + HST | Includes \$100 non-refundable administration fee in case of cancellation |
| Civil Marriage - outside business hours at municipal office or offsite | \$425.00 | Each | + HST | Includes \$100 non-refundable administration fee in case of cancellation |
| Civil Marriage Services – Travel | See note. | Per km | + HST | Calculated in accordance with the municipality's policy respecting staff mileage |
| Civil Marriage Services – Witness Fee | \$30.00 | Each | + HST | |
| Civil Marriage Services – Rehearsal Fee | \$75.00 | Each | + HST | |
| Lottery | | | | |
| Bingo Licence | \$30.00 | Each | Exempt | |
| Media Bingo Licence | 3% | Of prizes | Exempt | Minimum fee \$50.00 Maximum fee \$750.00 |
| Raffle | 3% | Of prizes | Exempt | Minimum fee \$50.00 Maximum fee \$750.00 |
| Blanket Licence | 3% | Of prizes | Exempt | Minimum fee \$50.00 Maximum fee \$750.00 |
| Bazaar – wheel of fortune | \$10.00 | Per wheel | Exempt | Minimum \$10.00 fee |
| Break Open Tickets | 3% | Of prizes | Exempt | Minimum fee \$50.00 Maximum fee \$750.00 |
| Document Commissioning | | | | |
| Commissioning | \$30.00 | Each | Included | |
| Permits | | | | |
| Death Registration | \$35.00 | Each | Exempt | |
| Noise Bylaw Exemption Request | \$100.00 | Per request | Exempt | |
| Municipally significant event application | \$150.00 | Per event | Exempt | |
| Freedom of Information (FOI) Requests | | | | |
| Municipal FOI Application | See note. | See note. | | In accordance with fees set by MFIPPA |
| Other Costs associated with a request under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) | See note. | See note. | | In accordance with fees set by MFIPPA |
| Other Fees | | | | |
| Certified copy of a bylaw | \$25.00 | Each | Exempt | |

Schedule C – Bylaw Enforcement

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--|---|-------------|----------------|-------|
| Registration of Property Standards Order on Title | \$200.00 | Each | Exempt | |
| Removal of Property Standards Order from Title | \$200.00 | Each | Exempt | |
| Bylaw/Property Standards administration fee (applies to all invoicing) | \$40.00 | Per invoice | Exempt | |
| Illicit Drug Facility/Crop Inspection | \$500.00 plus additional costs | | | |

Schedule D – Finance

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--|---------|------|----------------|--|
| Tax certificate | \$50.00 | Each | Exempt | |
| Tax bill reprint | \$15.00 | Each | Exempt | |
| Transfer Fee – for incorrect payment to account | \$20.00 | | Exempt | No charge for property owner for first request. |
| Search of Taxes – Paid or charged 4 th year and prior | \$50.00 | | Exempt | No charge for search of taxes paid or charged for current to 3 rd year. |
| NSF/Returned Cheque/Pre-Authorized Payment Fee | \$40.00 | | Exempt | For all departments in the municipality. |

Schedule E – Animal Control

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--|---|--------------------------|----------------|--|
| Dog tag purchased before March 31 – first dog | \$25.00 | Each | Exempt | |
| Dog tag purchased after March 31 – first dog | \$30.00 | Each | Exempt | |
| Dog tag purchased before March 31 – second dog | \$35.00 | Each | Exempt | |
| Dog tag purchased after March 31 – second dog | \$40.00 | Each | Exempt | |
| Dog tag purchased before March 31 – third dog | \$45.00 | Each | Exempt | |
| Dog tag purchased after March 31 – third dog | \$50.00 | Each | Exempt | |
| Dog tag purchased before March 31 – fourth and each additional dog | \$55.00 | Each | Exempt | |
| Dog tag purchased after March 31 – fourth and each additional dog | \$60.00 | Each | Exempt | |
| Replacement dog tag | \$10.00 | Each | Exempt | |
| Kennel licence purchased before March 31 | \$150.00 | Each | Exempt | |
| Kennel licence purchased after March 31 | \$200.00 | Each | Exempt | |
| Reclamation fee | \$100.00 + mileage | Per animal | Exempt | Applies to the reclamation of all animals except unlicensed dogs. Mileage will be charged at the contract rate per km for distance traveled to pick up animal, drop off at the shelter and return to office. |
| Reclamation fee – unlicensed dog | \$100.00 + mileage, + cost of dog tag | Per unlicensed dog | Exempt | Mileage will be charged at the contract rate per km for distance traveled to pick up animal, drop off at the shelter and return to office. |
| Shelter fee | See note. | See note. | | Actual charge by impounding agency. |

Schedule F – Public Works and Environmental

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|---|----------|------|----------------|---------------------|
| Public Works | | | | |
| Entrance Permit Rural | \$600.00 | Each | Exempt | \$350.00 refundable |
| Entrance Permit Confirmation | \$250.00 | Each | Exempt | |
| Civic Addressing – Rural – New or Replacement Signs | \$125.00 | Each | Exempt | |
| Civic Addressing - Urban Administration Fee | \$25.00 | | Exempt | |
| Environmental | | | | |
| Water Final Reads | \$50.00 | | Exempt | |
| Blues Boxes | \$10.00 | Each | + HST | |
| Compost Units | \$55.00 | Each | HST Inclusive | |
| Rain barrels | \$63.00 | Each | HST Inclusive | |
| Downspout Diverter | \$40.00 | Each | HST Inclusive | |
| Bag Tags | \$3.50 | Each | Exempt | |

Schedule G – Landfill

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|---|-----------|--------------|----------------|--------------------------------|
| Landfill Tipping Fees - Bentinck | | | | |
| Sorted household or commercial waste | \$200.00 | Per 1,000 kg | Exempt | Minimum \$15.00 charge |
| Unsorted household or commercial waste (includes contractor waste) | \$450.00 | Per 1,000 kg | Exempt | Minimum \$45.00 charge |
| Brush/wood, 10cm diameter or smaller - Clean | No charge | | | |
| Brush/wood, Greater than 10cm (includes lumber) - Clean | \$140.00 | Per 1,000 kg | Exempt | Minimum \$15.00 fee |
| Contaminated Brush/Wood (includes lumber) – Any size | \$260.00 | Per 1,000 kg | Exempt | Minimum \$15.00 fee |
| Mattress | \$25.00 | Each | Exempt | |
| Box spring | \$25.00 | Each | Exempt | |
| Appliance with refrigerant | \$25.00 | Each | Exempt | |
| Certified Weight Ticket Print | \$10.00 | | Exempt | |
| Open landfill after hours | \$200.00 | | Exempt | Item disposal fee also applies |
| Clean Tires | No charge | | | |
| Contaminated Tires (containing cement, wood or soil) | \$30.00 | Per tire | Exempt | |
| Scrap metal | No charge | | | |
| Shingles – Clean | \$140.00 | Per 1,000 kg | Exempt | Minimum \$15.00 fee |
| Drywall – Clean | \$140.00 | Per 1,000 kg | Exempt | Minimum \$15.00 fee |
| Porcelain | \$140.00 | Per 1,000 kg | Exempt | Minimum \$15.00 fee |
| Bulky Items (furniture) | \$30.00 | Per item | Exempt | |
| Household Hazardous Waste, Styrofoam, textiles, film plastic, light bulbs/tubes, propane tanks, electronic waste, batteries | No charge | | | |
| Landfill Tipping Fees - Durham | | | | |
| Sorted household waste | \$140.00 | Per 1,000 kg | Exempt | Minimum \$15.00 charge |
| Unsorted household waste | \$260.00 | Per 1,000 kg | Exempt | Minimum \$40.00 charge |
| Appliance with refrigerant | \$25.00 | Each | Exempt | |
| Certified Weight Ticket Print | \$15.00 | | Exempt | |
| Clean Tires | No charge | | | |
| Contaminated Tires (containing cement, wood or soil) | \$30.00 | Per tire | Exempt | |
| Scrap metal | No charge | | | |

Schedule F – Public Works and Environmental

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|---|---------------------------------------|--------------|----------------|---|
| Landfill Tipping Fees - Durham | | | | |
| Household Hazardous Waste, Styrofoam, textiles, film plastic, light bulbs/tubes, propane tanks, electronic waste, batteries | No charge | | | |
| Other | | | | |
| Illegal dumping cleanup (one pickup truck and one staff) | \$80.00 | Per hour | + HST | \$100.00 admin fee added in addition to hourly cost. |
| Illegal dumping cleanup (one dump truck or loader and one staff) | \$160 | Per hour | + HST | \$100.00 admin fee added in addition to hourly cost. |
| Theft of service | \$100.00 plus applicable tipping fees | Per incident | + HST | Applies to positively identified items not declared at the scale and purposely improperly deposited on site. Also applicable to drive off without paying. |
| Reinstate waste site permission after being banned | \$100.00 | Per incident | Exempt | |
| Environmental | | | | |
| Water Final Reads | \$50.00 | | Exempt | |
| Blues Boxes | \$10.00 | Each | + HST | |
| Compost Units | \$55.00 | Each | HST Inclusive | |
| Rain barrels | \$63.00 | Each | HST Inclusive | |
| Downspout Diverter | \$40.00 | Each | HST Inclusive | |
| Bag Tags | \$3.50 | Each | Exempt | |

Schedule H – Recreation

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--|------------|---------------|----------------|-------|
| Arena Ice Rental - Durham & Normanby (standard ice includes 10-minute flood) | | | | |
| Prime Time Ice 6:00 a.m. - 9:00 a.m. & 4:00 p.m. to 12:00 a.m. Monday to Friday, and all-day Saturday and Sunday (Oct 1-Mar 31) | \$140.70 | Per hour | + HST | |
| Non-Prime Time Ice 9:00 a.m. to 4:00 p.m. Monday to Friday (Oct 1-Mar 31) | \$84.00 | Per hour | + HST | |
| West Grey Minor Hockey/ Figure Skating | \$108.15 | Per hour | + HST | |
| Summer Ice (April 1 – September 30) | \$181.65 | Per hour | + HST | |
| West Grey Minor Hockey - Tournaments (Hall Included) | \$108.15 | Per hour | + HST | |
| 18 + Tournaments (Hall Included) | \$136.50 | Per hour | + HST | |
| Public Skating - Sponsored | \$94.50 | Per 1.5 hours | Exempt | |
| Birthday Party (one hour ice time/board room use) | \$134.40 | | + HST | |
| Arena Floor Rental | | | | |
| Summer Floor Rental (without heaters) | \$63.00 | Per hour | + HST | |
| West Grey Minor Lacrosse/Minor Ball | \$47.25 | Per hour | + HST | |
| Arena Floor Set-up the Day Before | \$212.10 | | + HST | |
| Additional Clean-up | \$90.30 | Per hour | + HST | |
| Rental per hour with heaters, max. 5 hours | \$105.00 | Per hour | + HST | |
| Daily rental without heaters | \$647.85 | Per day | + HST | |
| Daily rental with heaters | \$766.50 | Per day | + HST | |
| Daily rental with 220-amp hydro (video dance or concert) without heaters | \$1,176.00 | Per day | + HST | |
| Daily rental with 220-amp hydro (video dance or concert) with heaters (Neustadt) | \$1,470.00 | Per day | + HST | |
| Sponsored Skating | \$94.50 | Per 1.5 hours | Exempt | |

Schedule H – Recreation

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--|----------|------------|----------------|---|
| Arena Advertising | | | | |
| Arena Advertising Sign Durham - Arena Boards | \$200.00 | Per year | + HST | |
| Arena Advertising Sign Durham - Wall Mounted | \$125.00 | Per year | + HST | |
| Arena Advertising Sign Ayton/Neustadt- Arena Boards | \$200.00 | Per year | + HST | |
| Arena Advertising Sign Ayton/Neustadt- Wall Mounted | \$125.00 | Per year | + HST | |
| Ice Inlay (cloth/fabric) | \$500.00 | | + HST | |
| Arena Halls | | | | |
| Hall Rental - Durham and Normanby | \$336.00 | Per day | + HST | |
| Hall Rental - Neustadt | \$252.00 | Per day | + HST | |
| Hall Rental - Holiday Rate (Civic Holidays/New Year's Eve) | \$525.00 | Per day | + HST | |
| Hall Rental by the Hour – first hour | \$133.35 | | + HST | |
| Hall Rental by the Hour – second and each additional hour | \$53.55 | Per hour | + HST | |
| Board Room | \$43.05 | Per day | + HST | |
| Kitchen – Full Service | \$224.70 | Per day | + HST | Kitchen Full Service includes use of all appliances. |
| Kitchen – Part Service | \$113.40 | Per day | + HST | Kitchen Part Service includes use of fridge and coffee urns only. Loss and breakage extra. |
| Kitchen – Full Service (with Hall rental) | \$112.35 | Per day | + HST | Kitchen Full Service includes use of all appliances. |
| Kitchen – Part Service (with Hall Rental) | \$56.70 | Per day | + HST | Kitchen Part Service includes use of fridge and coffee urns only. Loss and breakage extra. |
| Hall Setup | \$105.00 | Per event | + HST | One day maximum |
| Standard religious service/community service organization meeting (not for profit use) | \$73.50 | Per rental | + HST | 5-hour maximum rental time. Kitchen use subject to additional fee with exception of Lamlash, Glenelg, and Durham Town Hall. |
| Blue Line | \$105.00 | Per rental | + HST | |
| Durham Town Hall | | | | |
| Main Floor – Daily rental | \$115.50 | Per day | + HST | |
| Main Floor – hourly rental | \$31.50 | Per hour | + HST | |
| Upper Hall – Daily rental | \$84.00 | Per day | + HST | |
| Upper Hall – hourly rental | \$31.50 | Per hour | + HST | |
| 65+ Senior Citizen Club | \$367.50 | Per year | + HST | |
| Standard religious service/community service organization meeting (not for profit use) | \$73.50 | Per rental | + HST | 5-hour maximum rental time. |

Schedule H – Recreation

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--|--|------------|----------------|---|
| Normanby Centennial Hall | | | | |
| Daily rental | \$199.50 | Per day | + HST | |
| Standard religious service/community service organization meeting (not for profit use) | \$73.50 | Per rental | + HST | 5-hour maximum rental time. Kitchen use subject to additional fee with exception of Lamlash, Glenelg, and Durham Town Hall. |
| 65+ Senior Citizen Club | \$36.75 | Per rental | + HST | |
| Kitchen – Full Service | \$86.10 | Per day | + HST | Kitchen Full Service includes use of all appliances. |
| Kitchen – Part Service | \$53.55 | Per day | + HST | Kitchen Part Service includes use of fridge and coffee urns only. Loss and breakage extra. |
| Hall Setup | \$105.00 | Per event | + HST | One day maximum |
| Grounds rental | \$168.00 | Per day | + HST | Includes washroom, diamond, and pavilion (no propane) |
| Lamlash Hall | | | | |
| Daily rental | \$84.00 | Per day | + HST | |
| 4-H Club rental | \$5.25 | Per day | + HST | Weekdays only (Monday-Thursday) |
| Louise Women's Institute | \$105.00 | Per year | + HST | 12 meetings per year, weekdays only Mon-Thurs. |
| Glenelg Hall | | | | |
| Daily rental | \$84.00 | Per day | + HST | |
| Other Facility Fees | | | | |
| Bartender | \$24.15 | Per hour | Exempt | |
| Bartender – holiday | \$36.75 | Per hour | Exempt | |
| Hall Setup | \$105.00 | Per event | + HST | One day maximum |
| Extra clean-up | \$89.25 | Per hour | + HST | |
| Security Deposit (medium / large hall rental) | \$150.00 | | Exempt | |
| Organized Event Outdoor Movie Equipment | \$500.00 plus associated staff costs | Per rental | + HST | |
| Facility date hold fee | 50 percent of the facility rental rate | | +HST | |
| Rental Insurance | See note. | | | Rental insurance required per event for all rentals (Minimum 5 million dollars general liability insurance) |
| Music Licensing (previously SOCAN) | See note. | | | Actual cost |

Schedule H – Recreation

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|---|------------|------------------------|----------------|----------------------------------|
| Baseball Diamonds / Parks | | | | |
| Ball Diamond | \$42.00 | Per game | + HST | |
| Adult League | \$210.00 | Per afternoon/ evening | + HST | Maximum 6 hours |
| Pavilion/Ball Diamonds/Grounds | \$165.90 | Per day | + HST | |
| Pavilion / Patio rental (with bathrooms) | \$78.75 | Per day | + HST | |
| Minor Ball | \$1,470.00 | Per season | + HST | |
| Snack Bar/Kitchen (Pavilion) | \$55.65 | Per day | + HST | |
| Bar Rental | \$55.65 | Per day | + HST | |
| Wading Pool | | | | |
| Private booking | \$105.00 | Per 1.5 hours | + HST | |
| Drop In Programming | | | | |
| Public skating | \$2.00 | Per person | Exempt | |
| | \$5.00 | Per family | Exempt | |
| Public swimming | See note. | | | No charge |
| Adult Shinny (ball or ice hockey) | \$10.00 | Per person per game | HST inclusive | |
| Adult Pickleball (Seasonal Membership) | \$10.00 | Per person | HST inclusive | |
| Adult Pickleball (Member Drop-in play) | \$2.50 | Per person per game | HST inclusive | |
| Adult Pickleball (Guest Drop-in play) | \$5.00 | Per person per game | HST inclusive | |
| Adult Pickleball (Monthly play pass) | \$25.00 | Per person per month | HST inclusive | |
| Pickleball Paddle Rental | \$1.00 | Per rental | HST inclusive | |
| Roller Skating – Adults-only event (18+) | \$10.00 | | HST inclusive | |
| Roller Skating (Adult 12+) | \$5.00 | | HST inclusive | |
| Roller Skating (under 12) | \$3.00 | | Exempt | |
| Roller Skating Family Rate | \$25.00 | Per family | Exempt | Fee includes roller skate rental |
| Roller skate rental | \$3.00 | Per rental | HST inclusive | |
| Friday Night Social (Children’s Program 7-14) | \$5.00 | Per person | Exempt | |
| "Try It" (Register Recreational Program Drop-in Rate) | \$5.00 | Per person | Exempt | |
| Drop in programming (30 min) | \$3.00 | | HST inclusive | |
| Drop in programming (45 min) | \$4.00 | | HST inclusive | |
| Drop in programming (60 min) | \$5.00 | | HST inclusive | |
| Drop in programming (90 min) | \$8.00 | | HST inclusive | |

Schedule H – Recreation

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--------------------------------|-----------|------------------------------|----------------|-------|
| Aquatics | | | | |
| Parent and Tot 1 (4-12M) | \$ 65.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Parent and Tot 2 (12-14M) | \$ 65.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Parent and Tot 3 (24-36M) | \$ 65.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Preschool A (3-5Y) | \$ 65.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Preschool B (3-5Y) | \$ 65.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Preschool C (3-5Y) | \$ 65.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Preschool D (3-5Y) | \$ 70.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Preschool E (3-5Y) | \$ 70.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Swimmer 1 (6+ Y) | \$ 70.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Swimmer 2 (6+ Y) | \$ 70.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Swimmer 3 (6+ Y) | \$ 75.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Swimmer 4 (6+ Y) | \$ 75.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Swimmer 5 (6+ Y) | \$ 80.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Swimmer 6 (6+ Y) | \$ 80.00 | 45 min/ 10 Days (9 Sessions) | Exempt | |
| Swimmer 7 (8+ Y) | \$ 80.00 | 45 min/ 10 Days (9 Sessions) | Exempt | |
| Swimmer 8 (8+ Y) | \$ 80.00 | 45 min/ 10 Days (9 Sessions) | Exempt | |
| Swimmer 9 (8+ Y) | \$ 80.00 | 45 min/ 10 Days (9 Sessions) | Exempt | |
| Private Swim Lessons | \$ 130.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Semi-Private Swim Lessons | \$ 90.00 | 30 min/ 10 Days (9 Sessions) | Exempt | |
| Dryland Programming | | | | |
| General Day Camp (5 Days) | \$180.00 | Per week | Exempt | |
| General Day Camp (4 Days) | \$145.00 | Per week | Exempt | |
| Specialty Day Camp (5 Days) | \$210.00 | Per week | Exempt | |
| Specialty Day Camp (4 Days) | \$170.00 | Per week | Exempt | |
| Before and after care (weekly) | \$50.00 | Per week | Exempt | |
| Before care (weekly) | \$35.00 | Per week | Exempt | |
| After care (weekly) | \$25.00 | Per week | Exempt | |

Schedule H – Recreation

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--|-----------|--------------|----------------|--------------|
| Dryland Programming | | | | |
| Book / Certification / Program Supplies | See note. | | | Actual cost. |
| Single day program – General | \$45.00 | Per day | Exempt | |
| Single day program – Specialty | \$65.00 | Per day | Exempt | |
| ½ Day program – General | \$25.00 | Per half day | Exempt | |
| ½ Day program - Specialty | \$40.00 | Per half day | Exempt | |
| Family Discount | | | | |
| A 15 percent discount will be applied to registered programs when 3 or more members of the same household register at the same time. | | | | |
| HST During Programs / Events | | | | |
| HST is required for all adult programs / events aged 14+ | | | | |

Schedule I – Building

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|---|-----------|-------------------------|----------------|---|
| Building Services | | | | |
| Compliance letter | \$150.00 | Each | Exempt | |
| Minimum permit fee | \$250.00 | Per permit | Exempt | |
| Conditional permit | \$500.00 | Per permit | Exempt | Includes cost to have agreement registered on title. |
| Change of use permit | \$250.00 | Per permit | Exempt | |
| Administrative fee – building without a permit | See note. | | | 50 percent of the permit fee. Minimum \$250.00 fee. |
| Non-refundable application fee | \$250.00 | | Exempt | To be deducted from the building permit fee if issued. |
| Building permit renewal fee – after year two | \$100.00 | Per year | Exempt | |
| Re-inspection fee | \$100.00 | Per inspection | Exempt | |
| Revision to existing permit | \$150.00 | | Exempt | |
| Demolition permit | \$250.00 | Per permit | Exempt | |
| Third-party costs | See note. | | | Actual cost |
| Building Permits | | | | |
| Residential – New (all floors including basement) | \$0.75 | Per sq. ft. | Exempt | |
| Residential – Additions (all floors including basement) | \$0.75 | Per sq. ft. | Exempt | |
| Residential – Renovations | \$12.00 | Per \$1,000.00 of value | Exempt | |
| Decks | \$0.75 | Per sq. ft. | Exempt | |
| Swimming Pool/Enclosure Area | \$250.00 | | Exempt | |
| Solid fuel Fireplace/Heating Plant | \$250.00 | Each | Exempt | |
| Accessory Building | \$0.50 | Per sq. ft. | Exempt | |
| Agricultural (includes manure tanks, silos and granaries) – first 10,000 sq. ft. | \$0.35 | Per sq. ft. | Exempt | |
| Agricultural (includes manure tanks, silos and granaries) – each sq. ft. above 10,000 sq. ft. | \$0.15 | Per sq. ft. | Exempt | |
| Industrial/Commercial/Institutional (including roof mounted solar projects) | \$12.00 | Per \$1,000.00 of value | Exempt | |
| Tent (over 645 Sq. Ft./60m2) | \$150.00 | Each | Exempt | |
| Industrial Wind Turbine | \$35,000 | Per turbine | Exempt | Fees are not attributed to those proponents who are generating energy less than or equal to 3kW |

Schedule I – Building

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--|-----------|-------------|----------------|---|
| Building Permits | | | | |
| Industrial Wind Turbine | \$35,000 | Per turbine | Exempt | Fees are not attributed to those proponents who are generating energy less than or equal to 3kW |
| Industrial Wind Turbine Performance Bond | \$100,000 | Per turbine | Exempt | |
| Sewage | | | | |
| Private Sewage Disposal System – Class 2 | \$600.00 | | Exempt | |
| Private Sewage Disposal System – Class 4 | \$600.00 | | Exempt | |
| Private Sewage Disposal System – Class 5 | \$400.00 | | Exempt | |
| Private Sewage Disposal Systems – Tank Replacement | \$250.00 | | Exempt | |
| Private Sewage Disposal Systems – Renovate | \$250.00 | | Exempt | |
| Septic Review | \$150.00 | Per system | Exempt | |
| Septic Compliance Letter | \$150.00 | Each | Exempt | |
| Sewer Permits | See note. | | | Refer to water and sewer bylaw. |
| Decommissioning of Septic Systems | \$250.00 | | Exempt | |
| Development Charges | | | | |
| Development Charge (at time of building permit application) residential | See note. | | | Refer to development charges bylaw. |
| Development Charge (at time of building permit issuance) Non-residential | See note. | | | Refer to development charges bylaw. |

Schedule J – Planning

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--|-----------------------------|-------------|----------------|--|
| Planning Service | | | | |
| Pre-consultation fee ⁷ | \$500.00 | Each | Exempt | Pre-consultation fees are non-refundable. |
| Telecommunication Tower – Review and letter of concurrence | \$250.00 | Each | <i>Exempt</i> | |
| Request to Purchase Municipal Land Fee | \$500.00 | Per request | Exempt | Fee is non-refundable and must be paid at the time of the request. |
| Staff Attendance at Appeal - Ontario Land Tribunal/Court | \$5,000.00 ⁸ | Each | Exempt | |
| Peer review | See note. | Each | + HST | Actual cost. |
| Zoning Compliance Letter | \$100.00 | Each | Exempt | |
| Official Plan Amendment Application - (Durham and Neustadt) | \$6,800.00 ^{1,2} | Each | Exempt | Mandatory pre-consultation required. |
| Zoning Bylaw Amendment Application | \$3,000.00 ^{1,2} | Each | Exempt | Mandatory pre-consultation required. |
| Consent Application (Per lot addition/enlargement, easement, and lot/block/part created) | \$1,900.00 ^{1,2,5} | Each | Exempt | Mandatory pre-consultation required. |
| Minor Variance Application | \$1,400.00 ^{1,2,5} | Each | Exempt | Mandatory pre-consultation required. |
| Temporary Use Bylaw | \$3,000.00 ^{1,2} | Each | Exempt | |
| Removal of Holding Provision | \$800.00 | Each | Exempt | |
| Deeming Bylaw | \$550.00 | Each | Exempt | |
| Part Lot Control Application (per lot/block/part created) | \$1,200.00 ¹ | Each | Exempt | |
| Severance Deed Stamp | \$500.00 | Each | Exempt | |
| Validation Certification | \$1,000.00 | Each | Exempt | |
| Cancellation Certificate | \$500.00 | Each | Exempt | |
| Request for change of consent conditions | \$1,000.00 | Each | Exempt | |

Schedule J – Planning

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|---|-------------------------|------------|----------------|--|
| Planning Service | | | | |
| Site Plan Application – Minor ⁴ | \$3,000.00 ² | Each | Exempt | |
| Site Plan Application – Major ³ | \$5,000.00 ² | Each | Exempt | |
| Title Search Fee | \$500.00 | Each | Exempt | |
| Minimum Distance Separation (MDS) Calculations (if required) | \$500.00 | Each | Exempt | |
| Plan of Subdivision Agreement | \$3,000.00 | Each | Exempt | |
| Plan of Condominium Agreement | \$5,000.00 | Each | Exempt | |
| Request for extension of Draft Plan of Subdivision Conditions | \$1,500.00 | Each | Exempt | |
| Request for extension of Condominium Conditions | \$1,500.00 | Each | Exempt | |
| Pre-Servicing Agreement | \$1,000.00 | Each | Exempt | |
| Parkland Dedication Fee (all new residential lots created) | \$500.00 | Each | Exempt | For the purposes of this bylaw, a “new residential lot created” means any new lot created that has a dwelling as a main permitted use as stated in the West Grey Comprehensive Zoning Bylaw, as amended. |
| Parkland Dedication Fee (5%) for land proposed for development through a Plan of Subdivision | 5% or cash-in-lieu | Each | Exempt | |
| Copy of Official Plan | \$100.00 | Each | Exempt | A postage fee of \$15.00 will be added if document is mailed. |
| Copy of West Grey Comprehensive Zoning Bylaw | \$150.00 | Each | Exempt | A postage fee of \$15.00 will be added if book is mailed. |
| Notes | | | | |
| 1. Plus applicable Saugeen Valley Conservation Authority Planning Fee, payable by the applicant upon submission of application. | | | | |
| 2. Deposit for Peer Review/Professional Fees: A Deposit for Peer Review/Professional Fees may be collected at the time of application as follows: | | | | |
| Plan of Subdivision | | \$3,000.00 | | |
| Plan of Condominium | | \$3,000.00 | | |
| Condominium Exemption | | \$3,000.00 | | |

| | |
|---|------------|
| Site Plan Application Major | \$2,000.00 |
| Site Plan Application Minor | \$1,000.00 |
| Temporary Use Bylaw | \$1,000.00 |
| Minor Variance Application | \$1,000.00 |
| Consent Application | \$1,000.00 |
| Zoning Bylaw Application | \$1,000.00 |
| Official Plan Amendment Application | \$1,000.00 |
| Part Lot Control | \$1,000.00 |
| Where/when required in the sole opinion of the Municipality | \$1,000.00 |

Where, in the sole opinion of the Municipality the Deposit is not required, the Municipality will not collect the Deposit. The Municipality may withdraw funds from the Deposit for costs related to technical reviews, professional reviews, legal fees or other professional costs incurred during the review/approval of an application. As a Deposit, additional funds may be required if Deposit funds are depleted. Surplus/unused Deposit funds will be returned by the Municipality.

3. Major means a proposal that contains more than 10 units or a proposal that contains a non-residential gross floor area exceeding 1,000 square metres or, a proposal that contains a mixture of units and non-residential uses exceeding 1,000 square metres of gross floor area.
4. Minor means a proposal that contains less than or equal to 10 units or, a proposal that contains a non-residential gross floor area less than or equal to 1,000 square metres or, a proposal that contains a mixture of units and non-residential uses less than or equal to 1,000 square metres of gross floor area.
5. Where a Consent/Lot Addition/Enlargement application requires an easement(s), only the Consent/Lot Addition/Enlargement fee is charged.
6. Planning Inquiry: A staff review of a proposal and direction in terms of the types of applications required, information you need to complete or prepare to submit with the application, and an indication, if known, of key planning considerations that may affect the likelihood of success. Inquiries are a good starting point for projects like a severance, minor variance or zoning amendment.
7. Pre-Submission Consultation: Pre-Submission Consultation is similar to a Planning Inquiry but is typically used for larger projects such as multiple lot creation by consent, subdivision, or condominium, telecommunication towers, renewable energy projects. Pre-submission consultation typically involves a meeting with staff and may include external agencies and stakeholders. The outcome of pre-submission consultation is a summary of the meeting and direction in terms of the types of

applications required, information you need to complete or prepare to submit with the application, next steps including terms of reference for studies that may be required and an indication, if known, of key planning considerations that may affect the likelihood of success of the application.

8. Court, Ontario Land Tribunal, Legal Hearings – Staff Attendance: A ‘Legal Deposit’ for planning or other municipal staff to attend an OLT, court or any other legal tribunal hearing, prehearing, mediation or other required attendance in support of an appeal or legal challenge of a planning application approved by the Municipality. Where, in the sole opinion of the Municipality, the Legal Deposit is not required the Municipality will not collect the Legal Deposit. The Municipality will withdraw funds from the Legal Deposit for costs related to legal fees or other professional costs incurred during attendance at the OLT, court or any other legal tribunal. As a Legal Deposit, additional funds may be required if Legal Deposit funds are depleted. Surplus/unused Legal Deposit funds will be returned by the Municipality.

Schedule K – Fire

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--|--------------------|-----------|----------------|--|
| Fire Inspections | | | | |
| Single Family by request or complaint | See note. | | | No charge as it could be an immediate life safety issue. |
| Daycare/Family Services/Community Living | \$125.00 | | Exempt | |
| Owner / Real Estate / Lawyer Requests | \$150.00 | | Exempt | |
| Duplex - 3 to 6 units | \$200.00 | | Exempt | |
| Duplex - Over 6 units | \$300.00 | | Exempt | |
| Commercial/Industrial multi-tenant by request less than 20,000 sq. ft. | \$125.00 | Per unit | Exempt | |
| Commercial / Industrial by complaint or by direction of the Fire Chief | \$150.00 | Per visit | Exempt | No charge for first visit. |
| Final visit to close file | \$150.00 | | Exempt | |
| Annual Fire Safety Inspection and Fire Drill Vulnerable Occupancy | \$350.00 | | Exempt | |
| Fire Safety Plan Approvals | \$100.00 | | Exempt | |
| Consulting and authoring of Fire Safety Plans | \$70.00 | Per hour | + HST | |
| Other Inspections | | | | |
| Day Care Grey County | \$100.00 | | Exempt | |
| Day Care Home Based and Group Home | \$125.00 | | Exempt | |
| Liquor licence Approval | \$85.00 | | Exempt | |
| Inspections for Exhibitions, Shows, Demonstrations, Etc. | \$150.00 | | Exempt | |
| Propane Risk and Safety Management Plan Approvals | \$125.00 | | Exempt | |
| Propane Risk and Management Plan (Consulting and Reviews) | \$70.00 | Per hour | + HST | |
| Administrative costs on fees listed in ‘Other Inspections’ | \$30.00 | Each | | |
| Reports | | | | |
| Property File Search and Inspection Report | \$100.00 | Each | Exempt | Property File Search and Inspection Report |
| Release of Incident Report on fires or MVC responses by consent | \$150.00 and up | | | Release of Incident Report on fires or MVC responses by consent |
| Letter to Lawyers or Insurance Companies including file searches for outstanding orders. | \$75.00 | Each | Exempt | Letter to Lawyers or Insurance Companies including file searches for outstanding orders. |

Schedule K – Fire

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|---|------------|-----------|----------------|--|
| Responses | | | | |
| Wild land fires through carelessness 1st hour per unit | See note. | | | Response rates set by MTO and may rise without notice. |
| Each additional 1/2 hour or part of, per unit | See note. | | | Response rates set by MTO and may rise without notice. |
| Motor vehicle fires and collisions to the insured's insurance company (per hour, per responding unit, and any ½ hr. or part of) | See note. | | | Response rates set by MTO and may rise without notice. |
| Equipment fires and collisions (including, but not limited to construction and farm equipment, etc.) to the insured's insurance company (per hour, per responding unit, and any ½ hr. or part of) | See note. | | | Response rates set by MTO and may rise without notice. |
| Multiple residential, multi dwelling structure fires | \$1,500.00 | | Exempt | Surcharge to offset items such as fuel and water consumption for fire suppression |
| Residential and Residential outbuilding structure fires | \$500.00 | | Exempt | Surcharge to offset items such as fuel and water consumption for fire suppression |
| Commercial / industrial / Agricultural structure fires | \$2,000.00 | | Exempt | Surcharge to offset items such as fuel and water consumption for fire suppression |
| Nuisance false fire alarms | \$200.00 | Per visit | Exempt | Three free per year. Surcharge to offset items such as fuel and water consumption for fire suppression |
| False Co alarms calls | See note. | | | No charge as it could be an immediate life safety issue. |
| Fire Apparatus stand by (fire scenes, controlled burns) includes staffing | See note. | | | Response rates set by MTO and may rise without notice. |
| Aerial Ladder – (outside of West Grey & Mutual Aid – includes staffing) - first hour | \$800.00 | | Exempt | |
| Aerial Ladder – (outside of West Grey & Mutual Aid – includes staffing) – each additional hour or part of. | \$500.00 | Per hour | Exempt | |
| Environmental Service Calls – Fire Service required on scene for standby or assistance- plus materials | See note. | | | Response rates set by MTO and may rise without notice. |
| If necessary to retain the services of a private contractor specialized in Hazmat clean up and/or retrieval. | See note. | | | Actual costs of all agencies involved. |

Schedule K – Fire

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|---|--------------|-------------|----------------|---|
| Responses | | | | |
| If necessary to provide security to maintain continuity during an incident investigation by (Police, Staff or otherwise) | \$1,000.00 | Per day | Exempt | |
| Technical rescue and special services (water rescue, high angle rope rescue, confined, space rescue, hazardous materials) | See note. | | | Actual costs of all agencies involved. |
| Industrial Wind Turbines (any type of response) – first hour | \$625.00 | | Exempt | |
| Industrial Wind Turbines (any type of response) – each additional hour | \$312.00 | Per hour | Exempt | |
| Miscellaneous Items | | | | |
| Smoke alarms | Market price | | | |
| CO Alarms | Market price | | | |
| SCBA refills 2216 Psi | \$2.00 | Each | + HST | |
| SCBA refills 4500 Psi | \$4.00 | Each | + HST | |
| Cascade refill per bottle | \$25.00 | Each | + HST | |
| SCUBA refills | \$10.00 | Each | + HST | |
| Heavy Equipment (billed back at the contractor cost plus admin fees) | See note. | | | Actual cost, plus admin fee. |
| Contract Labour, West Grey Works etc. for boarding and securing property | See note. | | | Cost of material, plus admin fee and wages. |
| Equipment replacement due to contamination | See note. | | | Actual cost. |
| Gear Washing | \$15.00 | Per set | + HST | |
| Fire Hall Meeting Room Rental – 4 hours or less | \$51.00 | | + HST | Payable to the Firefighter Association. |
| Fire Hall Meeting Room Rental – over 4 hours | \$100.00 | | + HST | Payable to the Firefighter Association. |
| Burn permit – one month | \$20.00 | | | |
| Burn permit - yearly | \$220.00 | | | |
| Burn site inspection (large burns) | \$30.00 | | Exempt | |
| Fire Extinguisher training – up to 14 people | \$10.00 | Per person | + HST | |
| Fire Extinguisher training – groups of 15 or more | \$150.00 | Per session | + HST | |
| Entrance key lock box – installed | \$120.00 | Each | + HST | |
| Administration cost on all invoicing | \$30.00 | | | |
| Peer Support & CISM Team to the affected municipality (wages, mileage, supplies) | See note. | | | Actual cost. |
| Consumable Fire Suppression Agents | | | | |
| Class A & B wetting agents per 20-liter pail | Market price | | | |
| DSPA | Market price | | | |
| Dry Chemical Powder | See note. | | | Market price plus labour for refill |
| Salvage covers (tarps) | See note. | | | Actual cost. |

Schedule L – Parking

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--|--------|----------|----------------|-------|
| Electric vehicle charging – first two hours | Free | | | |
| Electric vehicle charging – third and each additional hour | \$3.00 | Per hour | HST inclusive | |