



## **Municipality of West Grey**

### **Quotation for Rates for Engineering Services, Peer Review**

#### **RFQ - WG25-10**

Sealed quotations, on Municipal forms for rates for engineering services for peer review will only be received at the West Grey Municipal Office at 402813 Grey Rd 4, Durham, ON, N0G 1R0 in the secure drop box at the front of the building **until time 11:00 a.m., Friday, July 11, 2025.**

Quotations should demonstrate knowledge and skill in relation to water systems, sewers, storm water, road, sidewalk, bridge construction, and other applicable road works in the primary & secondary settlement areas and rural areas.

This quotation is for an hourly rate only and is meant to provide West Grey with a list of available engineering services to utilize as required during the 2025/26 year.

Acceptance for services is based not only on the hourly rate, but skill and knowledge of infrastructure and public works.

Consideration will be given to engineering services, peer review, who are not currently working with existing developers in West Grey.

Quote is in effect from July 11, 2025, to December 31, 2026. Please specify hourly rates for all applicable services.

Lowest or any quote not necessarily accepted.

The Municipality of West Grey requires a Certificate of Insurance, with the Municipality added as an additional named insured and WSIB Clearance Certificate prior to hiring contractors. If these items are not submitted your quotation will **not** be considered.

The contractor shall also provide insurance certificate carrying a general liability of \$5,000,000 minimum per occurrence and listing the Municipality of West Grey as additionally insured.

For additional information, please contact:  
Geoff Aitken, Director, Infrastructure and Public Works  
Municipality of West Grey  
402813 Grey Road 4  
Durham, Ontario N0G 1R0  
519-369-2200, Ext. 227

**Quotations for Hourly Rates – 2025/26**

<b>Service provided</b>	<b>Rate Per Hour</b>

**Note:** It is understood that all applicable taxes are in addition to the quoted hourly price.

---

**Name of Firm or Individual Submitting the Quotation**

---

**Address (Including Postal Code)**

---

**Telephone Number (Including Area Code)**

---

**Name & Position of Person Signing for Firm (Please Print**

## Contractor Health and Safety Agreement

It is our objective at the Municipality of West Grey, to provide all persons within our workplace, the opportunity to work in a safe environment. It is the Municipality's Policy to totally eliminate all accidents through Health and Safety Standards. All Employees, Contractors, Sub-contractors, Suppliers and any other Service Providers to our projects must co-operate and make all reasonable efforts to ensure the maximum protection and minimum inconvenience to the general public, occupants and the environment.

The Municipality of West Grey believes the following ideals must be accepted and followed to ensure safety on our projects.

- Any Contractor hired by the Municipality must ensure that their employees have safety training and certificates equal or exceeding the requirements set forth in the current Occupational Health and Safety Act and current regulations.
- The Contractor(s) on the project must work in conjunction with the Municipality's appointed Health and Safety representatives. All Contractors must follow Health and Safety policies set forth by the Municipality.
- The Contractor must report and investigate all incidents, and near accidents to the Site representative and Health and Safety representative immediately.
- Health and Safety policies will be reviewed and be part of all pre-site and site meeting agendas and will have the Contractor, as well as, the Municipality represented.
- Health and Safety issues will always be given immediate attention by the Municipality, its representatives, contractors and sub-contractors.
- All applicable current and environmental legislation/regulation(s) are considered a minimum requirement.
- All employees, contractors/sub-contractors, suppliers and visitors/residents must immediately report unsafe conditions, incidents and accidents to the Project/Site Supervisor or the Municipality of West Grey's Occupational Health and Safety Officer.

Failure to adhere to one of the above stated requirements would jeopardize the Health and Safety of all. Through a safety conscious workforce, the quality of work and production will ensure safe and timely project completion. **All** accidents will be investigated to determine the causes and corrective actions to prevent recurrence. Disciplinary Action in the form of:

- Step 1 Verbal Warning
- Step 2 Written Warning
- Step 3 Notification to the Ministry of Labour regarding project violations/termination of the legislation/regulation(s) and unsafe work practices.

The Municipality takes pride in the commitment of our employees and contractors and will take the necessary steps to ensure Health and Safety on all projects.

## **ACKNOWLEDGEMENT**

**I have read and received a copy of the “Contractor Health and Safety Agreement” and agree on behalf of \_\_\_\_\_ to comply with the requirements of the Occupational Health & Safety Act and Regulations for Construction Projects. I will also take all necessary precautions to ensure the Health and Safety for our employees, suppliers and sub-contractors while on the project and ensure that they are provided with and are aware of the preceding requirements.**

---

**Contractor**

---

**Site Supervisor**

---

**Municipality of West Grey**

---

**Site Supervisor**

Upon request (Contractor) will provide a written copy of their Health and Safety Policy as required under Section 14.2 (i) of the Occupational Health and Safety Act (Construction Projects).