



# 2024

## ANNUAL PERFORMANCE REPORT

Stormwater Management System  
Municipality of West Grey

July 15, 2025

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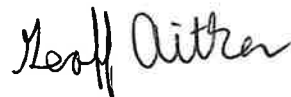
**Re: Municipality of West Grey  
2024 Annual Performance Report--Stormwater Management System**

Please find attached the 2024 Annual Performance Report—Stormwater Management System. This report has been prepared to comply with Section E 5.2 of the Environmental Compliance Approval.

This report is available for review, free of charge, during normal business hours at the Municipal Office located at 402813 Grey Rd 4, Durham, Ontario.

If you have any questions or concerns, please feel free to contact me at your convenience.

Yours truly,



Geoff Aitken, CET  
Director, Infrastructure and Public Works

Cc: Scott Gowan, Project Manager, Veolia North America  
Steve Ayerhart, Supervisor, Urban Operations, West Grey

GA/cn

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**1 EXECUTIVE SUMMARY**

Durham and Neustadt’s Stormwater Management System (SWM) is owned and operated by the Municipality of West Grey in accordance with Consolidated Linear Infrastructure Environmental Compliance Approval (CLI-ECA) No. 096-S701, issued September 5, 2023. The SWM system consists of approximately 11.9 km of storm sewers in Durham and 2.6 km in Neustadt. There is 0.6 km of ditches in Durham and 3.8 km in Neustadt. The SWM system also includes SWM ponds, oil/grit separators, stormceptors and appurtenances that are essential for the operation of the works.

Throughout the reporting period (January 1, 2024, to December 31, 2024), staff worked diligently completing several maintenance, rehabilitation and renewal projects to ensure the adequacy of the municipal stormwater system infrastructure.

No Ministry of Environment, Conservation and Parks (MECP) inspections occurred during the reporting period.

**2 REPORT REQUIREMENTS STIPULATED IN CLI - ECA**

In accordance with the CLI - Environmental Compliance Approval No. 096-S701, Schedule E Section 5.2, West Grey, as the Owner of the Municipal Stormwater Management System, shall prepare and submit a performance report to the Ministry of the Environment, Conservation and Parks (MECP) on an annual basis.

Schedule E Section 5.2 of the ECA requires the Annual Performance Report to contain the following elements:

- i) A summary and interpretation of all monitoring data, including an overview of condition and operational performance of the Works and any Adverse Effects on the Natural Environment.
- ii) A summary and interpretation of environmental trends based on all monitoring information and data for the previous five (5) years.
- iii) A summary of any operating problems encountered, and corrective actions taken.
- iv) A summary of all inspections, maintenance and repairs carried out on any major structure, equipment, apparatus, mechanism or thing forming part of the Authorized System.
- v) A summary of the calibration and maintenance carried out on all monitoring equipment.
- vi) A summary of any complaints related to the Works received during the reporting period and steps taken to address the complaints.
- vii) A summary of all alterations to the Authorized System within the reporting period that are authorized by this Approval including a list of Alterations that pose a Significant Drinking Water Threat.
- viii) A summary of all spills or abnormal discharge events.
- ix) A summary of actions taken, including timelines, to improve or correct performance of any aspect of the Authorized System; and
- x) Include a summary of the status of actions for the previous reporting year.

3 ANNUAL PERFORMANCE REPORT

This report was generated from the records maintained by West Grey's staff or input provided by them for the calendar year 2024.

i) Interpretation of Monitoring Data

Monitoring and inspection of the SWM system includes annual programs consisting of storm main flushing and camera work, stormwater management facility inspections and maintenance hole cleaning, repair/replacement. All programs help to sustain an effective Capital Works program that coordinates with the municipality's maintenance objectives. The programs in the past have been informal, however, because of the CLI's requirement and Stormwater Management Manual prepared for the system, the programs have been created; and, shall be formally implemented and documented in future reports.

**Table 3.1** details the monitoring activities performed by staff during the reporting period. Based on the data collected and reviewed, it has been determined that the system is performing adequately to meet demand and maintenance requirements with a couple of notable exceptions. These are the catchment areas, in Durham, serviced by the Saddler Street East storm sewer; and, the catchment area served by the Saddler Street West storm sewer. In particular, the drainage area on Saddler Street East from Elgin Street to the dead-end east of Rock Street is subject to flooding. This was identified at a public meeting, held in February 2024, and, at the time of preparing this report, became aware of a concern with the catchment area serviced by Saddler Street West. With full build out of Saddler Street West drainage area, it is estimated that its storm sewer will be at capacity and some standing water between the curbs could be anticipated.

The solution for the Saddler Street East catchment area is two (2) fold: 1-reconstruct the storm sewer (increase its size) and outlet; and, 2-remove sediment form the Durham Creek. The Saugeen Valley Conservation Authority (SVCA) has been engaged as both activities need to occur for a successful resolution. The replacement of the Saddler Street east storm sewer is included in the ten (10) year capital forecast. Continuous improvement and optimization will continue to be a priority for staff and management. Refer to Appendix E, Selected Correspondence

The issue with the Saddler Street West storm sewer came to light in 2025. If finances permit, investigation into the Saddler Street West storm sewer and potential solutions(s) could begin as early as 2026.

ii) Interpretation of Environmental Trends

Prior to the implementation of the new CLI-ECA, West Grey did not have the monitoring programs in place (**Table 3.2**). There were some annual checks completed on the SWM ponds, but work was not diarized.

The consistent program that has been in place is catch basin cleaning and storm sewer flushing on an annual basis. Catch basin cleaning is completed by an external contractor and there have been no abnormal conditions reported.

Staff are expecting this section of the Annual Performance Report to be more informative in future years of the new monitoring programs being in effect with proper documentation. At that time, there will be reliable and consistent data that can be compared and interpreted for environmental trending.

iii) **Operating Problems and Corrective Actions**

**Table 3.3** is utilized to document a summary of operating problems that required immediate corrective action to allow the system to function as designed. No operational issues were found that could have required corrective actions.

iv) **Inspections, Maintenance and Repairs**

**Table 3.4** is utilized to document a summary of all inspections, maintenance and repairs carried out on any major structure, equipment, apparatus, mechanism or thing forming part of the Authorized System.

In 2024, apart from annual visual inspection of ponds and cleaning of storm structures, no repairs were needed.

v) **Calibration and Maintenance of Monitoring Equipment**

The existing storm water management system does not have any pumping stations or structures incorporating electrical/mechanical components. Therefore, this CLI-ECA requirement is inapplicable to West Grey.

vi) **Complaints**

At a public meeting, held in February 2024, hosted by SVCA, residents on Saddler Street East, raised concerns about flooding. On Saturday, August 17, 2024 and again on September 9, 2024 staff received communication from residents on Saddler Street E of flooding as a result of heavy rains.

vii) **Alterations to the Authorized System**

**Table 3.6** summarizes the format to document alterations to the SWM system in 2024. Several of the projects in the reporting period were water only and did not include any storm-related work, except one, as indicated in **Table 3.6**. There were no new developments that connected to the system in 2024.

Completed Form SW 1 Appendix B.  
No SW 2 forms were completed during the reporting period, refer to Appendix C.  
No SW 3 forms were completed during the reporting period, refer to Appendix D.

viii) Spills and Discharges

Table 3.7 provides the format to document any spills or abnormal discharges that occur in the SWM system during the reporting period. No spills into storm water systems or abnormal discharges to water bodies occurred during the reporting period.

ix) System Performance Improvements

Table 3.8 provides the format to document the capital and operating projects that are incorporated during the reporting period and that had an overall positive impact on system performance.

x) Previous Reporting Year Update

This section is to include a summary of the status of actions for the previous reporting year. New goals and objectives are being developed internally and there will be quantifiable and tangible action items and performance improvements reviewed in the 2024 Annual Performance Report.



ANNUAL PERFORMANCE TABLES

Table 3.1 – Summary of Monitoring Programs

Program Title	Program Description	Adverse Effects on the Natural Environment?
Storm Sewer Flushing	Completed on annual basis	No
Oil/Grit Separator Inspections	Inspected annually & sediments vacuumed	No
Ditch Inlet Inspections	Inspected annually & sediments vacuumed	No
Outfall Inspection	Inspected annually	No
SWM Pond Inspection	Visually inspected annually	No
Catch Basin Cleaning	All catchbasins were annually cleaned by an external hydrovac contractor.	No
Street Sweeping	Completed on annual basis and as needed	No

Table 3.2 – Environmental Trends

Monitoring Data	Environmental Trend	Interpretation and Comments
N/A	N/A	N/A

Table 3.3 – Operating Problems and Corrective Actions

Operating Problem	Corrective Action	Date
N/A	N/A	N/A

Table 3.4 – Summary of Maintenance and Repairs

Work Order	Work Description	Work Type	Date
N/A	N/A	N/A	N/A

Table 3.5 – Summary of Complaints

Complaint	Resolution	Date
SVCA Public Meeting, residents inquired about flooding in the Saddler Street East area	Engage with SVCA to collect rainfall data, engage to develop a work plan	February 22, 2024
Resident complaint regarding flooding on Saddler Street E	GSS Engineering met with homeowner to discuss on August 25, 2024 Have determined the catchment area and discussed with SVCA. Have estimated construction costs to upgrade storm sewer on Saddler Street East.	August 16, 17, 18 2024 September 9, 2024

Table 3.6 – Summary of Alterations to the Authorized System

Alteration to the Authorized System Project Name	Project Details	Does This Project Pose a Significant Drinking Water Threat (SDWT)?
Durham Road West, Durham (Police Station subdivision servicing, un-named road)	<ul style="list-style-type: none"><li>• 168 m, 300 mm diameter HDPE</li><li>• 116 m, 375 mm diameter HDPE</li><li>• 120 m, 525 mm diameter HDPE</li><li>• 82 m, 600 mm diameter HDPE</li></ul>	No

Table 3.7 – Spills and Discharges

Spill/Discharge Event	Details	Date
N/A	N/A	N/A

Table 3.8 – System Performance Improvements

System Performance Improvement	Project Description
South Street East, Durham	Design and construction of new storm sewer to service the new development related to Rockwood Terraces. Project has been tendered, awarded and construction, at the time of preparing this report, is on schedule to be complete in 2025.

#### 4 CONCLUSIONS

The following summarizes the conclusions and recommendations:

- 1) Year 2024 was the second year of CLI-ECA requirement compliance. Although the stormwater system is routinely inspected and maintained, a formal system, in its infancy, is in place to document the items that are stipulated in the CLI-ECA. The documentation system is being developed by receiving feedback from other municipal departments and shall be in place well before the 2025 Annual Report.
- 2) In general, the stormwater system performed adequately. West Grey staff is looking forward to implementing the documentation system as outlined in Stormwater Management Manual.
- 3) The east end of Saddler Street E does experience surcharging during times of heavy rain. The catchment areas has been identified and a possible solution involving improvements to both the storm sewer system and the receiving body (Durham Creek) have been identified.

Prepared by:



Geoff Aitken, CET  
Director of Infrastructure & Public Works

GA/ke/cn

**APPENDIX A**

Environmental Compliance Approval

Municipal Stormwater Management System



**ENVIRONMENTAL COMPLIANCE APPROVAL**  
**For a Municipal Stormwater Management System**

**ECA Number: 096-S701**  
**Issue Number: 1**

Pursuant to the *Environmental Protection Act*, R.S.O 1990, c. E. 19 (EPA), and the regulations made thereunder and subject to the limitations thereof, this environmental compliance approval is issued under section 20.3 of Part II.1 of the EPA to:

**West Grey, The Corporation of the Municipality of**  
**402813 Grey Rd 4**  
**Durham, ON N0G 1R0**

For the following Sewage Works:

**Durham and Neustadt Storm Sewer System**

This Environmental Compliance Approval (ECA) includes the following:

Schedule	Description
Schedule A	System Information
Schedule B	Municipal Stormwater Management System Description
Schedule C	List of Notices of Amendment to this ECA: Additional Approved Works
Schedule D	General
Schedule E	Operating Conditions
Schedule F	Residue Management
Appendix A	Stormwater Management Criteria

Except where specified otherwise, all prior ECAs, or portions thereof, issued by the Director for Sewage Works described in section 1 of Schedule B are revoked and replaced by this Approval.

DATED at TORONTO this 5th day of September, 2023

Signature

Aziz Ahmed, P.Eng.  
Director, Part II.1, *Environmental Protection Act*

Schedule A: System Information

System Owner	West Grey, The Corporation of the Municipality of
ECA Number	096-S701
System Name	Durham and Neustadt Storm Sewer System
ECA Issue Date	September 5th, 2023

1.0 ECA Information and Mandatory Review Date

ECA Issue Date	September 5th, 2023
Application for ECA Review Due Date	July 15, 2028

1.1 Pursuant to section 20.12 of the EPA, the Owner shall submit an application for review of the Approval no later than the Application for ECA Review Date indicated above.

2.0 Related Documents

2.1 Other Documents

Document Title	Version
Design Criteria for Sanitary Sewers, Storm Sewers, and Force mains for Alterations Authorized under Environmental Compliance Approval	v.1.1 (Jul 28, 2022)

3.0 Stormwater Master Plan and Asset Management Plan

Document Title	Version
Asset Management Plan, Municipality of West Grey	v.1(2014)

4.0 Operating Authority

System	Operating Authority
Durham and Neustadt Storm Sewer System, West Grey	Municipality of West Grey

**Schedule B: Municipal Stormwater Management  
System Description**

System Owner	West Grey, The Corporation of the Municipality of
ECA Number	096-S701
System Name	Durham and Neustadt Storm Sewer System
ECA Issue Date	September 5th, 2023

**1.0 System Description**

- 1.1 The following is a summary description of the Sewage Works comprising the Municipal Stormwater Management System:

**Overview**

The Municipal Stormwater Management (SWM) System serving the West Grey's various drainage area,

is a separate system for stormwater (i.e. designed not to convey sanitary sewage, combined sewage)

within the watersheds. The Municipal SWM System consists of storm sewers, culverts, ditches,

Stormwater Management Facilities and outlets.

This ECA covers the entire Municipal SWM System owned and operated by West Grey. This ECA does

not cover municipally, or privately owned sewage works on industrial or commercial land or Storm Sewers

owned by Grey County and ditches owned by Saugeen Valley Conservation Authority that lie within two

urban areas namely Durham and Neustadt.

**Sewage Collection System**

- 1.2 The Authorized System comprises:

- 1.2.1 The Sewage Works described and depicted in each document or file identified in column 1 of Table B1.

Table B1: Infrastructure Map	
Column 1 Document or File Name	Column 2 Date
CLI/ECA SUBMISSION FOR MECO DURHAM STORM SYSTEM	FEB, 2022
CLI/ECA SUBMISSION FOR MECO DURHAM STORM SYSTEM WITH DITCHES AND OUTLETS	FEB, 2022

- 1.2.2 Storm Sewers, Stormwater Management Facilities, stormwater pumping stations and Sewage Works associated with a Third Pipe Collection System that have been added, modified, replaced, or extended through authorization provided in a Schedule C Notice respecting this Approval, where Completion occurs on or after the date identified in column 2 of Table B1 for each document or file identified in column 1.
- 1.2.3 Storm Sewers, Stormwater Management Facilities and Sewage Works associated with a Third Pipe Collection System that have been added, modified, replaced, or extended through authorization provided by Schedule D of this Approval, where Completion occurs on or after the date identified in column 2 of Table B1 for each document or file identified in column 1.
- 1.2.4 Any Sewage Works described in conditions 1.3 through 1.8 below.

Stormwater Collection System

- 1.3 Categorization of the Authorized System at the date of issue of this Approval is as follows:

Table B2. Stormwater Collection System by Diameter			
System Type	Pipe Diameter (mm)	Length (km)	System Totals (km)
Storm Sewers	Up to 250	0.42	--
Storm Sewers	> 250 - 500	11.97	--
Storm Sewers	> 500 - 1050	1.94	--
Storm Sewers	> 1050	0.16	--
Total Storm Sewers	--	--	14.49
Ditches / Swales	NA	4.46	4.46
Total System Length (km)	--	--	18.95



Table B3. Summary of Stormwater Management Facilities by Type and Pumping Stations							
Facility Type	Basic Treatment for Suspended Solids*	Normal Treatment for Suspended Solids *	Enhanced Treatment for Suspended Solids *	Other Treatment Level for Suspended Solids**	Total Quality Control	Total Quantity Control	Total Number of Facilities
LID Facilities - Retention (infiltration, evapotranspiration, harvest)	--	--	--	--	--	--	--
LID Facilities - Filtration	--	--	--	--	--	--	--
Stormwater Management Ponds – Wet (includes wetlands, hybrids)	--	1	--	1	1	1	1
Stormwater Management Ponds - Dry	2	--	--	--	--	2	2
Super Pipe / Storage Facility	--	--	--	--	--	--	--
Filtration MTD - Filter Unit	--	--	--	--	--	--	--
Sedimentation MTD - OGS	--	--	1	--	1	--	1
Pumping Stations	--	--	--	--	--	--	--
Other	--	--	--	--	--	--	--
Total Number of Facilities	2	1	1	--	2	3	4

\* Basic, normal, and enhanced treatment correspond to 60%, 70% and 80% suspended solids removal on an annual average long-term basis, respectively.

\*\* Treatment levels below 60% suspended solids removal on an annual average long-term basis.

Table B4. Third Pipe Collection System				
Description	Pipe Diameter (mm)	Length (km)	Quantity	System Totals
Third Pipe Sewer	Up to 250	--	N/A	--
Third Pipe Sewer	> 250 - 500	--	N/A	--
Third Pipe Sewer	> 500	--	N/A	--
Total	--	--	--	Km
Other Infrastructure Components (e.g., storage tank)	N/A	N/A	--	--

Table B5. Sewage Works on Private Land that are part of the Municipal Stormwater Treatment Train*			
Description	Location	ECA # (if applicable)	
N/A	N/A	N/A	N/A

\* Identifies privately owned Sewage Works that are not part of the Authorized System, but are part of a Stormwater Treatment Train

Stormwater Management Facilities

1.4 The following are Stormwater Management Facilities in the Authorized System:

N/A

Location	N/A
Watershed/Subwatershed	
Receiver of discharge	
Outlet location	
Catchment Area	
Level of Treatment for suspended solids	
Treatment for other Contaminants, as required	
Level of Volume control	
Design Storm	
Reference ECA(s)	
Reference Sewage Works as part of treatment train	
Brief Description	
Receive Emergency Sanitary Overflows	
Notes	

Stormwater Pumping Stations

1.5 The following are identified Stormwater pumping stations in the Authorized System:

N/A

Asset ID and Name	N/A
Site Location	
Watershed/Subwatershed	
Latitude and Longitude	

Coordinates (optional)	
Description	
Pumping Station Capacity	
Equipment	
Emergency Storage	
Equipment: Associated controls and Appurtenances	
Overflow	
Standby Power	
Notes	

Third Pipe Collection System

1.6 The following are identified third pipe systems in the Authorized System.

N/A

Asset ID and Name	N/A
Location	
Watershed/Subwatershed	
Receiver of discharge	
Outlet location	
Catchment Area	
Treatment, if applicable	
Reference ECA(s), if applicable	
Brief Description	
Notes	

Other Works:

1.7 The following works are part of Authorized System:

Table B6: Other Works			
Column 1 Asset ID / Name	Column 2 Site Location (Latitude & Longitude)	Column 3 Component	Column 4 Description
N/A	N/A	N/A	N/A

Developer-Operated Facilities:

1.8 The following facilities are part of the Authorized System, have been constructed, and are being operated by the developer under the authority of an agreement entered into with the Owner of the system.

Table B7: Developer-Operated Facilities			
Asset ID	Type of Facility	Location	Developer Name
N/A	N/A	N/A	N/A

1.9 The Owner shall notify the Director, using the Director Notification Form, within thirty (30) days where the operation of any Facility identified in Table B7 has been:

1.9.1 Incorporated into the overall Stormwater Management System and assumed by an Operating Authority identified in Schedule B of this Approval.

1.9.2 Has been transferred from the developer identified in Table B7 to another party.

**Transitional – Facilities with Individual ECAs**

1.10 The following Facilities are connected to the Authorized System, but ownership has not been assumed by the Owner. These Sewage Works are not part of the Authorized System and will continue to have separate ECAs until the Facilities are assumed by the Owner.

Table B8: Facilities with Individual ECAs				
Asset ID	Type of Facility	Location	ECA Number	Developer Name
D-SWM-01	Dry SWM Pond	Tremble Subdivision, Durham Long -80.82981 Lat. 44.17791	6690-AMEQGJ, Dated May 16, 2017	DJ Land Development Ltd.
D-SWM-02	Wet Pond to provided quantity and quality control	Sunvale Subdivision, Durham Long.-80.81964 Lat. 44.18546	8947-B9UU83, Dated March 30, 2019	John Welton Custom Homebuilding Ltd.
CDS-Model PMSU 20- 15-4M	Enhanced Level (Suspended Solids) Treatment Structure	Tremble Subdivision Long. -80.82962 Lat. 44.17834	8947-B9UU83, Dated March 30, 2019	DJ Land Development Ltd.
N-SWM-01	Wet Pond to provided quantity and quality control	Gemini Canada Property in Industrial Subdivision, Neustadt	2254-A8SHF8	Gemini Canada

- 1.11 The Owner shall notify the Director, using the Director Notification Form, within thirty (30) days where the ownership of any Facility identified in Table B8 has been assumed by the Owner.
- 1.12 The Director Notification required in condition 1.11 shall include:

1.12.1 A request from the developer to revoke the ECA identified in Table B8; or

1.12.2 A copy of an agreement or other documentation that demonstrates that the municipality has assumed ownership of the Facility and that the ECA identified in Table B8 should be revoked.

**Schedule C: List of Notices of Amendment to this ECA:  
Additional Approved Sewage Works**

System Owner	West Grey, The Corporation of the Municipality of
ECA Number	096-S701
System Name	Durham and Neustadt Storm Sewer System
ECA Issue Date	September 5th, 2023

**1.0 General**

1.1 Table C1 provides a list of all notices of amendment to this Approval that have been issued pursuant to clause 20.3(1) of the EPA that impose terms and conditions in respect of the Authorized System after consideration of an application by the Director (Schedule C Notices).

Table C1: Schedule C Notices				
Column 1 Issue #	Column 2 Issue Date	Column 3 Description	Column 4 Status	Column 5 DN#
N/A	N/A	N/A	N/A	N/A

**Schedule D: General**

System Owner	West Grey, The Corporation of the Municipality of
ECA Number	096-S701
System Name	Durham and Neustadt Storm Sewer System
ECA Issue Date	September 5th, 2023

**1.0 Definitions**

1.1 For the purpose of this Approval, the following definitions apply:

**“Adverse Effect(s)”** has the same meaning as defined in section 1 of the EPA.

**“Alteration(s)”** includes the following, in respect of the Authorized System, but does not include repairs to the system:

- a) An extension of the system,
- b) A replacement or retirement of part of the system, or
- c) A modification of, addition to, or enlargement of the system.

**“Appendix A”** means Appendix A of this Approval.

**“Approval”** means this Environmental Compliance Approval including any Schedules attached to it.

**“Appurtenance(s)”** has the same meaning as defined in O. Reg. 525/98 (Approval Exemptions) made under the OWRA.

**“Authorized System”** means the Sewage Works comprising the Municipal Stormwater Management System authorized under this Approval”.

**“Class Environmental Assessment Project”** means an Undertaking that does not require any further approval under the EAA if the proponent complies with the process set out in the Municipal Engineers Association Class Environmental Assessment document, (Municipal Class Environmental Assessment approved by the Lieutenant Governor in Council on October 4, 2000 under Order in Council 1923/2000), as amended from time to time.

**“Combined Sewer(s)”** means pipes that collect and transmit both sanitary Sewage and other Sewage from residential, commercial, institutional, and

industrial buildings and facilities and Stormwater through a single-pipe system, but does not include Nominally Separate Sewers.

**“Completion”** means substantial performance as described in s.2 (1) of the *Construction Act*, R.S.O. 1990, c. C.30.

**“Compound of Concern”** means a Contaminant that is discharged from the Facility in an amount that is not negligible.

**“Contaminant”** has the same meaning as defined in section 1 of the EPA.

**“CSO”** means a combined sewer overflow which is a discharge to the environment at designated location(s) from a Combined Sewer or Partially Separated Sewer that usually occurs as a result of precipitation when the capacity of the Sewer is exceeded. An intervening time of twelve hours or greater separating a CSO from the last prior CSO at the same location is considered to separate one overflow Event from another.

**“CWA”** means the *Clean Water Act*, R.S.O. 2006, c.22.

**“Design Criteria”** means the design criteria set out in the Ministry’s publication “Design Criteria for Sanitary Sewers, Storm Sewers and Force mains for Alterations Authorized under Environmental Compliance Approval”, (as amended from time to time).

**“Design Guidelines for Sewage Works”** means the Ministry document titled “Design Guidelines for Sewage Works”, 2008 (as amended from time to time).

**“Director”** means a person appointed by the Minister pursuant to section 5 of the EPA for the purposes of Part II.1 of EPA (Environmental Compliance Approvals).

**“Director Notification Form”** means the most recent version of the Ministry form titled Director Notification – Alterations to a Municipal Stormwater Management System, as obtained directly from the Ministry or from the Ministry’s website.

**“District Manager”** means the district manager or a designated representative of the Local Ministry Office.

**“EAA”** means the *Environmental Assessment Act*, R.S.O. 1990, c. E.18.

**“EPA”** means the *Environmental Protection Act*, R.S.O. 1990, c.E.19.

**“ESC”** means erosion and sediment control.



**“Facility”** means the entire operation located on the property where the Sewage Works or equipment is located.

**“Form SW1”** means the most recent version of the Ministry form titled Record of Future Alteration Authorized for Storm Sewers/Ditches/Culverts as obtained directly from the Ministry or from the Ministry’s website.

**“Form SW2”** means the most recent version of the Ministry form titled Record of Future Alteration Authorized for Stormwater Management Facilities as obtained directly from the Ministry or from the Ministry’s website.

**“Form SW3”** means the most recent version of the Ministry form titled Record of Future Alteration Authorized for Third Pipe Collection Systems as obtained directly from the Ministry or from the Ministry’s website.

**“Licensed Engineering Practitioner”** means a person who holds a licence, limited licence, or temporary licence under the *Ontario Professional Engineers Act* R.S.O. 1990, c. P.28.

**“LID”** means “low impact development” a Stormwater management strategy that seeks to mitigate the impacts of increased runoff and Stormwater pollution by managing runoff as close to its source as possible. LID comprises a set of site design strategies that minimize runoff and distributed, small scale structural practices that mimic natural or predevelopment hydrology through the processes of infiltration, evapotranspiration, harvesting, filtration, and detention of Stormwater.

**“Local Ministry Office”** means the local office of the Ministry responsible for the geographic area where the Authorized System is located.

**“Minister”** means the Minister of the Ministry or such other member of the Executive Council as may be assigned the administration of the EPA and OWRA under the *Executive Council Act*, R.S.O. 1990, c. E.25.

**“Ministry”** means the Ministry of the Minister and includes all employees or other persons acting on its behalf.

**“Monitoring Plan”** means the monitoring plan prepared and maintained by the Owner under condition 4.1 in Schedule E of this Approval.

**“MTD”** means manufactured treatment device.

**“Municipal Drain”** has the same meaning as drainage works as defined in section 1 of the *Drainage Act* R.S.O. 1990, c. D.17.

**“Municipal Drainage Engineer’s Report”** means a report signed by a drainage engineer employed or contracted by a municipality and approved in writing by municipal council or equivalent.

**“Municipal Sewage Collection System”** means all Sewage Works, located in the geographical area of a municipality, that collect and transmit sanitary Sewage and are owned, or may be owned pursuant to an agreement with a municipality entered into under the *Planning Act* or *Development Charges Act*, 1997, by:

- a) A municipality, a municipal service board established under the *Municipal Act*, 2001 or a city board established under the *City of Toronto Act*, 2006; or
- b) A corporation established under sections 9, 10, and 11 of the *Municipal Act*, 2001 in accordance with section 203 of that Act or under sections 7 and 8 of the *City of Toronto Act*, 2006 in accordance with sections 148 and 154 of that Act.

**“Municipal Stormwater Management System”** means all Sewage Works, located in the geographical area of a municipality, that collect, transmit, or treat Stormwater and are owned, or may be owned pursuant to an agreement entered into under the *Planning Act* or *Development Charges Act*, 1997, by:

- a) A municipality, a municipal service board established under the *Municipal Act*, 2001 or a city board established under the *City of Toronto Act*, 2006; or
- b) A corporation established under sections 9, 10, and 11 of the *Municipal Act*, 2001 in accordance with section 203 of that Act or under sections 7 and 8 of the *City of Toronto Act*, 2006 in accordance with sections 148 and 154 of that Act.

**“Natural Environment”** has the same meaning as defined in section 1 of the EPA.

**“Nominally Separate Sewer(s)”** mean Separate Sewers that also have connections from roof leaders and foundation drains, and are not considered to be Combined Sewers.

**“OGS”** means Oil and Grit Separator(s).

**“Operating Authority”** means, in respect of the Authorized System, the person, entity, or assignee that is given responsibility by the Owner for the operation, management, maintenance, or Alteration of the Authorized System, or a portion of the Authorized System.

**"Owner"** for the purposes of this Approval means the Municipality of West Grey, and includes its successors and assigns.

**"OWRA"** means the *Ontario Water Resources Act*, R.S.O. 1990, c. O.40.

**"O&M Manual"** means the operation and maintenance manual prepared and maintained by the Owner under condition 3.2 in Schedule E of this Approval.

**"Partially Separated Sewer(s)"** means Combined Sewers that have been retrofitted to transmit sanitary Sewage but in which roof leaders or foundation drains still contribute Stormwater inflow to the Partially Separated Sewer.

**"Pre-development"** means the more stringent of a site's:

- a) Existing condition prior to proposed development or construction activities; or
- b) Condition as defined by the local municipality.

**"Prescribed Person"** means a person prescribed in O. Reg. 208/19 (Environmental Compliance Approval in Respect of Sewage Works) for the purpose of ss. 20.6 (1) of the EPA, and where the alteration, extension, enlargement, or replacement is carried out under an agreement with the Owner.

**"Privately Owned Stormwater Works"** means Stormwater Sewage Works on private land that are privately owned and, while not part of the Authorized System, are considered part of a Stormwater Treatment Train.

**"Qualified Person (QP)"** means persons who have obtained the relevant education and training and have demonstrated experience and expertise in the areas relating to the work required to be carried out by this Approval.

**"Schedule C Notice(s)"** means notice(s) of amendment to this Approval issued pursuant to clause 20.3(1) of the EPA that imposes terms and conditions in respect of the Authorized System after consideration of an application by the Director.

**"Separate Sewer(s)"** means pipes that collect and transmit sanitary Sewage and other Sewage from residential, commercial, institutional, and industrial buildings.

**"Sewage"** has the same meaning as defined in section 1 of the OWRA.

**"Sewage Works"** has the same meaning as defined in section 1 of the OWRA.

**“Sewer”** has the same meaning as defined in section 1 of O. Reg. 525/98 under the OWRA.

**“Significant Drinking Water Threat”** has the same meaning as defined in section 2 of the CWA.

**“Significant Snowmelt Event(s)”** means the melting of snow at a rate which adversely affects the performance and function of the Authorized System and/or the Sewage Treatment Plant(s) identified in Schedule A of this Approval.

**“Significant Storm Event(s)”** means a minimum of 25 mm of rain in any 24 hours period.

**“Source Protection Authority”** has the same meaning as defined in section 2 of the CWA.

**“Source Protection Plan”** means a drinking water source protection plan prepared under the CWA.

**“SSO”** means a sanitary sewer overflow which is a discharge of Sewage from a Separate Sewer or Nominally Separate Sewer to the environment from designated location(s) in the Authorized System.

**“Standard Operating Policy for Sewage Works”** means the standard operating policy developed by the Ministry to assist in the implementation of Source Protection Plan policies related to Sewage Works and providing minimum design and operational standards and considerations to mitigate risks to sources of drinking water, as amended from time to time.

**“Storm Sewer”** means Sewers that collect and transmit, but not exfiltrate or lose by design, Stormwater resulting from precipitation and snowmelt.

**“Stormwater”** means rainwater runoff, water runoff from roofs, snowmelt, and surface runoff.

**“Stormwater Management Facility(ies)”** means a Facility for the treatment, retention, infiltration, or control of Stormwater.

**“Stormwater Management Planning and Design Manual”** means the Ministry document titled “Stormwater Management Planning and Design Manual”, 2003 (as amended from time to time).

**“Stormwater Treatment Train”** means a series of Stormwater Management Facilities designed to meet Stormwater management objectives (e.g., Appendix A) for a given area, and can consist of a combination of MTDs, LIDs and end-of-pipe controls.

“TRCA” means the Toronto Region Conservation Authority.

“Third Pipe Collection System” means Sewage Works designed to collect and transmit foundation drainage and/or groundwater to a receiving surface water or dry well;

"Undertaking" has the same meaning as in the EAA.

“Vulnerable Area(s)” has the same meaning as in the CWA.

2.0 General Conditions

2.1 The works comprising the Authorized System shall be constructed, installed, used, operated, maintained, replaced, or retired in accordance with the conditions of this Approval, which includes the following Schedules:

- Schedule A – System Information
- Schedule B – Municipal Stormwater Management System Description
- Schedule C – List of Notices of Amendment to this ECA
- Schedule D – General
- Schedule E – Operating Conditions
- Schedule F – Residue Management
- Appendix A – Stormwater Management Criteria

2.2 The issuance of this Approval does not negate the requirements of other regulatory bodies, which includes but is not limited to, the Ministry of Northern Development, Mines, Natural Resources and Forestry and the local Conservation Authority.

2.3 Where there is a conflict between a provision of any document referred to in this Approval and the conditions of this Approval, the conditions in this Approval shall take precedence. Where there is a conflict between the information in a Schedule C Notice and another section of this Approval, the document bearing the most recent date shall prevail.

2.4 The Owner shall ensure that any person authorized to carry out work on or operate any aspect of the Authorized System is provided with a print or electronic copy of this Approval and the conditions herein and shall take all reasonable measures to ensure any such person complies with the same.

2.5 The conditions of this Approval are severable. If any condition of this Approval, or the application of any requirement of this Approval to any circumstance, is held invalid or unenforceable, the application of such condition to other circumstances and the remainder of this Approval shall not be affected thereby.

**3.0 Alterations to the Municipal Stormwater Management System**

- 3.1 For greater certainty, the Alterations authorized under this Approval are limited to Sewage Works comprising the Authorized System which does not include municipally or Privately Owned Stormwater Works:
  - 3.1.1 On industrial, commercial, or institutional land;
  - 3.1.2 Serving a single parcel of land, unless the stormwater management facility is located on a municipally owned park or community center;
  - 3.1.3 That are operated as waste disposal sites defined under the EPA or snow dump / melt facilities; or,
  - 3.1.4 That propose to collect, store, treat, or discharge stormwater containing substances or pollutants (other than Total Suspended Solids, or oil and grease) detrimental to the environment or human health.
- 3.2 Any Schedule C Notice shall provide authority to alter the Authorized System in accordance with the conditions of this Approval.
- 3.3 All Schedule C Notices issued by the Director for the Municipal Stormwater Management System shall form part of this Approval.
- 3.4 The Owner and a Prescribed Person shall ensure that the documentation required through conditions in this Approval and the documentation required in the Design Criteria are prepared for any Alteration of the Authorized System.
- 3.5 The Owner shall notify the Director within thirty (30) calendar days of placing into service or Completion of any Alteration of the Authorized System which had been authorized:
  - 3.5.1 Under Schedule D to this Approval where the Alteration results in a change to Sewage Works specifically described in Schedule B of this Approval;
  - 3.5.2 Through a Schedule C Notice respecting Sewage Works other than Storm Sewers; or
  - 3.5.3 Through another approval that was issued under the EPA prior to the issue date of this Approval.
- 3.6 The notification requirements set out in condition 3.5 do not apply to any Alteration in respect of the Authorized System which:
  - 3.6.1 Is exempt under section 53(6) of the OWRA or by O. Reg. 525/98;

- 3.6.2 Constitutes maintenance or repair of the Authorized System; or
- 3.6.3 Is a Storm Sewer, ditch, or culvert authorized by condition 4.1 of Schedule D of this Approval.
- 3.7 The Owner shall notify the Director within ninety (90) calendar days of:
  - 3.7.1 The discovery of existing Sewage Works not described or depicted in Schedule B, or
  - 3.7.2 Additional or revised information becoming available for any Sewage Works described in Schedule B of this Approval.
- 3.8 The notifications required in condition 3.5 and 3.7 shall be submitted to the Director using the Director Notification Form.
- 3.9 The Owner shall ensure that any chemicals, coagulants, or polymers used in the Authorized System have obtained written approval from the Director prior to use, unless required for spill control or spill clean-up.
- 3.10 The Owner shall ensure that an ESC plan is prepared, and temporary ESC measures are installed in advance of and maintained during any construction activity on the Authorized System, subject to the following conditions:
  - 3.10.1 Inspections of ESC measures are to be conducted at a frequency specified per the ESC plan, for dry weather periods (active and inactive construction phases), after Significant Storm Events and Significant Snowmelt Events, and after any extreme weather events.
  - 3.10.2 Any deficiencies shall be addressed, and any required maintenance actions(s) shall be undertaken as soon as practicable once they have been identified.
  - 3.10.3 Inspections and maintenance of the temporary ESC measures shall continue until they are no longer required.
- 3.11 The Owner shall ensure that records of inspections required by this Approval during any construction activity, including those required under condition 3.10:
  - 3.11.1 Include the name of the inspector, date of inspection, visual observations, and the remedial measures, if any, undertaken to maintain the temporary ESC measures.

3.11.2 Be retained with records relating to the Alteration that the construction relates to, such as the form required in conditions 4.4.1, 5.5.1, and 6.2.1 of Schedule D, or the Schedule C Notice.

3.11.3 Be retrievable and made available to the Ministry upon request.

3.12 The document(s) or file(s) referenced in Table B1 of Schedule B of this Approval shall:

3.12.1 Be retained by the Owner;

3.12.2 Include at a minimum:

- a) Identification of Storm Sewers, which shall include the following information:
  - i Location relative to street names or easements; and
  - ii Sewer diameters.
- b) Identification of existing municipally owned Stormwater Sewage Works, including but not limited to ditches, swales, culverts, outlets, Stormwater Management Facilities, sedimentation MTD (for example oil grit separators), filtration MTD, LID, end of pipe controls, Third Pipe Collection Systems, and pumping stations, including any applicable Asset IDs.
- c) Identification of the main tributaries and receiving water bodies that the Sewage Works discharge to.
- d) Delineation of municipal, watershed, and subwatershed boundaries, as available.
- e) Identification of the storm sewersheds for each outlet.
- f) Identification of any source protection Vulnerable Areas.
- g) Identification of any Sewage Works that receive SSOs or CSOs.

3.12.3 Be updated to include:

- a) Alterations authorized under Schedule D of this Approval or through a Schedule C Notice within twelve (12) months of the Alteration being placed into service.
- b) Updates to information contained in the document(s) or files(s) not associated with an Alteration within twelve (12) months of becoming aware of the updated information.



- 3.13 An Alteration is not authorized under Schedule D of this Approval for projects that impact Indigenous treaty rights or asserted rights where:
- 3.13.1 The project is on Crown land or would alter access to Crown land;
  - 3.13.2 The project is in an open or forested area where hunting, trapping or plant gathering occur;
  - 3.13.3 The project involves the clearing of forested land unless the clearing has been authorized by relevant municipal, provincial, or federal authorities, where applicable;
  - 3.13.4 The project alters access to a water body;
  - 3.13.5 The proponent is aware of any concerns from Indigenous communities about the proposed project and these concerns have not been resolved; or,
  - 3.13.6 Conditions respecting Indigenous consultation in relation to the project were placed in another permit or approval and have not been met.
- 3.14 No less than 60 days prior to construction associated with an Alteration the Director may notify the Owner in writing that a project is not authorized through Schedule D of this Approval where:
- 3.14.1 Concerns regarding treaty rights or asserted rights have been raised by one or more Indigenous communities that may be impacted by the Alteration; or
  - 3.14.2 The Director believes that it is in the public interest due to site specific, system specific, or project specific considerations.
- 3.15 Where an Alteration is not authorized under condition 3.13 or 3.14 above:
- 3.15.1 An application respecting the Alteration shall be submitted to the Ministry; and,
  - 3.15.2 The Alteration shall not proceed unless:
    - a) Approval for the Alteration is granted by the Ministry (i.e., a Schedule C Notice); or,
    - b) The Director provides written notice that the Alteration may proceed in accordance with conditions in Schedule D of this Approval.

**4.0 Authorizations of Future Alterations to Storm Sewers, Ditches, or Culverts - Additions, Modifications, Replacements and Extensions**

4.1 The Owner or a Prescribed Person may alter the Authorized System by adding, modifying, replacing, or extending a Storm Sewer, ditch, or culvert within the Authorized System subject to the following conditions and conditions 4.2 and 4.3 below:

4.1.1 The design of the addition, modification, replacement, or extension:

- a) Has been prepared by a Licensed Engineering Practitioner;
- b) Has been designed only to collect and transmit Stormwater;
- c) Has not been designed to collect or treat any sanitary Sewage;
- d) Has not been designed to collect, store, treat, control, or manage groundwater, unless for the purpose of foundation drains, road subdrains, or LIDs;
- e) Satisfies the Design Criteria or any municipal criteria that have been established that exceed the minimum requirements set out in the Design Criteria;
- f) Satisfies the standards set out in Ontario Provincial Standard Specifications (OPSS) and Ontario Provincial Standard Drawings (OPSD), as applicable to ditches and culverts;
- g) Is consistent with or otherwise addresses the design objectives contained within the Design Guidelines for Sewage Works;
- h) Is planned, designed, and built to be consistent with the Stormwater Management Planning and Design Guidance Manual. If there is a conflict with Appendix A of this Approval, then Appendix A shall prevail; and
- i) Includes design considerations to protect sources of drinking water, including those set out in the Standard Operating Policy for Sewage Works, and any applicable local Source Protection Plan policies.

4.1.2 The addition, modification, replacement, or extension shall be designed so that it will:

- a) Not adversely affect the ability to maintain a gravity flow in the Authorized System without overflowing or increase surcharging in any maintenance holes as per design; and
- b) Provide smooth flow transition to existing gravity Storm Sewers.

4.1.3 The Alteration shall not result in:

- a) Adverse Effects; or
- b) A deterioration of the approved effluent quality or quantity of downstream Stormwater Management Facilities which results in not being able to achieve the overall Stormwater performance criteria per Appendix A.

4.1.4 The Storm Sewer, ditch or culvert addition, modification, replacement, or extension is wholly located within the municipal boundary over which the Owner has jurisdiction or there is a written agreement in place with the adjacent property owner respecting the Alteration and resulting Sewage Works.

4.1.5 The Owner consents in writing to the addition, modification, replacement, or extension.

4.1.6 A Licensed Engineering Practitioner has verified in writing that the addition, modification, replacement, or extension meets the requirements of conditions 4.1.1 a) to h), 4.3.9, and 4.3.10.

4.1.7 The Owner has verified in writing that the addition, modification, replacement, or extension has complied with inspection and testing requirements in the Design Criteria.

4.1.8 The Owner has verified in writing that the addition, modification, replacement, or extension meets the requirements of conditions 4.1.1 i), 4.1.2 to 4.1.6, 4.3.7, and 7.2.

4.2 The addition of Storm Sewers or ditches can be constructed but not operated until the Stormwater Management Facilities required to service the new Storm Sewers or ditches are in operation.

4.3 The Owner or a Prescribed Person is not authorized to undertake an Alteration described above in condition 4.1 where the Alteration relates to the addition, modification, replacement, or extension of a Storm Sewer that:

- 4.3.1 Passes under or through a body of surface water, unless trenchless construction methods are used or the local Conservation Authority has authorized an alternative construction method.

- 4.3.2 Has a nominal diameter greater than 2,400 mm, or equivalent sizing.
- 4.3.3 Is a Combined Sewer.
- 4.3.4 Is a concrete channel.
- 4.3.5 Is designed to, at any time, transmit, store, or control sanitary Sewage.
- 4.3.6 Converts rural road cross section ditches to curb, gutter, and Storm Sewers if the Stormwater volume and/or peak flow is increased and no water quality treatment is planned or demonstrated to be achieved, in accordance with this Approval and Appendix A, to offset the increase in Stormwater.
- 4.3.7 Results in new discharges or increased discharges to a Municipal Drain without written approval by the Owner and a signed Municipal Drainage Engineer's Report in accordance with the *Drainage Act* R.S.O. 1990, c. D.17.
- 4.3.8 Establishes a new outlet with direct discharge into the Natural Environment without monitoring in accordance with this Approval and without achieving the requirements set in Appendix A.
- 4.3.9 Increases Stormwater flow of an existing Storm Sewer or ditch without achieving water quality criteria set in Appendix A in accordance with this Approval unless the existing downstream Municipal Stormwater Management System has sufficient residual transmission and treatment capacity to accommodate the additional Stormwater.
- 4.3.10 Increases local hydraulic capacity of an existing Storm Sewer or ditch to accommodate new Stormwater flows unless the existing downstream Municipal Stormwater Management System has sufficient residual hydraulic capacity to accommodate the additional Stormwater.
- 4.3.11 Connects to another Municipal Stormwater Management System, unless:
  - a) Prior to construction, the Owner of the Authorized System obtains written consent from the Owner or Owner's delegate of the Municipal Stormwater System being connected to; and
  - b) The Owner of the Authorized System retains a copy of the written consent from the Owner or Owner's delegate of the Municipal Stormwater Management System being connected

to as part of the record that is recorded and retained under condition 4.4.

4.3.12 Is part of an Undertaking in respect of which:

- a) A request under s.16(6) of the EAA has been made, namely a request that the Minister make an order under s.16;
- b) The Minister has made an order under s.16; or
- c) The Director under that EAA has given notice under s.16.1 (2) that the Minister is considering making an order under s.16.

4.4 The consents and verifications required in conditions 4.1 and 4.3, if applicable, shall be:

4.4.1 Recorded on Form SW1, prior to the Storm Sewer, ditch, or culvert addition, modification, replacement, or extension being placed into service; and

4.4.2 Retained for a period of at least ten (10) years by the Owner.

4.5 For greater certainty, the verification requirements set out in condition 4.4 do not apply to any Alteration in respect of the Authorized System which:

4.5.1 Is exempt under section 53(6) of the OWRA or by O. Reg. 525/98; or

4.5.2 Constitutes maintenance or repair of the Authorized System.

**5.0 Authorizations of Future Alterations to Stormwater Management Facilities - Additions, Modifications, Replacement, and Extensions**

5.1 Subject to conditions 5.2 and 5.3, the Owner or a Prescribed Person may alter the Stormwater Management Facilities in the Authorized System by adding, modifying, replacing, or extending the following components:

5.1.1 Rooftop storage

5.1.2 Parking lot storage

5.1.3 Superpipe storage

5.1.4 Reduced lot grading

5.1.5 Roof leader to ponding area

5.1.6 Roof leader to soakaway pit

- 5.1.7 Infiltration trench
- 5.1.8 Engineered grassed swales / bioswale
- 5.1.9 Pervious pipes
- 5.1.10 Pervious catchbasins
- 5.1.11 Vegetated filter strips
- 5.1.12 Natural buffer strips
- 5.1.13 Green roofs/Rooftop gardens
- 5.1.14 Wet pond
- 5.1.15 Engineered wetland
- 5.1.16 Dry pond
- 5.1.17 Hybrid Facility
- 5.1.18 Infiltration basin
- 5.1.19 Filtration MTD
- 5.1.20 Sedimentation MTD - OGS
- 5.1.21 LID that relies on one or more of the following mechanisms to achieve treatment and control:
  - a) Evapotranspiration;
  - b) Infiltration into the ground; or
  - c) Filtration.
- 5.1.22 Any other Stormwater Management Facilities where the Director has provided authorization in writing to proceed with the Alteration.
- 5.2 Any Alteration to the Authorized System authorized under condition 5.1 is subject to the following conditions:
  - 5.2.1 The design of the Alteration shall:
    - a) Be prepared by a Licensed Engineering Practitioner;

- b) Be designed only to collect, receive, treat, or control only Stormwater and has not been designed to collect, receive, treat, or control sanitary Sewage;
- c) Be planned, designed, and built to be consistent with the Stormwater Management Planning and Design Guidance Manual. If there is a conflict with Appendix A of this Approval, then Appendix A shall prevail;
- d) Satisfy the Design Criteria or any municipal criteria that have been established that exceed the minimum requirements set out in the Design Criteria;
- e) Be part of a Stormwater Treatment Train approach that satisfies the requirements outlined in Appendix A, or transmits Stormwater to a Stormwater Management Facility that satisfies the requirements outlined in Appendix A;
- f) Include an outlet or an emergency overflow for the Sewage Works, with the verification of the location, route, and capacity of the receiving major system to accommodate overflows; and
- g) Include design considerations to protect sources of drinking water, including those set out in the Standard Operating Policy for Sewage Works and any applicable local Source Protection Plan policies.

5.2.2 The Alteration shall not result in:

- a) Adverse Effects; or
- b) A deterioration on the approved effluent quality or quantity of downstream Stormwater Management Facilities which results in not being able to achieve the overall Stormwater performance criteria per Appendix A.

5.2.3 The Alteration may incorporate co-benefits, but in doing so shall not diminish functionality or efficiency of any Stormwater Management Facility(ies) that may be impacted by the Alteration.

5.2.4 Any new sedimentation MTD that is part of the Alteration shall meet the following requirements:

- a) Tested in accordance with the TRCA protocol Procedure for Laboratory Testing of OGSs and testing data verified in accordance with the ISO 14034 Environmental Technology Verification (ETV) protocol. The suspended solids removal claimed for the sedimentation MTD in achieving the water

quality criteria in Appendix A, and the sizing methodology used to determine the appropriate sedimentation MTD dimensions for the particular site, shall be based on the verified removal efficiency for all particle size fractions comprising the particle size distribution specified within the testing protocol or a particle size distribution approved by the Director.

- b) Using the verified sediment removal efficiencies for the respective surface loading rates specified in the testing protocol, the sedimentation MTD sizing methodology shall use linear interpolation to calculate sediment removal efficiencies for surface loading rates that lie between the specified surface loading rates. For surface loading rates less than the lowest specified and tested surface loading rate, the sediment removal efficiency shall be assumed to be identical to the verified removal efficiency for the lowest specified and tested surface loading rate. Where available, 15 min rainfall stations shall be used for sizing the sedimentation MTD.
- c) When two or more sedimentation MTD are installed in series, no additional sediment removal credit shall be applied beyond the sediment removal credit of the largest device in the series.
- d) The sediment removal rate at the specified surface loading rates determined for the tested full scale, commercially available MTD may be applied to similar MTDs of smaller or larger size by proper scaling. Scaling the performance results of the tested MTD to other model sizes without completing additional testing is acceptable provided that:
  - i The claimed sediment removal efficiencies for the similar MTD are the same or lower than the tested MTD at identical surface loading rates; and
  - ii The similar MTD is scaled geometrically proportional to the tested unit in all inside dimensions of length and width and a minimum of 85% proportional in depth.
- e) The units must be installed in an off-line configuration if the unit had an effluent concentration greater than 25 mg/L at any of the surface loading rates conducted during the sediment scour and resuspension test as part of the ISO 14034 verification.
- f) The sedimentation MTD should be sized for the highest suspended solids percent removal physically and



economically practicable, and used as a pre-treatment device in a treatment train designed to achieve the water quality criteria in Appendix A.

5.2.5 Any new filtration MTD that is part of the Alteration shall meet the following requirements:

- a) Field tested and verified in accordance with a minimum of one of the following protocols:
  - i Washington State Technology Assessment Protocol - Ecology (TAPE) General Use Level Designation (GULD); and
    - 1. Has ISO 14034 ETV verification to satisfy ETV Canada requirements;
    - 2. The field monitoring data set used to obtain GULD certification should include a minimum of three (3) events that exceed 75th percentile rainfall event with at least one hour with an intensity of 6 mm/h or greater.
  - ii Another testing and verification method, where the Director has communicated acceptability in writing.
- b) Where available, 15 min rainfall stations shall be used for sizing the filtration MTD using the rainfall intensity corresponding to 90% of annual runoff volume;
- c) The SS removal rate determined for the tested full scale, commercially available filtration MTD, or single full-scale commercially available cartridge or filtration module, may be applied to other model sizes of that filtration MTD provided that appropriate scaling principles are applied. Scaling the tested filtration MTD or single full-scale commercially available cartridge or filtration module, to determine other model sizes and performance without completing additional testing is acceptable provided that:
  - i Depth of media, composition of media, and gradation of media remain constant.
  - ii The ratio of the maximum treatment flow rate to effective filtration treatment area (filter surface area) is the same or less than the tested filtration MTD;

- iii The ratio of effective sedimentation treatment area to effective filtration treatment area is the same or greater than the tested filtration MTD; and
- iv The ratio of wet volume to effective filtration treatment area is the same or greater than the tested filtration MTD.

5.2.6 When it is necessary to use Privately Owned Stormwater Works in the Stormwater Treatment Train to achieve Appendix A criteria as part of or as a result of an Alteration, the following conditions apply:

- a) The Owner shall, through legal instruments or binding agreements, obtain the right to access, operate, and maintain the Privately Owned Sewage Works;
- b) The Owner shall ensure that the right to access, operate and maintain the Privately Owned Sewage Works described in condition 5.2.6 a) above is maintained at all times that the works are in service and used to achieve Appendix A criteria.
- c) The Owner shall ensure on-going operation and maintenance of the Privately Owned Stormwater Works; and,
- d) The Owner shall ensure that the Privately Owned Stormwater Works have obtained separate approval(s) under the EPA, as required.

5.2.7 The Alteration is wholly located within the municipal boundary over which the Owner has jurisdiction or there is a written agreement in place with the adjacent municipality respecting the Alteration and resulting Sewage Works.

5.2.8 The Owner consents in writing to the Alteration authorized under condition 5.1.

5.2.9 A Licensed Engineering Practitioner has verified in writing that the Alteration authorized under condition 5.1 meets the design requirements of conditions 5.2.1 a) to f), 5.2.4 and 5.2.5.

5.2.10 The Owner has verified in writing that the Alteration authorized under condition 5.1 meets the requirements of conditions 5.2.1 g), 5.2.2, 5.2.6 to 5.2.9, 5.3, 5.4, and 7.2.

5.3 The authorization in condition 5.1 does not apply:

5.3.1 To the establishment of a regional Stormwater management end-of-pipe flood control Facility;

- 5.3.2 Where the Alteration will result in new or increased discharges to a Municipal Drain without written approval by the Owner and a signed Municipal Drainage Engineer's Report in accordance with the *Drainage Act* R.S.O. 1990, c. D.17;
- 5.3.3 To the establishment of a new outlet with direct discharge into the Natural Environment without treatment and monitoring in accordance with this Approval;
- 5.3.4 Where the Alteration will service a drainage area greater than 65 ha;
- 5.3.5 Where the Alteration will result in conversion of an existing Stormwater Management Facility into another type of Stormwater Management Facility;
- 5.4 Any Alteration to LID or end-of-pipe Stormwater Management Facilities shall be inspected before operation of the Alteration to confirm construction as per specifications (including depth, as applicable).
- 5.5 The consents and verifications required in conditions 5.2.8 to 5.2.10 if applicable, shall be:
  - 5.5.1 Recorded on Form SW2, prior to undertaking the Alteration; and
  - 5.5.2 Retained for a period of at least ten (10) years by the Owner.
- 5.6 For greater certainty, the verification requirements set out in condition 5.5 do not apply to any Alteration in respect of the Authorized System which:
  - 5.6.1 Is exempt under section 53(6) of the OWRA or by O. Reg. 525/98; or
  - 5.6.2 Constitutes maintenance or repair of the Authorized System.

**6.0 Authorizations of Future Alterations for Third Pipe Collection System Additions, Modifications, Replacements and Extensions**

- 6.1 The Owner or a Prescribed Person may alter the Authorized System by adding, modifying, replacing, or extending, and operating works comprising a municipal Third Pipe Collection System to collect foundation drainage and groundwater where:
  - 6.1.1 The design of the Alteration:
    - a) Has been prepared by a Licensed Engineering Practitioner;

- b) Is limited to collection, transmission, reuse and/or treatment of only foundation drainage and groundwater, and is not designed to collect or treat sanitary Sewage;
- c) Satisfies the Design Criteria or any municipal criteria that have been established that exceed the minimum requirements set out in the Design Criteria; and
- d) Is scoped so that the resulting Sewage Works are intended to:
  - i Primarily function for the non-potable reuse, as deemed acceptable by the Owner and the local health unit, of foundation drainage and/or groundwater, and no discharge to a Storm Sewer or Separate Sewer if there is excess volume that cannot be reused; and/or
  - ii Provide wetland recharge, in which case, collection of rooftop runoff will also be acceptable.

6.1.2 The Alteration is not located on a contaminated site, or where natural occurring conditions result in contaminated discharge, or where the site receives contaminated groundwater or foundation drainage from another site, unless the discharge being received has been remediated or treated prior to acceptance by the Third Pipe Collection System.

6.1.3 The Owner has undertaken a site assessment for water quantity, water quality, and hydrogeological site conditions regarding the Alteration.

6.1.4 The Alteration will not result in Adverse Effects.

6.1.5 The Alteration is wholly located within the municipal boundary over which the Owner has jurisdiction or there is a written agreement in place with the adjacent property owner respecting the Alteration and resulting Sewage Works.

6.1.6 The Owner consents in writing to the Alteration.

6.1.7 A Licensed Engineering Practitioner has verified in writing that the Alteration meets the requirements of condition 6.1.1.

6.1.8 The Owner has verified in writing that the Alteration meets the requirements of conditions 6.1.2 to 6.1.7.

6.2 The consents, verifications and documentation required in conditions 6.1.7 and 6.1.8 shall be:

- 6.2.1 Recorded on Form SW3 prior to undertaking the Alteration; and
- 6.2.2 Retained for a period of at least ten (10) years by the Owner.
- 6.3 For greater certainty, the verification requirements set out in condition 6.2 do not apply to any Alteration in respect of the Authorized System which:
  - 6.3.1 Is exempt under section 53(6) of the OWRA or by O. Reg. 525/98; or
  - 6.3.2 Constitutes maintenance or repair of the Authorized System, including changes to software for an existing SCADA system resulting from Alterations authorized in condition 6.1.
- 6.4 The Owner shall update, within twelve (12) months of the Alteration of the Sewage Works being placed into service, any drawings maintained for the Municipal Stormwater Management System to reflect the Alterations of the Sewage Works, where applicable.

## 7.0 Outlets

- 7.1 Any outlet established or altered as part of an Alteration authorized through conditions 4, 5, or 6 of Schedule D in this Approval shall have regard to the 2012 TRCA Stormwater Management Criteria document, Appendix E, for outlets.
- 7.2 Any outlet established as part of an Alteration authorized through conditions 4, 5, or 6 of Schedule D in this Approval shall not:
  - 7.2.1 Increase discharge or create a new point source discharge to privately owned land unless there is express written consent of the owner(s) of such private land(s).
  - 7.2.2 Result in Adverse Effects.

## 8.0 Previously Approved Sewage Works

- 8.1 If approval for an Alteration to the Authorized System was issued under the EPA and is revoked by this Approval, the Owner may make the Alteration in accordance with:
  - 8.1.1 The terms of this Approval; or
  - 8.1.2 The terms and conditions of the revoked approval as of the date this approval was issued, provided that the Alteration is commenced within five (5) years of the date that the revoked approval was issued.

**9.0 Transition**

- 9.1 An Alteration of the Authorized System is exempt from the requirements in clause (e) of condition 4.1.1, clause (d) of condition 5.2.1, and clause (c) of condition 6.1.1 where:
- 9.1.1 Effort to undertake the Alteration, such as tendering or commencement of construction of the Sewage Works associated with the Alteration, begins on or before July 25, 2023.
  - 9.1.2 The design of the Alteration conforms to the Stormwater Management Planning and Design Manual, and where applicable, Design Guidelines for Sewage Works;
  - 9.1.3 The design of the Alteration was completed on or before the issue date of this Approval or a Class Environmental Assessment was completed for the Alteration and changes to the design result in significant cost increase or significant project delays; and
  - 9.1.4 The Alteration would be otherwise authorized under this Approval.

### Schedule E: Operating Conditions

System Owner	West Grey, The Corporation of the Municipality of
ECA Number	096-S701
System Name	Durham and Neustadt Storm Sewer System
ECA Issue Date	September 5th, 2023

#### 1.0 General Operations

- 1.1 The Owner shall ensure that, at all times, the Sewage Works comprising the Authorized System and the related equipment and Appurtenances used to achieve compliance with this Approval are properly operated and maintained.
- 1.2 Prescribed Persons and Operating Authorities shall ensure that, at all times, the Sewage Works under their care and control and the related equipment and Appurtenances used to achieve compliance with this Approval are properly operated and maintained.
- 1.3 In conditions 1.1 and 1.2 “properly operated and maintained” includes effective performance, adequate funding, adequate operator staffing and training, including training in applicable procedures and other requirements of this Approval and the EPA, OWRA, CWA, and regulations, adequate laboratory services, process controls and alarms and the use of process chemicals and other substances used in the Authorized System.
- 1.4 The Owner shall ensure that Sewage Works are operated with the objective that the effluent from the Sewage Works is essentially free of floating and settleable solids and does not contain oil or any other substance in amounts sufficient to create a visible film, sheen, foam, or discoloration on the receiving waters, and shall evaluate the need for maintenance if the objective is not being met.
- 1.5 The Owner shall ensure that any Storm Sewers or ditches authorized under Schedule D of this approval are not placed into operation until the associated Stormwater Management Facilities to provide treatment are constructed and operated.

#### 2.0 Duties of Owners and Operating Authorities

- 2.1 The Owner, Prescribed Persons, and any Operating Authority shall ensure the following:

- 
- 2.1.1 At all times that the Sewage Works within the Authorized System are in service, the Sewage Works are:
- a) Operated in accordance with the requirements under the EPA and OWRA, and
  - b) Maintained in a state of good repair.
- 2.1.2 The Authorized System is operated by persons that are familiar with the requirements of this Approval.
- 2.1.3 All sampling, testing, monitoring, and reporting requirements under the EPA and this Approval that relate to the Authorized System are complied with.
- 2.1.4 All necessary steps are taken to ensure that operations of the Sewage Works and any associated physical structures do not constitute a safety or health hazard to the general public.
- 2.1.5 Where a Stormwater Management Facility ceases to function as a Stormwater Management Facility, whether by intent, accident, or otherwise (e.g., a CSO or an SSO), a workplan shall be developed that includes local community notification, plans for rehabilitating the Stormwater Management Facility to proper function in a reasonable time, identification of actions that will be taken to prevent reoccurrences, and timelines for implementing the workplan.
- 2.1.6 That operations and maintenance activities are undertaken at the frequency and in conformance with the procedures set out in the O&M Manual.
- a) A Prescribed Person or Operating Authority shall only undertake operations and maintenance activities where they have been delegated the authority to undertake such activities by the Owner or the Owner has expressly approved the activity(ies).
- 2.2 For clarity, the requirements outlined in the above conditions 2.1 for Prescribed Persons and any Operating Authority only apply to Sewage Works within the Authorized System where they are responsible for the operation.
- 2.3 The Owner, Prescribed Persons, and Operating Authority shall take all reasonable steps to minimize and ameliorate any Adverse Effect on the Natural Environment or impairment of the quality of water of any waters resulting from the operation of the Authorized System, including such accelerated or additional monitoring as may be necessary to determine the nature and extent of the effect or impairment.



**3.0 Operations and Maintenance****3.1 Inspection**

- 3.1.1 The Owner shall ensure that all Sewage Works within the Authorized System are inspected at the frequency and in accordance with procedures set out in their O&M Manual.
- 3.1.2 The owner shall ensure that:
- a) Any Stormwater Management Facilities, pumping stations, and any outlets that discharge to a receiver, are inspected at least once before December 31, 2026, if these have not been inspected since January 1, 2018 and thereafter as required by the O&M Manual; and
  - b) Any Stormwater Management Facilities, pumping stations, and any outlets that discharge to a receiver, established, or replaced within the Authorized System after the date of issuance of this Approval, are inspected within one year of being placed into service and thereafter as required by the O&M Manual.
- 3.1.3 The Owner shall clean and maintain Sewage Works within the Authorized System to ensure the Sewage Works perform as designed.
- 3.1.4 The Owner shall inspect the Stormwater Management Facilities in the Authorized System after significant flooding events as defined in, and in accordance with procedures documented in, the O&M Manual.
- 3.1.5 The Owner shall maintain records of the results of the inspections required in condition 3.1.1, 3.1.2 and 3.1.4 and any cleaning and maintenance operations undertaken, and shall make available the records for inspection by the Ministry upon request. The records shall include the following:
- a) Asset ID and name of the Sewage Works;
  - b) Date and results of each inspection, maintenance, or cleaning;
  - c) Name of person who conducted the inspection, maintenance, or the name of the inspecting official, where applicable, and
  - d) As applicable to the type of works, observations resulting from the inspection including, at a minimum:

- i Hydraulic operation of the works (e.g., length of occurrence since the last rainfall event, evidence or occurrence of overflows).
- ii Condition of vegetation in and around the works.
- iii Occurrence of obstructions at the inlet and outlet of the works.
- iv Evidence of spills and/or oil/grease contamination.
- v Presence of trash build-up, and
- vi Measurements of other parameters as required in the Monitoring Plan.

3.2 Operations & Maintenance (O&M) Manual

3.2.1 The Owner shall prepare and implement an operations and maintenance manual for Sewage Works within the Authorized System on or before July 25, 2023, that includes or references, but is not necessarily limited to, the following information:

- a) Procedures for the routine operation of the Sewage Works;
- b) Inspection programs, including the frequency of inspection, and the methods or tests employed to detect when maintenance is necessary, including:
  - i Presence of algae and/or invasive species impairing the Works (e.g., phragmites, goldfish);
  - ii Measurements of sediment depth, manual water levels (staff gauge) and/or visual observations, as appropriate to the Stormwater Management Facilities.
- c) Maintenance and repair programs, including:
  - i The frequency of maintenance and repair for the Sewage Works;
  - ii Stormwater pond sediment cleanout, dewatering, and management;

- iii                   Excavation, modification, replacement of LID soil/media/aggregate/geotextile, such as bioretention cells, green roof, permeable pavement; and
    - iv                   The frequency of maintenance for any other Stormwater Management Facilities identified in Schedule B that collect sediment.
  - d)   Operational and maintenance requirements to protect sources of drinking water, such as those included in the Standard Operating Policy for Sewage Works, and any applicable local Source Protection Plan policies;
  - e)   Procedures for routine physical inspection and calibration of monitoring equipment or components in accordance with the Monitoring Plan;
  - f)   Emergency Response, Spill Reporting and Contingency Plans and Procedures for dealing with equipment breakdowns, potential spills, and any other abnormal situations, including notification to the Spills Action Centre, the Medical Officer of Health, and the District Manager, as applicable;
  - g)   Procedures for receiving, responding, and recording public complaints, including recording any follow-up actions taken; and
  - h)   As-built drawings or record drawings of the Sewage Works.
- 3.2.2   The Owner shall review and update the O&M Manual and ensure that access to a copy is available at each Stormwater Management Facility for the operational life of the works.
- 3.2.3   The Owner shall provide a copy of the O&M Manual to Ministry staff, upon request.
- 3.2.4   The Owner shall revise the O&M Manual to include procedures necessary for the operation and maintenance of any Sewage Works within the Authorized System that are established, altered, extended, replaced, or enlarged after the date of issuance of this approval prior to placing into service those Sewage Works.
- 3.2.5   For greater certainty, the O&M Manual may be a single document or a collection of documents that, when considered together, apply to all parts of the Authorized System.
- 3.3    On or before July 25, 2025, the Owner shall establish signage to notify the public at any Stormwater Management Facility identified in Schedule B that

is a wet pond, dry pond, hybrid Facility, or engineered wetland. The signage shall include the following minimum information:

- 3.3.1 Identification that the site contains a Stormwater Management Facility;
  - 3.3.2 Identification of potential hazards and limitations of water use, as applicable;
  - 3.3.3 Identification of the purpose of the Facility;
  - 3.3.4 ECA approval number and/or asset ID; and
  - 3.3.5 Owner's contact information.
- 3.4 Prior to any maintenance of Sewage Works comprising the Authorized System, the Owner shall ensure that all applicable permits or authorizations have been obtained from Federal or Provincial agencies having legislative mandates relating to species at risk or water resources.

#### 4.0 Monitoring Plan

- 4.1 On or before July 25, 2024 or within twenty-four (24) months of the date of the publication of the Ministry's monitoring guidance, whichever is later, the Owner shall develop and implement a monitoring plan for the Authorized System. The monitoring plan shall be:
- 4.1.1 Signed and approved by management with the authority delegated by the Owner to do so;
  - 4.1.2 Peer-reviewed by a third-party Qualified Person (QP), external to the development of the Monitoring Plan, to verify the adequacy of the Monitoring Plan in complying with conditions 4.4 and 4.5 of Schedule E. The results of the peer review shall include:
    - a) Written confirmation from the QP that they have the experience and qualifications to carry out the work; and
    - b) Written confirmation from the QP of the adequacy of the Monitoring Plan.
- 4.2 The Owner, or a QP designated by the Owner, may jointly develop the Monitoring Plan in partnership with Owner(s) of other Municipal Stormwater Management Systems as long as the Municipal Stormwater Management Systems are within the same watershed.
- 4.3 The Owner shall ensure the Monitoring Plan is implemented and any resulting monitoring data is recorded in an electronic database.

4.4 The Monitoring Plan shall include:

- 4.4.1 Procedures to verify that the operational performance of the Authorized System is as designed/planned;
- 4.4.2 Procedures to assess the environmental impact of the Municipal Stormwater Management System; and
- 4.4.3 Procedures for any corrective action that may be required to address any performance deficiencies or environmental impacts identified from above conditions 4.4.1 or 4.4.2.

4.5 The Monitoring Plan shall also include, but not be limited to:

- 4.5.1 Identification of the Sewage Works to be monitored, including outlets and any works that provide quality and/or quantity control;
- 4.5.2 Identification of the key receivers to be monitored within the Owner's municipal boundaries and the monitoring locations;
- 4.5.3 Consideration of relevant municipal land use and environmental planning documents (e.g., Stormwater Management Master Plan, Class Environmental Assessment Project, asset management plan, subwatershed studies, and planned development);
- 4.5.4 Characterization of water quality and quantity conditions and identification of water users to be protected, based on conditions 4.5.2 and 4.5.3;
- 4.5.5 Identification of water quality and quantity goals, as it relates to Stormwater management, using the information collected in condition 4.5.4;
- 4.5.6 Identification of locations of rainfall gauges to be used;
- 4.5.7 Identification of inspections, measurements, sampling, analysis and/or other monitoring activities that were used as the basis for or will inform future updates to the procedures identified in condition 4.4.
- 4.5.8 Details respecting a monitoring program for the works and the receivers, that includes, at a minimum:
  - a) Hydrological, chemical, physical, and biological parameters, as appropriate, in alignment with the goals;

- b) Ensures water level of the Stormwater Measurement Facilities, excluding MTDs, are measured at regular intervals with a water level gauge;
- c) Monitoring methodology, including the frequency and protocols for sampling, analysis, and recording, with consideration of dry and wet weather events and timing of sampling during wet weather events.
- d) Ensures that the time of all samples or measurements are recorded.

4.5.9 An implementation plan for the monitoring program that identifies timelines and, if the monitoring occurs on a rotational basis, provides a description of the rotational schedule and associated works.

4.5.10 Includes a summary of all monitoring data along with an interpretation of the data and any conclusion drawn from the data evaluation about the need for future modifications to the Authorized System or system operations, and

4.5.11 Consideration of adaptive management practices (e.g., evidence-based decision making).

4.6 The Owner shall ensure that the Monitoring Plan is updated where necessary within twelve (12) months of any Alteration to the Authorized System, or more frequently as required by the Monitoring Plan.

4.7 The Owner shall, on request and without charge, provide a copy of the Monitoring Plan and any resulting monitoring data to members of the public.

**5.0 Reporting**

5.1 The Owner shall, upon request, make all manuals, plans, records, data, procedures and supporting documentation available to Ministry staff.

5.2 The Owner shall prepare an annual performance report for the Authorized System that:

5.2.1 Is submitted to the Director on or before April 30<sup>th</sup> of each year and covers the period from January 1<sup>st</sup> to December 31<sup>st</sup> of the preceding calendar year.

- a) For clarity, the first report shall cover the period of January 1, 2023 to December 31<sup>st</sup>, 2023 and be submitted to the Director on or before April 30<sup>th</sup>, 2024.

- 5.2.2 Includes a summary of all monitoring data along with an interpretation of the data and an overview of the condition and operational performance of the Authorized System and any Adverse Effects on the Natural Environment;
- 5.2.3 Includes a summary and interpretation of environmental trends based on all monitoring information and data for the previous five (5) years;
- 5.2.4 Includes a summary of any operating problems encountered and corrective actions taken;
- 5.2.5 Includes a summary of all inspections, maintenance, and repairs carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the Authorized System;
- 5.2.6 Includes a summary of the calibration and maintenance carried out on all monitoring equipment;
- 5.2.7 Includes a summary of any complaints related to the Sewage Works received during the reporting period and any steps taken to address the complaints;
- 5.2.8 Includes a summary of all Alterations to the Authorized System within the reporting period that are authorized by this Approval including a list of Alterations that pose a Significant Drinking Water Threat;
- 5.2.9 Includes a summary of all spills or abnormal discharge events;
- 5.2.10 Includes a summary of actions taken, including timelines, to improve or correct performance of any aspect of the Authorized System; and
- 5.2.11 Includes a summary of the status of actions for the previous reporting year.
- 5.3 The report described in condition 5.2 shall be:
  - 5.3.1 Made available, on request and without charge, to members of the public who are served by the Authorized System; and
  - 5.3.2 Made available, by June 1<sup>st</sup> of the same reporting year, to members of the public without charge by publishing the report on the Internet, if the Owner maintains a website on the Internet.

**6.0 Record Keeping**

- 6.1 The Owner shall retain for a minimum of ten (10) years from the date of their creation:
  - 6.1.1 All records, reports and information required by this Approval and related to or resulting from Alterations to the Authorized System, and
  - 6.1.2 All records, report and information related to the operation, maintenance and monitoring activities required by this Approval.
- 6.2 The Owner shall update, within twelve (12) months of any Alteration to the Authorized System being placed into service, any drawings maintained for the Municipal Stormwater Management System to reflect the Alteration of the Sewage Works, where applicable.

#### **7.0 Review of this Approval**

- 7.1 No later than the date specified in Condition 1 of Schedule A of this Approval, the Owner shall submit to the Director an application to have the Approval reviewed. The application shall, at minimum:
  - 7.1.1 Include an updated description of the Sewage Works within the Authorized System, including any Alterations to the Sewage Works that were made since the Approval was last issued; and
  - 7.1.2 Be submitted in the manner specified by Director and include any other information requested by the Director.

#### **8.0 Source Water Protection**

- 8.1 The Owner shall ensure that any Alteration in the Authorized System is designed, constructed, and operated in such a way as to be protective of sources of drinking water in Vulnerable Areas as identified in the Source Protection Plan, if available.
- 8.2 The Owner shall prepare a "Significant Drinking Water Threat Assessment Report for Proposed Alterations" for the Authorized System on or before July 25, 2023 that includes, but is not necessarily limited to:
  - 8.2.1 An outline of the circumstances under which proposed Alterations could pose a Significant Drinking Water Threat based on the Director's Technical Rules established under the CWA.
  - 8.2.2 An outline of how the Owner assesses the proposed Alterations to identify drinking water threats under the CWA.



- 8.2.3 For any proposed Alteration a list of components, equipment, or Sewage Works that are being altered and have been identified as a Significant Drinking Water Threat.
- 8.2.4 A summary of design considerations and other measures that have been put into place to mitigate risks resulting from construction or operation of the components, equipment, or Sewage Works identified in condition 8.2.3, such as those included in the Standard Operating Policy for Sewage Works.
- 8.3 The Owner shall make any necessary updates to the report required in condition 8.2 at least once every twelve (12) months.
- 8.4 Any components, equipment, or Sewage Works added to the report required in condition 8.2 shall be included in the report for the operational life of the Sewage Works.
- 8.5 Upon request, the Owner shall make a copy of the report required in condition 8.2 available to the Ministry or Source Protection Authority staff.

9.0 Storm Sewer Catchment Asset Inventory

- 9.1 The Owner shall prepare and submit to the Director an inventory of the storm sewersheds and classify in accordance with Tables E1 and E2, on or before July 25, 2025. Minimum classification of the level of Stormwater management is as follows:
- 9.1.1 Level A – Stormwater receives treatment for water quality and quantity prior to discharge to the environment;
- 9.1.2 Level B – Stormwater receives treatment for water quality but no water quantity prior to discharge to the environment; and
- 9.1.3 Level C – Stormwater receives no treatment for water quality prior to discharge to the environment.

Table E1. Storm Sewershed and Associated Treatment					
Outlet Asset ID	Sewershed Catchment Area (ha)	Tributary or Receiver	Subwatershed/ Watershed	Stormwater Management Level (A, B or C)	Treatment provided by other municipality (if applicable)

Table E2. Summary of Storm Sewersheds		
Stormwater Management Level	Total Number of Outlets to Environment	Total Sewershed Catchment Area (ha)

Level A		
Level B		
Level C		

9.2 Within 12 (twelve) months of the date that the inventory required in condition 9.1 is submitted to the Director, the document(s) or file(s) referenced in Table B1 of Schedule B of this Approval shall be updated to identify the storm sewersheds for each outlet and their level of Stormwater management.

**Schedule F: Residue Management**

System Owner	West Grey, The Corporation of the Municipality of
ECA Number	096-S701
System Name	Durham and Neustadt Storm Sewer System
ECA Issue Date	September 5th, 2023

**1.0 Residue Management System**

1.1 Not Applicable.

Appendix A – Stormwater Management Criteria

1.0 Applicability of Criteria

- 1.1
- The criteria listed under Table A1 of this Appendix applies to all drainage areas greater than 0.1 ha, with the construction erosion and sediment control criteria applying also to sites <0.1 ha;
- 1.2
- Despite condition 1.1 of Appendix A, if some or all of the criteria listed under Table A1 of this Appendix have been assessed for and addressed in other adjacent developed lands to the project site through a subwatershed plan or equivalent study, then those criteria may not be applicable to the project site.

Table A1. Performance Criteria

Water Balance <sup>[1]</sup>	<div><div>FOR DEVELOPMENT SCENARIOS <sup>[2]</sup></div><div>Assessment Studies:</div><div><div>i)</div><div>Control <sup>[3]</sup> as per the criteria identified in the water balance assessment completed in one or more of the following studies <sup>[15]</sup>, if undertaken: a watershed/subwatershed plan; Source Protection Plan (Assessment Report component); Master Stormwater Management Plan, Master Environmental Servicing Plan; Class EA, or similar approach that transparently considers social, environmental and financial impacts; or local site study including natural heritage, Ecologically significant Groundwater Recharge Areas (EGRA), inflow and infiltration strategies. The assessment should include sufficient detail to be used at a local site level and consistent with the various level of studies; OR</div></div><div>IF Assessment Studies in i) NOT completed:</div><div><div>ii)</div><div>Control <sup>[3]</sup> the recharge <sup>[4]</sup> to meet Pre-development <sup>[6]</sup> conditions on property; OR</div><div>iii)</div><div>Control <sup>[3]</sup> the runoff from the 90<sup>th</sup> percentile storm event.</div></div><div>Lake Simcoe Watershed Municipalities:</div><div><div>iv)</div><div>Control <sup>[3]</sup> as per the evaluation of anticipated changes in water balance between Pre-development and post-development assessed through a Stormwater management plan in support of an application for Major Development <sup>[6]</sup>. The assessment should include sufficient detail to be used at a local site level. If it is demonstrated, using the approved water balance estimation methods <sup>[7]</sup>, that the site's post to Pre-development water balance cannot be met, and Maximum Extent Possible <sup>[8]</sup> has been attained, the proponent may use Lake Simcoe and Region Conservation Authority's (LSRCA) Recharge Compensation Program <sup>[9]</sup>.</div></div><div>FOR RETROFIT SCENARIOS <sup>[10]</sup></div><div>Assessment Studies:</div><div><div>i)</div><div>Control as per criteria identified in the water balance assessment completed in one or more of the following studies: a watershed/subwatershed plan, Source Protection Plan (Assessment Report component), Master Stormwater Management Plan, Master Environmental Servicing Plan,</div></div></div>
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	<p>Class EA, or local site study including natural heritage, EGRA, inflow and infiltration strategies, if undertaken. The assessment should include sufficient detail to be used at a local site level and consistent with the various level of studies; <b>OR</b></p> <p>ii) If constraints <sup>[11]</sup> identified in i), then control <sup>[3]</sup> as per Maximum Extent Possible <sup>[8]</sup> based on environmental site feasibility studies or address local needs<sup>[14]</sup>.</p> <p><b>IF Assessment Studies in i) NOT completed:</b></p> <p>iii) Control <sup>[3]</sup> the recharge <sup>[4]</sup> to meet Pre-development <sup>[5]</sup> conditions on property; <b>OR</b></p> <p>iv) Control <sup>[3]</sup> the runoff from the 90<sup>th</sup> percentile storm event.</p>
Water Quality <sup>[1]</sup>	<p><b>FOR DEVELOPMENT SCENARIOS <sup>[2]</sup></b></p> <p>All of the following criteria must be met for development scenarios:</p> <p><b>General:</b></p> <p>i) Characterize the water quality to be protected and Stormwater Contaminants (e.g., suspended solids, nutrients, bacteria, water temperature) for potential impact on the Natural Environment, and control as necessary, <b>OR</b></p> <p>ii) As per the watershed/subwatershed plan, similar area-wide Stormwater study, or Stormwater management plan to minimize, or where possible, prevent increases in Contaminant loads and impacts to receiving waters.</p> <p><b>Suspended Solids:</b></p> <p>i) Control <sup>[3]</sup> 90<sup>th</sup> percentile storm event and if conventional methods are necessary, then enhanced, normal, or basic levels of protection (80%, 70%, or 60% respectively) for suspended solids removal (based on the receiver).</p> <p><b>Phosphorus:</b></p> <p>i) Minimize existing phosphorus loadings to Lake Erie and its tributaries, as compared to 2018 or conditions prior to the proposed development, <b>OR</b></p> <p>ii) Minimize phosphorus loadings to Lake Simcoe and its tributaries. Proponents with development sites located in the Lake Simcoe watershed shall evaluate anticipated changes in phosphorus loadings between Pre-development and post-development through a Stormwater management plan in support of an application for Major Development <sup>[6]</sup>. The assessment should include sufficient detail to be used at a local site level. If, using the approved phosphorus budget tool <sup>[12]</sup>, it is demonstrated that the site's post to Pre-development phosphorus budget cannot be met, and Maximum Extent Possible <sup>[8]</sup> has been attained, the proponent may use LSRCA's Phosphorus Offsetting Policy <sup>[9]</sup>.</p> <p><b>FOR RETROFIT SCENARIOS <sup>[10]</sup></b></p> <p>i) Improve the level of water quality control currently provided on site; <b>AND</b></p> <p>ii) As per the 'Development' criteria for Suspended Solids, <b>OR</b></p> <p>iii) <b>If 'Development' criteria for Suspended Solids cannot be met</b>, Works are designed as a multi-year retrofit project, in accordance with a rehabilitation study or similar area-wide Stormwater study, such that the completed treatment train will achieve the 'Development' criteria for <b>Suspended Solids or local needs<sup>[14]</sup>, within ten (10) years; OR</b></p>

	iv) If constraints <sup>[11]</sup> identified in ii) and iii), then control <sup>[3]</sup> as per Maximum Extent Possible <sup>[6]</sup> based on environmental site feasibility studies.
Erosion Control (Watershed) <sup>[1]</sup>	<b>FOR DEVELOPMENT SCENARIOS <sup>[6]</sup></b> i) As per erosion assessment completed in watershed/subwatershed plan, Master Stormwater Management Plan, Master Environmental Servicing Plan, Drainage Plan, Class EA, local site study, geomorphologic study, or erosion analysis; <b>OR</b> ii) As per the Detailed Design Approach or Simplified Design Approach methods described in the Stormwater Management Planning and Design Manual: a. The Detailed Design Approach may be selected by the proponent for any development regardless of size and location within the watershed provided technical specialists are available for the completion of the technical assessments; or considered more appropriate than the simplified approach given the size and location of the development within the watershed and the sensitivity of the receiving waters in terms of morphology and habitat function. b. The Simplified Design Approach may be adopted for watersheds whose development area is generally less than twenty hectares AND either one of the following two conditions apply: 1) The catchment area of the receiving channel at the point-of-entry of Stormwater drainage from the development is equal to or greater than twenty-five square kilometres; or 2) Meets the following conditions: • The channel bankfull depth is less than three quarters of a metre; • The channel is a headwater stream; • The receiving channel is not designated as an Environmentally Sensitive Area (ESA) or Area of Natural or Scientific Interest (ANSI) and does not provide habitat for a sensitive aquatic species; • The channel is stable to transitional; and • The channel is slightly entrenched; <b>OR</b> iii) In the absence of a guiding study, detain at minimum, the runoff volume generated from a 25 mm storm event over 24 to 48 hours. <b>FOR RETROFIT SCENARIOS <sup>[10]</sup></b> i) If approaches i-iii) under 'Development Scenarios' are not feasible as per identified constraints <sup>[11]</sup> , then improve the level of erosion control <sup>[3]</sup> currently provided on site to Maximum Extent Possible <sup>[6]</sup> based on environmental site feasibility studies or address local needs <sup>[14]</sup> .
Water Quantity (Minor and Major System) <sup>[1]</sup>	i) As per municipal standards, Master Stormwater Management Plan, Class EA, Individual EA and/or ECA, as appropriate for the type of project <sup>[13]</sup>
Flood Control (Watershed Hydrology) <sup>[1]</sup>	<b>FOR DEVELOPMENT SCENARIOS <sup>[2]</sup></b> i) Manage peak flow control as per watershed/subwatershed plans, municipal criteria being a minimum 100 year return storm (except for site-specific considerations and proximity to receiving water bodies), municipal guidelines and standards, Individual/Class EA, ECA, Master Plan, as appropriate for the type of project <sup>[13]</sup> .

	<p><b>FOR RETROFIT SCENARIOS</b> <sup>[10]</sup></p> <p>i) If approaches i) under 'Development Scenarios' are not feasible as per identified constraints <sup>[11]</sup>, then improve the level of flood control <sup>[3]</sup> currently provided on site to Maximum Extent Possible <sup>[6]</sup> based on environmental site feasibility studies.</p>
Construction Erosion and Sediment Control	<p>i) Manage construction erosion and sediment control through development and implementation of an erosion and sediment control (ESC) plan. The ESC plan shall:</p> <p>a. Have regard to Canadian Standards Association (CSA) W202 Erosion and Sediment Control Inspection and Monitoring Standard (as amended); OR</p> <p>b. Have regard to Erosion and Sediment Control Guideline for Urban Construction 2019 by TRCA (as amended).</p> <p>ii) Be prepared by a QP for sites with drainage areas greater than 5 ha or if specified by the Owner for a drainage lower than 5 ha.</p> <p>iii) Installation and maintenance of the ESC measures specified in the ESC plan shall have regard to CSA W208:20 Erosion and Sediment Control Installation and Maintenance (as amended).</p> <p>iv) For sites with drainage areas greater than 5 ha, a QP shall inspect the construction ESC measures, as specified in the ESC plan.</p>
Footnote	<p>1. Where the opportunity exists on your project site or the same subwatershed, reallocation of development elements may be optimal for management as described in footnote <sup>[3]</sup>.</p> <p>2. Development includes new development, redevelopment, infill development, or conversion of a rural cross-section into an urban cross-section.</p> <p>3. Stormwater volumes generated from the geographically specific 90th percentile rainfall event on an annual average basis from all surfaces on the entire site are targeted for control. Control is in the following hierarchical order, with each step exhausted before proceeding to the next: 1) retention (infiltration, reuse, or evapotranspiration), 2) LID filtration, and 3) conventional Stormwater management. Step 3, conventional Stormwater management, should proceed only once Maximum Extent Possible <sup>[6]</sup> has been attained for Steps 1 and 2 for retention and filtration.</p> <p>4. Recharge is the infiltration and movement of surface water into the soil, past the vegetation root zone, to the zone of saturation, or water table.</p> <p>5. Pre-development is defined as the more stringent of the two following scenarios: 1) a site's existing condition, or 2) as defined by the local municipality.</p> <p>6. Major Development has the same meaning as in the Lake Simcoe Protection Plan, 2009.</p> <p>7. Currently, the approved tool by LSRCA for calculating the water balance is the Thornthwaite-Mather Method. Other tools agreed upon by relevant approval agencies (e.g., LSRCA, municipality, or Ministry) may also be acceptable, subject to written acceptance by the Director.</p> <p>8. Maximum Extent Possible means maximum achievable Stormwater volume control through retention and LID filtration engineered/landscaped/technical Stormwater practices, given the site constraints <sup>[11]</sup>.</p> <p>9. Information pertaining to LSRCA's Recharge Compensation Program and Phosphorus Offsetting Policy is available on LSRCA's website (lsrca.on.ca), or in "Water Balance Recharge Policy for the Lake Simcoe Protection Plan", dated July 2021, and prepared by Lake Simcoe Region Conservation Authority and "Phosphorus Offsetting Policy", dated July 2021, and prepared by Lake Simcoe Region Conservation Authority.</p>

	<div>10. Retrofit means: 1) a modification to the management of the existing infrastructure, 2) changes to major and minor systems, or 3) adding Stormwater infrastructure, in an existing area on municipal right-of-way, municipal block, or easement. It does not include conversion of a rural cross-section into an urban cross-section.</div> <div>11. Site constraints must be documented. A list of site constraints can be found in Table A2.</div> <div>12. Tools for calculating phosphorus budgets may include the Ministry's Phosphorus Tool, the Low Impact Development Treatment Train Tool developed in partnership by TRCA, LSRCA, and Credit Valley Conservation (CVC), or other tools agreed upon by the LSRCA and other relevant approval agencies including the municipality.</div> <div>13. Possible to look at combined grey infrastructure and LID system capacity jointly.</div> <div>14. Local needs include requirements for water quality, erosion, and/or water balance retrofits identified by the owner through ongoing operation and maintenance of the stormwater system, including inspection of local receiving systems and the characterization of issues requiring remediation through retrofit controls.</div> <div>15. All studies shall conform with Ministry policies. If any conclusions in the studies negate policy, then the project will require a direct submission to the Ministry for review through an application pertaining to a Schedule C Notice.</div>
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Table A2. Stormwater Management Practices Site Constraints

Site Constraints	
a)	Shallow bedrock <sup>[1]</sup> , areas of blasted bedrock <sup>[2]</sup> , and Karst;
b)	High groundwater <sup>[1]</sup> or areas where increased infiltration will result in elevated groundwater levels which can be shown through an appropriate area specific study to impact critical utilities or property (e.g., susceptible to flooding);
c)	Swelling clays <sup>[3]</sup> or unstable sub-soils;
d)	Contaminated soils (e.g., brownfields);
e)	High Risk Site Activities including spill prone areas;
f)	Prohibitions and or restrictions per the approved Source Protection Plans and where impacts to private drinking water wells and /or Vulnerable Domestic Well Supply Areas cannot be appropriately mitigated;
g)	Flood risk prone areas or structures and/ or areas of high inflow and infiltration (I/I) where wastewater systems (storm and sanitary) have been shown through technical studies to be sensitive to groundwater conditions that contribute to extraneous flow rates that cause property flooding / Sewer back-ups;
h)	For existing municipal rights-of-way infrastructure (e.g., roads, sidewalks, utility corridor, Sewers, LID, and trails) where reconstruction is proposed and where surface and subsurface areas are not available based on a site-specific assessment completed by a QP;
i)	For developments within partially separated wastewater systems where reconstruction is proposed and where, based on a site-specific assessment completed by a QP, can be shown to: <div><div>i</div><div>Impact private property flood risk liabilities that cannot be mitigated through design;</div></div> <div><div>ii</div><div>Impact pumping and treatment cost that cannot be mitigated through design; or</div></div>



iii	Increase risks of structural collapse of Sewer and ground systems due to infiltration and the loss of pipe and/or pavement support that cannot be mitigated through design.
j)	Surface water dominated or dependent features including but not limited to marshes and/or riparian forest wetlands which derive all or a majority of their water from surface water, including streams, runoff, and overbank flooding. Surface water dominated or dependent features which are identified through approved site specific hydrologic or hydrogeologic studies, and/or Environmental Impact Statements (EIS) may be considered for a reduced volume control target. Pre-consultation with the MECP and local agencies is encouraged;
k)	Existing urban areas where risk to water distribution systems has been identified through assessments to meet applicable drinking water requirements, including Procedures F-6 and F-6-1, and substantiated by a QP through an appropriate area specific study and where the risk cannot be reasonably mitigated per the relevant design guidelines;
l)	Existing urban areas where risk to life, human health, property, or infrastructure has been identified and substantiated by a QP through an appropriate area specific study and where the risk cannot be reasonably mitigated per the relevant design guidelines;
m)	Water reuse feasibility study has been completed to determine non-potable reuse of Stormwater for onsite or shared use;
n)	Economic considerations set by infrastructure feasibility and prioritization studies undertaken at either the local/site or municipal/system level <sup>[4]</sup> .
<b>Footnote:</b>	
1. May limit infiltration capabilities if bedrock and groundwater is within 1m of the proposed Facility invert per Table 3.4.1 of the LID Stormwater Planning and Design Guide (2010, V1.0 or most recent by TRCA/CVC). Detailed assessment or studies are required to demonstrate infiltration effects and results may permit relaxation of the minimum 1m offset.	
2. Where blasting is more localized, this constraint may not be an issue elsewhere on the property. While infiltration-based practices may be limited in blasted rock areas, other forms of LID, such as filtration, evapotranspiration, etc., are still viable options that should be pursued.	
3. Swelling clays are clay soils that is prone to large volume changes (swelling and shrinking) that are directly related to changes in water content.	
4. Infrastructure feasibility and prioritization studies should comprehensively assess Stormwater site opportunities and constraints to improve cost effectiveness, environmental performance, and overall benefit to the receivers and the community. The studies include assessing and prioritizing municipal infrastructure for upgrades in a prudent and economically feasible manner.	

**APPENDIX B**

Form SW1



RETAIN COMPLETED FORM - DO NOT SEND TO THE MINISTRY

Part 1 - Environmental Compliance Approval Number

(Insert the Environmental Compliance Approval number authorizing the alteration of Storm Sewers, Ditches or Culverts)

096-S701

Part 2 - Description of storm sewer/ditch/culvert alteration (Use attachments if required)

A total of 168 meters of 300mm HDPE Pipe, 116 meters of 375mm HDPE Pipe, 120meters of 525mm HDPE Pipe, and 82 meters of 600mm HDPE Pipe in new development (un-named roadway) at 451 Durham Road West , Ontario.


The description shall include:

- 1) A brief description above of the undertaking (e.g. street name(s); subdivision name; project name); and
- 2) An attachment including plan and profile drawings identifying at a minimum:
  - a) location(s) of the undertaking (e.g. showing street names, easements, discharge points, slope, etc.); and
  - b) nominal diameter of the sewer/culvert(s), associated with the alteration.

Part 3 - Verification by Licensed Engineering Practitioner

I hereby verify that I am a Licensed Engineering Practitioner who is licensed to practice in the Province of Ontario and the design of the storm sewer/ditch/culvert alteration:


- 1) Has been prepared by a Licensed Engineering Practitioner who is licensed to practice in the Province of Ontario;
- 2) Has been documented in a design report and any other applicable design forms;
- 3) Has been designed only to collect and transit stormwater, and not designed to collect or treat any sanitary sewage, nor designed to collect, store, treat, control, or manage groundwater, unless for the purpose of foundation drains, road subdrains, or LIDs;
- 4) Satisfies the design criteria set out in the Ministry's publication "Design Criteria for Sanitary Sewers, Storm Sewers and Forcemains for Alterations Authorized under Environmental Compliance Approval", as amended, and have documented the reasons for this opinion;
- 5) Satisfies the standards as set in Ontario Provincial Standard Specifications and Ontario Provincial Standard Drawings, as applicable to ditches and culverts;
- 6) Is consistent with, or otherwise addresses, the design objectives, as applicable, contained within the Ministry of the Environment, Conservation and Parks publication "Design Guidelines for Sewage Works, 2008", as amended;
- 7) Has been planned, designed and built to be consistent with the Ministry's publication "Stormwater Management Planning and Design Guidance Manual, 2003", as amended;
- 8) Does not increase stormwater flow of an existing storm sewer, unless the existing downstream municipal SWM system has sufficient residual conveyance and treatment capacity to accommodate the additional stormwater, and have documented the reasons for this opinion; and
- 9) Does not increase local hydraulic capacity of an existing storm sewer or ditch to accommodate new stormwater flows unless the existing downstream municipal SWM system has sufficient residual hydraulic capacity to accommodate the additional stormwater, and have documented the reasons for this opinion.

Name (Print)	PEO Licence Number
Travis Burnside, P.Eng	100199868
Signature	Date (yyyy/mm/dd)
	2024/10/07

Part 4 - Verification by Owner

I hereby verify that:

- 1) Alteration of the stormwater system's storm sewers/ditches/culverts, and/or appurtenances will not result in:
  - a) Adverse effects; or
  - b) A deterioration on the approved quantity of downstream stormwater management facilities which results in not being able to achieve the overall stormwater performance criteria per Appendix A of the ECA identified in Part 1 of this form.
- 2) The storm sewer, ditch or culvert alteration will not adversely affect the municipal stormwater management (SWM) system's ability to maintain a gravity flow without overflowing or increasing surcharging any maintenance holes as per design, or provide smooth flow transition to existing gravity storm sewers.
- 3) The alteration does not establish or alter any outlets that discharge to land not owned by the Owner without the expressed written consent of the owner(s) of such private land(s) that the works will discharge to;
- 4) An assessment of the proposed works has been completed to determine if the works pose a Significant Drinking Water Threat. The proposed works do not pose any threats to sources of drinking water or design includes features that mitigate the threat to sources of drinking water, such as those included in: Ministry's Standard Operating Policy for Sewage Works, as amended from time to time; and Source Protection Plan policies pertaining to the works;
- 5) The proposed works are wholly located within the municipal boundary over which the owner has jurisdiction except where there is an agreement existed between municipalities;
- 6) The owner consents to the storm sewer/ditch/culvert alteration;
- 7) The owner has consulted with the local Conservation Authority and obtained necessary clearance, as required;
- 8) Any works that establish new or increase discharges to a municipal drain have obtained written approval by the Owner and a signed engineer's drainage report, in accordance with the Drainage Act; and
- 9) I am an authorized representative of the owner to complete this verification.

Name of Owner (Print)	Name of Owner Representative (Print)	
Municipality of West Grey	Geoff Aitken	
Signature		Date (yyyy/mm/dd)
		2024/10/07

Part 5 - Post Construction Verification by Owner for Inspection and Testing

I hereby verify that:

- 1) The storm sewer alteration has complied with inspection and testing requirements set out in the Ministry of the Environment, Conservation and Parks publication "Design Criteria for Sanitary Sewers, Storm Sewers and Force mains for Alterations Authorized under Environmental Compliance Approval", as amended, and have documentation of the inspection and testing results.

Name of Owner (Print)	Name of Owner Representative (Print)	
Signature		Date (yyyy/mm/dd)

Note: Parts 1 to 4 above shall be completed before construction.  
Part 5 is to be completed after the inspection and testing have been undertaken.

**APPENDIX C**

Form SW2

NO FORMS ISSUED IN 2024

**APPENDIX D**

Form SW3

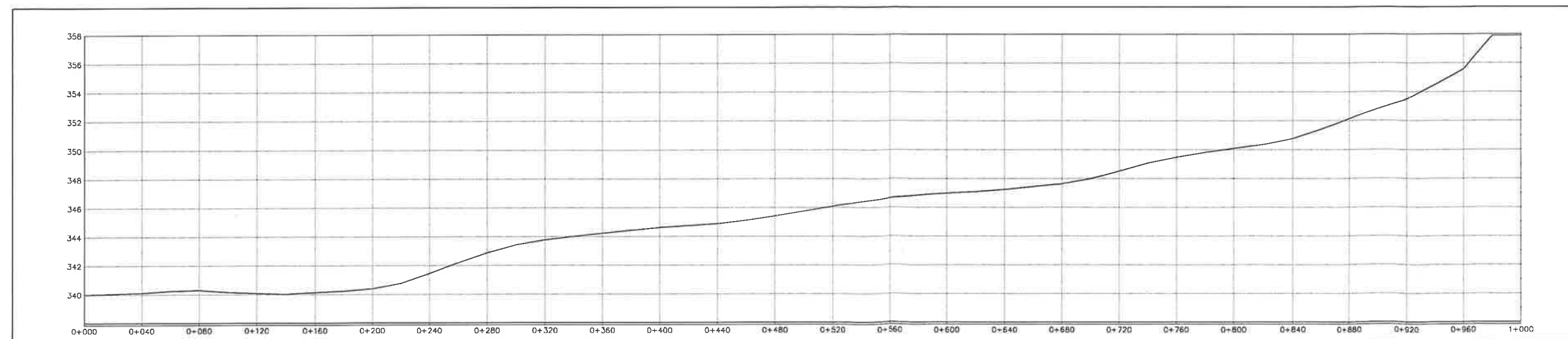
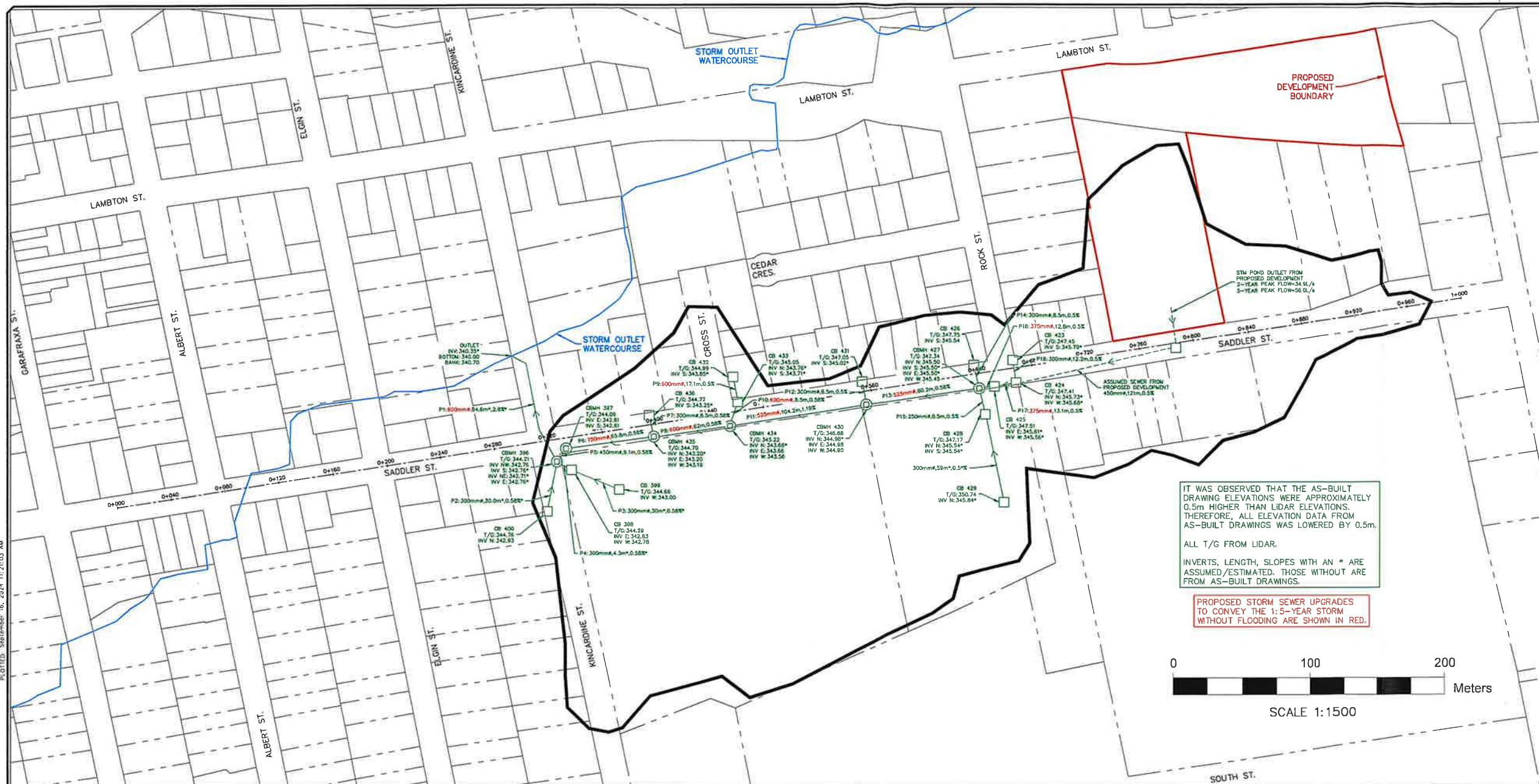
NO FORMS ISSUED IN 2024



## APPENDIX E

### Selected Correspondence

PLOTTED: September 16, 2024 11:21:03 AM



SADDLER STREET CL PROFILE

KEY PLAN

CAUTION: THE POSITION OF POLE LINES, CONDUITS, WATERMANS, SEWERS, PROPERTY LINES AND OTHER UNDERGROUND AND OVERGROUND UTILITIES ARE STRUCTURES IS NOT NECESSARILY SHOWN ON THE CONTRACT DRAWINGS AND WHERE SHOWN, THE ACCURACY OF THE POSITION OF SUCH UTILITIES, PROPERTY LINES & STRUCTURES IS NOT GUARANTEED. BEFORE STARTING WORK, THE CONTRACTOR SHALL INFORM HIMSELF OF THE EXACT LOCATION OF ALL SUCH UTILITIES, PROPERTY LINES & STRUCTURES, AND SHOULD ASSUME ALL LIABILITY FOR DAMAGE TO THEM.

NO./MM/YY	DESCRIPTION
	REVISION / ISSUE

Seal not valid unless signed and dated



945-3rd Ave. East, Unit #230, Owen Sound, ON, N4K 2K8  
Telephone: (519) 372-4828

Title:  
**PROPOSED SADDLER STREET  
STORM SEWER SYSTEM UPGRADES  
DURHAM, WEST GREY**

Client:  
Design: JTB Scale: 1:1500  
Drawn: JTB Approved: Design Engineer  
Checked: RS  
Date: SEPT. 2024  
Drawing No. FIGURE 2



**Corporation of the  
Municipality of West Grey**

402813 Grey Road 4  
RR2 Durham, ON N0G 1R0  
519-369-2200

November 15, 2024

Saugeen Valley Conservation Authority  
1078 Bruce Road 12  
Formosa ON  
N0G 1W0

c/o Eric Downing, General Manager/Secretary-Treasurer

**Re: Stormwater Sewer Outlet to Durham Creek at Saddler/Elgin St., Durham**

Dear Eric,

We are writing this letter to apprise you of West Grey's concerns regarding the increase in frequency of flooding events at the intersection of Saddler Street and Elgin Street and the need to find a suitable solution. I have attached two (2) photographs of flooding events that occurred on September 9, 2024, and August 18, 2024. We also have a screenshot of a video (attached) that was captured by an affected resident on August 7, 2021 which shows extensive flooding around the subject intersection.

To address concerns raised by the resident(s) at a public meeting, hosted by SVCA, in February 2024, we hired GSS Engineering Consultants Ltd. to undertake an assessment of the problem and determine possible solutions. Figure 2, prepared for the investigation shows the catchment areas that have drainage towards the intersection. The catchment identified as "Drainage area to Saddler St. (12 ha)" is directly discharging to Durham Creek as shown. The storm sewer, as you are aware, is typically designed for 2 yr – 5 yr storm events. At larger rainfall events, the

storm sewer overflows, and the runoff is carried between the roadside curb & gutter, to the downstream outlet. In our case, this overflow outlet is Saddler/Elgin St. intersection, which incidentally is also the lowest ground elevation of the area. The engineering investigation completed for Saddler St. sewer for 12 ha catchment out letting to creek at Kincardine St. confirms that the storm sewer is not large enough to carry runoff even at 2 yr. Chicago storm (4 hr. duration). For information 2 yr storm (4 hr.) in existing conditions produces a total flood volume of 436 m<sup>3</sup>; 5 yr storm (4 hr.) produces total flood volume of 708 m<sup>3</sup>; and 10 yr storm (4 hr.) produces a flood volume of 1225 m<sup>3</sup>. At 100 yr. storm, flood volume is expected to be significantly higher.

Per preliminary investigations, it is also suspected that Rock St. drainage area, south of Saddler St. (Figure 2) shall overflow towards Saddler-Rock intersection during large storm events and shall eventually flow to Saddler-Elgin intersection. Similarly, Elgin St. drainage area identified as "Drainage Area to Elgin St. (5.1 ha)", south of Saddler St, shall also overflow towards Saddler-Elgin intersection during large storm events. The above two drainage areas are expected to contribute flood water in addition to flood volume identified above from 12 ha catchment. To sum up, the large catchment drainage area on Rock St., Saddler St., Elgin St. and Cross St. converges at Elgin-Saddler St. and causes severe flooding.

Since the flood water comes from all directions (north, south and east) and is accumulating at Saddler/Elgin St. intersection that leaves Durham Creek as the only outlet. Due to that fact, there is a need to increase the size of this outlet to this creek and possibly add another outlet. The investigation also shows that the creek flows through driveway culvert of two residences (242 and 270 Saddler St. E.) to the west of the affected intersection and these culverts are grossly undersized. The creek also flows through culverts under Saddler St. and Albert St. and the capacity and adequacy of those culverts is not known but is suspected to be undersized.

By way of this letter, we are requesting SVCA to provide a confirmation that it will allow us to increase the size of storm sewer outlet at Elgin St. as well as the culvert for the two residences, and culverts under Saddler St. and Albert St., on as needed basis. Please also confirm that the Durham Creek is large enough to carry the

additional runoff. Also outline any other requirements that we are expected to comply with to implement above changes.

We look forward to a prompt response to our request, as we are planning to have engineering in the Year 2025 budget and undertake detailed investigation, engineering, and construction of the project in spring of 2026 with construction costs in the Year 2026 budget.

Yours truly,



---

Geoff Aitken, CET  
Director of Infrastructure & Public Works  
Municipality of West Grey  
519-369-2200 ext. 227

cc: Michele Harris, CAO, West Grey



